



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



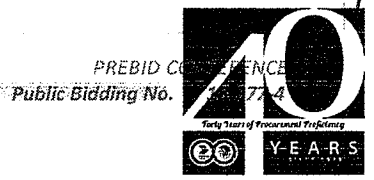
# MINUTES OF MEETING

Tuesday, November 13, 2018      9:00 AM      CONFERENCE ROOM TWG

MEETING CALLED BY	<b>BIDS AND AWARDS COMMITTEE 4</b>	
TYPE OF MEETING	<b>Prebid Conference</b>	
PROJECT	<b>SUPPLY, DELIVERY, INSTALLATION, AND IMPROVEMENT OF 20 FOOTER CONTAINER VAN FOR SHIP'S CREW TRANSIENT FACILITY AT SBMA, OLONGAPO CITY, ZAMBALES FOR THE PHILIPPINE NAVY (PN)</b>	
REFERENCE NO.	<b>PB 18-377-4</b>	
ATTENDEES	<p><b>BIDS AND AWARDS COMMITTEE 4</b>          Engr. Estrellita G. Fule      Chairperson          Engr. Ian T. Fajarito      Vice Chairperson          Atty. Divina Gracia A. Bacal      Regular Member          Mr. Nikko C. Valenzona      Provisional Member</p> <p><b>Procurement Division 4</b>          Ms. Julie U. Guimbuayan      Member          Ms. Karen Anne F. Requintina      Member          Mr. Patrick Dave D. Magpantay      Secretariat</p> <p><b>Resource Persons</b>          Engr. Elmer Dorado      Consultant, PS          Engr. Jude John A. Deseo      Consultant, PS</p> <p><b>Observer</b>          Mr. Antonio Sierra Jr.      Commission on Audit, PS</p> <p><b>End-User Agency(ies)</b>          Capt. Mederico R. Celso      NCEBde          FN2 Liezel L. Laurente      NCEBde          FN2 Carl Vincent David      NCEBde          LCDR Edmund B. Añasco      NCEBde          Engr. Domie A. Cabacungan      NCEBde</p> <p><b>Bidders</b>          Mr. Junel D. Pantaleon      Great Zone Enterprise          Ms. Concepcion P. Kaimo      Eagle Rock Construction          Ms. Chiela Pepino      Eagle Rock Construction</p>	

*W* CALL TO ORDER

1. The scheduled **Prebid Conference** started at **9:00 AM** with the Chairperson presiding.



2. The Chairperson acknowledged the presence of the attendees.
3. Having established the required quorum, the PMO-in-charge proceeded with the presentation of the project.

**DISCUSSION**

**I. BID DOCUMENTS**

<p>INVITATION TO BID</p>	<p>SECTION I NO DISCUSSION.</p>
<p>INSTRUCTIONS TO BIDDERS</p>	<p>SECTION II ITB Clause No. 12.1(b)(ii.2) Page No. 20</p> <p><b>xxx</b> (ii.2) List of contractor's personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data. These personnel must meet the required minimum years of experience set in the BDS; and</p> <p><b>xxx</b></p> <p><b>Chairperson reiterates that if a bidder plans to join all four projects, the organizational chart definitely will be different for each project.</b></p> <p><b>Eagle Rock Construction (Eagle Rock for brevity) representative inquired if they can submit one organizational chart for all four projects (18-374, 18-375, 18-376, and 18-377-4) in the possibility that they will be awarded with one project only. Engr. Deseo explained that it cannot be permitted because the given scenario gives them a chance to win more than one project.</b></p>
<p>BID DATA SHEET</p>	<p>SECTION III BDS Clause No. 28.2 Page No. 43</p> <p><b>xxx</b></p> <p>4. <i>Proof of Ongoing and Awarded Contracts but not yet started contracts as identified in the Statement of All Ongoing Government &amp; Private Contracts, which shall include the following:</i></p> <p><i>a. Notice to Proceed or equivalent; and/or</i></p> <p><b>xxx</b></p> <p><b>Eagle Rock representative inquired if a Notice Of Award can be submitted as an alternative to Notice To Proceed.</b></p>

	<p><b>Chairperson answered in the affirmative.</b></p>
<p><b>GENERAL CONDITIONS OF THE CONTRACT</b></p>	<p>SECTION IV NO DISCUSSION.</p>
<p><b>SPECIAL CONDITIONS OF THE CONTRACT</b></p>	<p>SECTION V NO DISCUSSION.</p>
<p><b>TECHNICAL SPECIFICATIONS</b></p>	<p>SECTION VI NO DISCUSSION.</p>
<p><b>BIDDING FORMS</b></p>	<p>SECTION IX Annex M: Statement of All Ongoing Government &amp; Private Construction Contracts Including Contracts Awarded But Not Yet Started Contracts Page No. 116</p> <p><b>Eagle Rock representative inquired if attaching additional sheets for Annex M will register additional page numbers to the Bidding Documents.</b></p> <p><b>Provisional Member clarified that it shall count as a single page, regardless of how many additional sheets the form will have.</b></p> <p>Annex N: Curriculum Vitae Page No. 112</p> <p><b>XXX</b> 7. List of Projects Handled : <i>(Use additional sheet/s if necessary)</i></p> <p>Name of Project : _____  Name of Owner : _____  Type of Project : _____  Position : _____  Period of Assignment : _____</p> <p><b>XXX</b></p> <p><b>Eagle Rock representative inquired if they can attach additional sheets for Annex N.</b></p> <p><b>Provisional Member answered in the affirmative. Chairperson and Provisional Member followed that the Position under the "List of Projects Handled" to be stated in the Annex M has to be specific to</b></p>

the applied position.

Annex D: Affidavit of Site Inspection  
Page No. 97

**Eagle Rock representative inquired if the Annex D can be signed by the EX-O should the authorized signatory be absent during the visit.**

**Philippine Navy answered in the affirmative. They also urged the bidders to contact them prior to the inspection.**

ANNEX L: Statement of Single Largest Completed Contract Similar to the Contract to be Bid  
Page No. 115

**Eagle Rock representative inquired if they can declare a contract where the project had four separate buildings.**

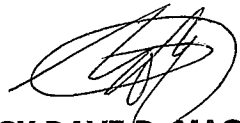
**Chairperson answered in the affirmative, further stating that it is allowed given that all four buildings were under one contract and the whole project consists of vertical constructions only. Otherwise, the Approved Budget for non-vertical construction items in that contract shall be subtracted from its ABC.**

**II. OTHER DISCUSSIONS**

**OTHER MATTERS** NO DISCUSSION.

**ADJOURNMENT** Having no other matters for discussion, the meeting was adjourned at **11: 30 AM**

**CERTIFICATION** We certify that the foregoing is true account of **Prebid Conference** conducted on Monday, November 5, 2018.

**Prepared by** Procurement Division 4:  
  
**MR. PATRICK DAVE D. MAGPANTAY**  
Member

**MS. KAREN ANNE F. REQUINTINA**  
Member

CERTIFIED CORRECT




**MR. NIKKO C. VALENZONA**

Provisional Member, Bids and Awards Committee 4



**ATTY. DIVINA GRACIA A. BACAL**

Regular Member, Bids and Awards Committee 4



**ENGR. JAN T. FAJARITO**

Vice Chairperson, Bids and Awards Committee 4



**ENGR. ESTRELLITA G. FULE**

Chairperson, Bids and Awards Committee 4

*Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*