



	<p><b>Bidders:</b></p> <table border="0"> <tr> <td>Ms. Rea N. Biboso</td> <td>CMO Construction Services Corp.</td> </tr> <tr> <td>Mr. Rommel Iglesia</td> <td>BM Cabanes Trdg. &amp; Const.</td> </tr> <tr> <td>Mr. Floyd Arfon</td> <td>CFV Arar</td> </tr> <tr> <td>Ms. Charity Eusebio</td> <td>Macro Asia Company</td> </tr> <tr> <td>Ms. Danavee L. Gabriola</td> <td>Vista Green Builders</td> </tr> <tr> <td>Mr. Mike Emmanuel Enting</td> <td>Vista Green Builders</td> </tr> </table>	Ms. Rea N. Biboso	CMO Construction Services Corp.	Mr. Rommel Iglesia	BM Cabanes Trdg. & Const.	Mr. Floyd Arfon	CFV Arar	Ms. Charity Eusebio	Macro Asia Company	Ms. Danavee L. Gabriola	Vista Green Builders	Mr. Mike Emmanuel Enting	Vista Green Builders
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<p><b>CALL TO ORDER</b></p>	<ol style="list-style-type: none"> <li>1. The scheduled <b>Prebid Conference</b> started at <b>10:50 AM</b> with the Vice Chairperson presiding.</li> <li>2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the four (4) members of the BAC, the required quorum has been established.</li> <li>3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers.</li> <li>4. Engr. Fajarito presented the general requirements for government procurement.</li> </ol>												

**DISCUSSIONS**

<p>I. BID DOCUMENTS</p>	
<p><b>INSTRUCTIONS TO BIDDERS</b></p>	<p>SECTION II ITB Clause 5.5 Page 14</p> <p>The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:</p> <p style="padding-left: 40px;">NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.</p> <p>XXX</p> <p>➤ A representative from CFV Arar inquired if the NFCC computation shall be notarized and signed by the CPA.</p> <p style="text-align: center;">- <i>The BAC answered in the negative.</i></p>
<p><b>BID DATA SHEET</b></p>	<p>SECTION III ITB Clause 12.1 (a)(iii) Page 39</p>

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X X X

The minimum PCAB Registration required for this project is **Medium A, Category B.**

X X X

- A representative from BM Cabanes asked to amend the requirement for PCAB License from "Medium A, Category B" to "Medium B, Category B".
  - *The End-user clarified that the requirement for PCAB License is a minimum requirement, thus PCAB License with Medium B size and range is acceptable.*

ITB Clause 12.1 (b)(ii.2) in relation to Annex "A"  
Page 39

X X X

The minimum work experience requirements for key personnel are the following:

<b>Key Personnel</b>	<b>Relevant Experience</b>
One (1) Project Engineer/Architect	5
One (1) Construction Foreman	5
<u>One (1) Master Electrician</u>	1
One (1) Master Plumber	1

X X X

- CFV Arar inquired if a registered Electrical Engineer can substitute the required "Master Electrician".
  - *The End-user clarified that the key personnel is a minimum requirement, thus a registered Electrical Engineer is acceptable.*
  - *In relation to Annex "E" of the Bidding Documents, it was emphasized that all the key personnel shall submit their résumés for validation and verification purposes. In addition to the résumés, all personnel except the Construction Foreman shall submit their respective photocopy of PRC Licenses.*

<b>GENERAL CONDITIONS OF THE CONTRACT</b>	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
<b>SCHEDULE OF REQUIREMENT</b>	<p>SECTION VI Page 68</p> <p>X X X</p> <p>DELIVERY PERIOD:</p> <p>Within two hundred forty (240) calendar days from receipt of Notice to Proceed</p> <p>X X X</p> <ul style="list-style-type: none"> <li>➤ Representatives of CMO Construction, BM Cabanes, CFV Arar and Macro Asia proposed to amend the requirement from two hundred forty (240) to three hundred (300) calendar days.</li> </ul> <p style="text-align: center;">- <i>The BAC took note of the requests and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p>
<b>TECHNICAL SPECIFICATIONS</b>	<p>Section VII</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
<b>BID FORMS</b>	<p>Section VIII Page 140</p> <p>Annex "G"</p> <p>X X X</p> <p>STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID</p> <p>X X X</p> <ul style="list-style-type: none"> <li>➤ A representative from BM Cabanes raised whether the Contractor's Information is acceptable in lieu of the required Project Owner's Certificate of Final Acceptance.</li> </ul> <p style="text-align: center;">- <i>It was clarified that any verifiable documents will be acceptable to substantiate the bidder's claim that the contract has indeed been completed.</i></p>
<b>III. OTHER MATTERS</b>	

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1. The following points were also emphasized:

- Authorized Representative (as indicated in the Authority of Signatory)
  - All documents that need the signature of authorized representative shall be signed by the latter.
- PhilGEPS Certificate
  - The bidder may opt to submit the Annex A eligibility documents in lieu of the submission of the PhilGEPS Certificate of Registration (Platinum Membership) during the deadline of submission of bids, provided that it shall be submitted as part of post-qualification documents.
- Joint Venture (JV)
  - Legal eligibility documents shall be submitted by each of the partners of the JV.
- Required Competent Evidence of Identity
  - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed.
- No. 10<sup>th</sup> statement under the Omnibus Sworn Statement
  - Notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10<sup>th</sup> statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.
- Additional (Post-qualification) Documents
  - Late submission of documents required from the LCB will be a ground for Post Disqualification.
- Documents such as Bid Securing Declaration and Bid Form must reflect the reference number specific to the project.




**OTHER MATTERS**

2. Site Inspection

- After the conduct of the required site inspection, it was pointed out that two (2) documents shall be submitted by the proponents during the opening of bids, one is a **Certificate of Site Inspection** to be issued by the End-user and the other one is an **Notarized Affidavit of Site Inspection** from the bidder stating that that the latter conducted such site inspection.
- The contact persons, contact information and other details will

	<p>be included as one of the items of the Supplemental/ Bid Bulletin to be issued for the project.</p> <ul style="list-style-type: none"> <li>- Certificates and Affidavits of Site Inspection which reflected the reference number of the previous bidding shall not be accepted.</li> </ul> <p>3. A representative from CMO Construction apprised the body that since the reason of their post disqualification in the previous bidding was the required PCA document, PCA is not issuing the said document.</p> <ul style="list-style-type: none"> <li>- The BAC, after mandatory review, replied that the said document was deleted.</li> </ul> <p>4. Amendments and clarification, if any, will be issued through a Supplemental/ Bid Bulletin.</p> <p>5. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last of written clarifications shall be on November 26, 2018.</p>
<b>ATTACHMENTS</b>	None
<b>ADJOURNMENT</b>	Having no other matters for discussion, the meeting was adjourned at <b>12:00 PM.</b>
<b>CERTIFICATION</b>	We certify that the foregoing is true account of Prebid Conference conducted on November 22, 2018.
<b>PREPARED BY</b>	<p><b>Procurement Division VII</b></p>  <p><b>MS. KAILA M. JARONAY</b> Secretariat</p>
<b>CERTIFIED CORRECT</b>	<p><b>Bids and Awards Committee VII (BAC VII)</b></p>  <p><b>MS. MA. JENNIFER R. JIMENEZ</b> Provisional Member (PMOIC), PS</p> <p><b>ATTY. GISELA F. LOOD</b> Provisional Member, BTr</p>

*Handwritten mark*

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**MR. VIC ANTHONY A. TUBON**

Vice Chairperson



**MS. ROSALINDA V. DAPITO**

Chairperson

*Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double-Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*