



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Thursday, December 6, 2018	9:00 AM	PS MEETING ROOM 1
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 4	
TYPE OF MEETING	Prebid Conference	
PROJECT	<i>Construction of Naval Combat Engineering Brigade (NCEBde) Advance Command Post (320.4 Sqm) and Amphibious Armour Battalion (AABn) Headquarters (426.5 Sqm) at Naval Station Leovigildo Gantioqui, San Antonio, Zambales for the Philippine Navy (PN)</i>	
REFERENCE NO.	PB 18-430-4	
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE 4</p> <p>Engr. Estrellita G. Fule Engr. Ian T. Fajarito Ms. Karen Anne F. Requintina</p> <p>Procurement Division 4</p> <p>Mr. Arnold F. Bondoc Mr. Nikko C. Valenzona Ms. Julie U. Guimbuayan</p> <p>Other Attendees:</p> <p>Engr. Jude John A. Deseo</p> <p>Bidder(s):</p> <p>Mr. Jorge Abad Jr. Ms. Rea Biboso</p> <p>Chairperson Vice Chairperson Provisional Member</p> <p>Member, TWG Secretariat Secretariat</p> <p>PS Consultant</p> <p>Jorgz Konztrak & Supply CMO Construction Services Corp.</p>	
CALL TO ORDER	<p>1. The scheduled Prebid Conference started at 9:00 AM with the Chairperson presiding.</p> <p>2. The Chairperson acknowledged the presence of the attendees.</p> <p>3. Having established the required quorum, the PMO in-charge proceeded with the presentation of the project:</p>	

DISCUSSION

I. BID DOCUMENTS

INSTRUCTIONS TO BIDDERS

NO DISCUSSION

BID DATA SHEET

SECTION III
BDS Clause No. 10.1
Page No. 38

XXX

*Sec. Delfin Lorenzana
The Department of National Defense (DND)
Camp Gen. Emilio Aguinaldo
Quezon City*

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The representative from Jorgz Konztrak and Supply inquired on the Process of issuance of the Notice of Award and the Project Implementation.

The Provisional Member emphasized that the Procuring Entity for the Project is the Department of National Defense, being that the Procurement Service will only deliver up to the Recommendation for Award, the Procuring Entity will issue the Notice of Award for the Project.

The Chairperson followed to the Provisional Member's response, following that the Procuring Entity and End-User Agency will conduct Pre-Construction/Implementation meeting to the Winning Bidder to properly brief the Supplier.

BDS Clause No. 1 2.1(b)(ii.2)
Page No. 40

XXX

Key Personnel	Quantity		xxx	xxx
	Item 1	Item 2		
Project Manager/ Engineer	1		xxx	xxx
Master Electrician ¹	1	1	xxx	xxx
Master Plumber ¹	1	1	xxx	xxx
Health and Safety Officer ¹	1	1	xxx	xxx
Foreman ¹	1	1	-	xxx

XXX

	<p><i>The representative from Jorgz Kontrak and Supply inquired if assignment of personnel from other projects will be accepted.</i></p> <p><i>The BAC answered in the Negative and referred the bidder to the Note indicated in BDS Clause No. 12.1(b)(ii.2).</i></p>
GENERAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SCHEDULE OF REQUIREMENTS	<p>SECTION VI Page No. 86</p> <p>XXX <i>The intended Completion Date is within One Hundred Twenty (120) Calendar Days from the date indicated in the Notice to Proceed.</i> XXX</p> <p><i>The Provisional Member inquired to the attending Bidders if they have any concerns with the Delivery Period for the Project.</i></p> <p><i>The Representative form Jorgz Konztrak and Supply replied in Silence to the Provisional Member's Query implying that there are no concerns for the Delivery Period.</i></p>
TECHNICAL SPECIFICATIONS	<p>SECTION VII Page No. 85</p> <p><i>The Provisional Member discussed the Proper use of the Form, and emphasizing that the said form will be submitted during the Opening of Bids as an attachment to the Technical Component, further adding that except for the Bid Form, Bill of Quantities and Detailed Estimates included in the Financial Proposal, all other documents will be included in the Technical Component.</i></p>
	<p>Page No. 87</p> <p><i>The Provisional Member discussed the Terms of Reference and inquired if there are any concerns with the Specifications.</i></p>
TERMS OF REFERENCE	<p><i>The Representative form Jorgz Konztrak and Supply replied in Silence to the Provisional Member's Query implying that there are no concerns for the Terms of Reference.</i></p> <p><i>The Provisional Member followed on the discussion for the deadline for</i></p>




	<i>submission for written clarifications, Emphasizing that all queries should be in writing.</i>
BIDDING FORMS	NO DISCUSSION

III. OTHER DISCUSSIONS	
OTHER MATTERS	NO DISCUSSION
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:30 AM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Thursday, December 6, 2018.
PREPARED BY	<p>Procurement Division 4:</p> <p>(SGD.) MS. JULIE U. GUIMBUAYAN Secretariat</p> <p>(SGD.) MR. NIKKO C. VALENZONA Secretariat</p>
CERTIFIED CORRECT	<p>(SGD.) MS. KAREN ANNE F. REQUINTINA Provisional Member, Bids and Awards Committee 4</p> <p>(SGD.) ENGR. IAN T. FAJARITO Vice Chairperson, Bids and Awards Committee 4</p> <p>(SGD.) ENGR. ESTRELLITA G. FULE Chairperson, Bids and Awards Committee 4</p>