



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Thursday, November 22, 2018	2:00 PM	CONFERENCE A
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX																																
TYPE OF MEETING	Pre-Bid Conference																																
PROJECT	Supply and Delivery of Various Motor Vehicles for the Land Registration Authority (LRA)																																
REFERENCE NO.	PB 18-394-9																																
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE IX</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Ms. Dalisay Conrina P. Dela Chica</td> <td style="width: 40%;">Chairperson</td> </tr> <tr> <td>Mr. Rojim RJ C. Espere</td> <td>Provisional Member</td> </tr> <tr> <td>Mr. Noel Sabariza</td> <td>Adhoc Member, LRA</td> </tr> </table> <p>PROCUREMENT DIVISION IX:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Mr. Vincent Joseph D. Disu</td> <td style="width: 40%;">Member</td> </tr> <tr> <td>Mr. Karlou Borja</td> <td>Member</td> </tr> </table> <p>PROSPECTIVE BIDDER/S:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Ms. Genivie Papa</td> <td style="width: 40%;">Toyota, Bicutan</td> </tr> <tr> <td>Mr. Alex Sarne</td> <td>Toyota, Bicutan</td> </tr> <tr> <td>Mr. Edgar Lingaya</td> <td>Toyota, Bicutan</td> </tr> <tr> <td>Ms. Lota Del Mund</td> <td>Toyota, Makati</td> </tr> <tr> <td>Mr. Emil Bunag</td> <td>Toyota, Makati</td> </tr> <tr> <td>Mr. Aris Tocjayao</td> <td>Nissan, Taytay</td> </tr> <tr> <td>Ms. Frances Angel Ituralde</td> <td>Nissan, Taytay</td> </tr> <tr> <td>Mr. Renato R. Gregorio</td> <td>Toyota, Otis</td> </tr> <tr> <td>Ms. Joela Karen M. Zoleta</td> <td>Toyota, Otis</td> </tr> <tr> <td>Mr. Paul Crisman C. Sarmiento</td> <td>AMC, Mitsubishi</td> </tr> <tr> <td>Mr. Jesse John Yambao</td> <td>AMC, Mitsubishi</td> </tr> </table>	Ms. Dalisay Conrina P. Dela Chica	Chairperson	Mr. Rojim RJ C. Espere	Provisional Member	Mr. Noel Sabariza	Adhoc Member, LRA	Mr. Vincent Joseph D. Disu	Member	Mr. Karlou Borja	Member	Ms. Genivie Papa	Toyota, Bicutan	Mr. Alex Sarne	Toyota, Bicutan	Mr. Edgar Lingaya	Toyota, Bicutan	Ms. Lota Del Mund	Toyota, Makati	Mr. Emil Bunag	Toyota, Makati	Mr. Aris Tocjayao	Nissan, Taytay	Ms. Frances Angel Ituralde	Nissan, Taytay	Mr. Renato R. Gregorio	Toyota, Otis	Ms. Joela Karen M. Zoleta	Toyota, Otis	Mr. Paul Crisman C. Sarmiento	AMC, Mitsubishi	Mr. Jesse John Yambao	AMC, Mitsubishi
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-Bid Conference started at 2:15 PM with the Chairperson presiding. 2. The PMO-In-Charge acknowledged the presence of the attendees. 3. The compliance on the Invitation to observers has been stated. Notices to 																																



the Observers have been sent within the prescribed period, but none attended the activity.

4. The project was presented after the required quorum has been established.

DISCUSSION

I. DOCUMENTATIONS

DOCUMENTATIONS FROM PD IX

- The PMO-In-Charge discussed the general requirements for government procurement of goods. During the discussion the following topics were tackled; the purpose of Pre-bid Conference who can participate, Proof's of bidder's eligibility, suggested forms, sequencing of documents, and BAC IX contact details amongst others.

II. BID DOCUMENTS

INSTRUCTIONS TO BIDDERS

There were no Discussions/Amendments made; and no further instructions were made by the BAC.

BID DATA SHEET

There were no Discussions/Amendments made; and no further instructions were made by the BAC.

GENERAL CONDITIONS OF THE CONTRACT

There were no Discussions/Amendments made; and no further instructions were made by the BAC.

SPECIAL CONDITIONS OF THE CONTRACT

There were no Discussions/Amendments made; and no further instructions were made by the BAC.

SCHEDULE OF REQUIREMENTS

Schedule of Requirements
Page 68

- Lot One (1) Crossover Utility Vehicle
 - Prospective Bidder from Toyota ask the Chairperson about the Delivery Perion to Change from Thirty (30) Calendar Days to Ninety Calendar Days for both Lot One (1) Crossover Utility Vehicle and Lot Two (2) Asian Utility Vehicle.
- Lot Two (2) Asian Utility Vehicle
 - Prospective Bidder from Nissan ask for a Sixty (60) Calendar Days Delivery Period.

- Lot Three (3) Mini Bus Thirty (30) Seater
 - Prospective Bidder from Mitsubishi said they can Deliver Mini Bus Thirty(30) to Fourty(40) Calendar Days.
 - Prospective Bidder from Toyota asked a One Hundred Twenty(120) Calendar Days Delivery Period for it is Made to Order.
- Lot Four (4) Pick Up Utility Vehicle
 - Prospective Bidder from Toyota asked a Sixty(60) Calendar Day Delivery Perion.
 - Prospective Bidder from Nissan and Mitsubishi both said they can Deliver in Thirty(30) Calendar Days Period upon effective date indicated in the Notice to Proceed(NTP)

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TECHNICAL SPECIFICATIONS

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
CROSSOVER UTILITY VEHICLE (CUV), complies with the following minimum requirements unless specified:	Brand and Model:
Engine Displacement: Not exceeding 2,000cc for gasoline or 2,500cc for diesel	
Fuel: Gas or Diesel	
No. of Cylinders: 4	
Emission: Euro 4	
Transmission Type: Five (5) Speed, Manual Transmission	
Steering System: Power Assisted	
Suspension Type Front: Double Wishbone Back: Elliptical Leaf Spring	
Brake, Front: Disc type Rear: Drum type	

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
CROSSOVER UTILITY VEHICLE (CUV), complies with the following minimum requirements unless specified:	Brand and Model:
Engine Displacement: Not exceeding 2,000cc for gasoline or 2,500cc for diesel	
Fuel: Gas or Diesel	
No. of Cylinders: 4	
Emission: Euro 4	
Transmission Type: Five (5) Speed, Automatic Transmission	
Steering System: Power Assisted	
Suspension Type Front: Double Wishbone Back: Manufacturer's Standard	
- Brake, Front: Disc type Rear: Drum type	

Parking Brake: Manufacturer`s Standard
Ignition System: Electronic
Battery: Standard
Headlamps: Manufacturer`s Standard
Temperature Control: Manual Control
Distribution: Front and Rear
Airbag: Driver and Front Passenger
Seatbelt: Manufacturer`s Standard
Seating Capacity: At least Five (5)
Audio: Head unit and Speakers
Comfort Features: Manufacturer`s Standard
Tools: Standard Tools
Early Warning Device: Standard
Spare Tire: One (1) Set Tire and Rim

Parking Brake: Manufacturer`s Standard
Ignition System: Manufacturer`s Standard
Battery: Standard
Headlamps: Manufacturer`s Standard
Temperature Control: Manual Control
Distribution: Front and Rear
Airbag: Driver and Front Passenger
Seatbelt: Manufacturer`s Standard
Seating Capacity: At least Five (5)
Audio: Head unit and Speakers
Comfort Features: Manufacturer`s Standard
Tools: Standard Tools
Early Warning Device: Standard
Spare Tire: One (1) Set Tire and Rim

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AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
Asian Utility Vehicle (AUV), complies with the following minimum requirements unless specified:	Brand and Model:
Engine Displacement: not exceeding 1500cc	
Fuel: Gas or Diesel	
No. of Cylinders: 4	
Emission: Euro 4	
Transmission Type: Automatic Transmission	
Steering System: Power Assisted	
Suspension Type Front: Manufacturer`s Standard Back: Manufacturer`s Standard	
Brake, Front: Disc type Rear: Drum type	

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
Asian Utility Vehicle (AUV), complies with the following minimum requirements unless specified:	Brand and Model:
Engine Displacement: not exceeding 1500cc	
Fuel: Gas or Diesel	
No. of Cylinders: 4	
Emission: Euro 4	
Transmission Type: Automatic Transmission	
Steering System: Power Assisted	
Suspension Type Front: Manufacturer`s Standard Back: Manufacturer`s Standard	
Brake, Front: Disc type Rear: Drum type	

Parking Brake: Manufacturer's Standard
Ignition System: Electronic
Battery: Standard
Headlamps: Multi Reflector
Temperature Control: Manual Control
Distribution: Front and Rear
Airbag: Driver and Front Passenger
Seatbelt: Manufacturer's Standard
Seating Capacity: At least Five (5)
Audio: Head unit and Speakers
Comfort Features: Manufacturer's Standard
Tools: Standard Tools
Early Warning Device: Standard
Spare Tire: One (1) Set Tire and Rim
Inclusions:
Warranty: Three (3) years or 100,000 km whichever comes first.
Three (3) years LTO Registration (RED PLATE)
Third Party Liability (TPL) Insurance
Insurance: Comprehensive(GSIS)
Unit shall be registered under the name of: "Land Registration Authority"
Service Coverage: Nationwide
Hydraulic jack
Seat Cover: Standard
Matting: One (1) Set
Body Cover: White/Black
Body Marking: none
Light Tint

Parking Brake: Manufacturer's Standard
Ignition System: Manufacturer's Standard
Battery: Standard
Headlamps: Multi Reflector
Temperature Control: Manual Control
Distribution: Front and Rear
Airbag: Driver and Front Passenger
Seatbelt: Manufacturer's Standard
Seating Capacity: At least Five (5)
Audio: Head unit and Speakers
Comfort Features: Manufacturer's Standard
Tools: Standard Tools
Early Warning Device: Standard
Spare Tire: One (1) Set Tire and Rim
Inclusions:
Warranty: Three (3) years or 100,000 km whichever comes first.
Three (3) years LTO Registration (RED PLATE)
Third Party Liability (TPL) Insurance
Insurance: Comprehensive(GSIS)
Unit shall be registered under the name of: "Land Registration Authority"
Service Coverage: Nationwide
Hydraulic Jack: Manufacturer's Standard
Seat Cover: Standard
Matting: One (1) Set
Body Cover: White/Black
Body Marking: none
Light Tint

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AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
Mini Bus Thirty Seater including the Driver, complies with the following minimum requirements unless specified:	Brand and Model:
Engine Displacement: Not exceeding 4500cc for Diesel	
Fuel: Diesel	
Power: 124hp / 4000rpm	
Torque: 27.8kg – 2000rpm	
Transmission Type: Five (5) Speed, Manual Transmission	
Steering System: Power Assisted	
Suspension System Front: Double wishbone	
Suspension System Rear: Elliptical leap spring	
Brake, Front: Drum Rear: Drum	
Parking Brake: Manufacturer's Standard	
Ignition System: Electronic	
Battery: Standard	
Windows/Doors: Power Control	
Headlamps: Manufacturer's Standard	
Temperature Control: Manual Control	
Distribution: Front and Rear	
Airbag: Driver Passenger: Seatbelt	
Capacity: Thirty (30) Seater including driver	
Audio: Head unit and speakers	
Comfort Features: Manufacturer's Standard	
Tools: Standard Tools	
Early Warning Device: Standard	
Spare Tire: 1 set(tire and rim)	

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
Mini Bus Thirty Seater including the Driver, complies with the following minimum requirements unless specified:	Brand and Model:
Engine Displacement: Not exceeding 4500cc for Diesel	
Fuel: Diesel	
Power: 124hp / 4000rpm	
Torque: 27.8kg – 2000rpm	
Transmission Type: Five (5) Speed, Manual Transmission	
Steering System: Power Assisted	
Suspension System Front: Double wishbone	
Suspension System Rear: Elliptical leap spring	
Brake, Front: Drum Rear: Drum	
Parking Brake: Manufacturer's Standard	
Ignition System: Manufacturer's Standard	
Battery: Standard	
Windows/Doors: Manufacturer's Standard	
Headlamps: Manufacturer's Standard	
Temperature Control: Manual Control	
Distribution: Front and Rear	
Airbag: Driver Passenger: Seatbelt	
Capacity: Thirty (30) Seater including driver	
Audio: Head unit and speakers	
Comfort Features: Manufacturer's Standard	
Tools: Standard Tools	
Early Warning Device: Standard	
Spare Tire: 1 set(tire and rim)	

Inclusions:
Warranty: Three (3) years or 100,000 km whichever comes first.
Three (3) years LTO Registration (RED PLATE)
Third Party Liability (TPL) Insurance
Insurance: Comprehensive (GSIS)
Unit shall be registered under the name of: "Land Registration Authority"
Complete Manufacturer's Standard Tools with Tire Wrench
Service Coverage: Nationwide Coverage
Body Marking: None
Body Color: None
Seat Cover: Standard
Matting: One (1) Set
Tint: Light Tint

Inclusions:
Warranty: Three (3) years or 100,000 km whichever comes first.
Three (3) years LTO Registration (RED PLATE)
Third Party Liability (TPL) Insurance
Insurance: Comprehensive (GSIS)
Unit shall be registered under the name of: "Land Registration Authority"
Complete Manufacturer's Standard Tools with Tire Wrench
Service Coverage: Nationwide Coverage
Body Marking: None
Body Color: White
Seat Cover: Standard
Matting: One (1) Set
Tint: Light Tint

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AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
Pick Up Utility Vehicle, complies with the following minimum requirements unless specified:	Brand and Model:
Engine Displacement: Not exceeding 3000cc for Diesel or 2200cc for gasoline	
Fuel: Gas	
No. of Cylinder: 4	
Emission: Euro 4	
Transmission: Manual Transmission	
Suspension System Front: Double wishbone	
Suspension System Rear: Elliptical leaf spring	
Brake, Front: Disc Brake Rear: Drum Brake	
Parking Brake: Manufacturer's Standard	

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
Pick Up Utility Vehicle, complies with the following minimum requirements unless specified:	Brand and Model:
Engine Displacement: Not exceeding 3000cc for Diesel or 2200cc for gasoline	
Fuel: Gas / Diesel	
No. of Cylinder: 4	
Emission: Euro 4	
Transmission: Manual Transmission	
Suspension System Front: Double wishbone	
Suspension System Rear: Manufacturer's Standard	
Brake, Front: Disc Brake Rear: Drum Brake	
Parking Brake: Manufacturer's Standard	

Ignition System: Electronic
Battery: Standard
Windows/Doors: Power Control
Headlamps: Manufacturer`s Standard
Temperature Control: Manual Control
Distribution: Front and Rear
Airbag: Driver and Front Passenger
Seatbelt: Manufacturer`s Standard
Capacity: At least Five(5)
Audio: Head unit and speakers
Comfort Features: Manufacturer`s Standard
Tools: Standard Tools
Early Warning Device: Standard
Spare Tire: One (1) set(tire and rim)
Inclusions:
Warranty: Three (3) years or 100,000 km whichever comes first.
Three (3) years LTO Registration (RED PLATE)
Insurance: Comprehensive (GSIS)
Third Party Liability (TPL) Insurance
Unit shall be registered under the name of: "Land Registration Authority"
Complete Manufacturer's Standard Tools with Tire Wrench
Service Coverage: Nationwide Coverage
Body Marking: None
Body Color: Black
Seat Cover: Standard
Matting: One (1) Set
Tint: Light Tint

Ignition System: Manufacturer`s Standard
Battery: Standard
Windows/Doors: Power Control
Headlamps: Manufacturer`s Standard
Temperature Control: Manual Control
Distribution: Front and Rear
Airbag: Driver and Front Passenger
Seatbelt: Manufacturer`s Standard
Capacity: At least Five(5)
Audio: Head unit and speakers
Comfort Features: Manufacturer`s Standard
Tools: Standard Tools
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Spare Tire: One (1) set(tire and rim)
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Warranty: Three (3) years or 100,000 km whichever comes first.
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Insurance: Comprehensive (GSIS)
Third Party Liability (TPL) Insurance
Unit shall be registered under the name of: "Land Registration Authority"
Complete Manufacturer's Standard Tools with Tire Wrench
Service Coverage: Nationwide Coverage
Body Marking: None
Body Color: Black
Seat Cover: Standard
Matting: One (1) Set
Tint: Light Tint

- Prospective Bidder from Mitsubishi offered a 4800cc Mini Bus for Lot Three (3)
 - It will not Comply with the Authority to Purchase Motor Vehicle(APMV)
 - 4500cc only is allowed in APMV.
- All erasure is subject for Bid Bulletin.

TERMS OF REFERENCE	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
BIDDING FORMS	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
III. OTHER DISCUSSIONS	
OTHER MATTERS	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
ATTACHMENTS	"NONE"
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 3:00 PM
CERTIFICATION	We certify that the foregoing is true account of Pre-Bid Conference conducted on Thursday November 22, 2018
CERTIFIED CORRECT	<p>The Bids and Awards Committee IX</p> <p style="text-align: center;">NOEL SABARIZA Ad Hoc Member, LRA</p> <p style="text-align: center;"> ROJIM R. C. ESPERE Provisional Member</p> <p style="text-align: center;">ATTY. MICHELLE B. RECTO Regular Member</p> <p style="text-align: center;">LEAH NIMFA M. VALDEZ Vice Chairperson</p> <p style="text-align: center;"> DALISAY CONTRINA P. DELA CHICA Chairperson</p>