



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Thursday, December 27, 2018	10:00 AM	OTHERS
-----------------------------	----------	--------

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX																											
TYPE OF MEETING	Prebid Conference																											
PROJECT	Supply and Delivery of Apheresis Machine for the Department of Health																											
REFERENCE NO.	PB No. 18-451-9																											
ATTENDEES	<p>Bids and Awards Committee IX</p> <table border="0"> <tr> <td>Ms. Dalisay Conrina P. Dela Chica</td> <td>Chairperson</td> </tr> <tr> <td>Ms. Leah M. Valdez</td> <td>Vice Chairperson</td> </tr> <tr> <td>Mr. James F. Gabilo</td> <td>Provisional Member</td> </tr> <tr> <td>Ms. Marites B. Estrella</td> <td>Provisional Member</td> </tr> </table> <p>Procurement Division IX</p> <table border="0"> <tr> <td>Mr. Vincent Joseph D. Disu</td> <td>Secretariat</td> </tr> </table> <p>End-User Representative/s:</p> <table border="0"> <tr> <td>Dr. Pedrito Tagayuna</td> <td>DOH-NVBSP</td> </tr> </table> <p>Prospective Bidder:</p> <table border="0"> <tr> <td>Mr. Justine Gabriel M. Santayana</td> <td>Zafire Distributors Inc.</td> </tr> <tr> <td>Ms. Joliveth Asutilla</td> <td>Macare Medicals Inc.</td> </tr> <tr> <td>Mr. Marvin Pua</td> <td>Macare Medicals Inc.</td> </tr> <tr> <td>Ms. Janice Reyes</td> <td>Macare Medicals Inc.</td> </tr> <tr> <td>Ms. Rodelia T. Deocareza</td> <td>Grepcor Diamonde</td> </tr> <tr> <td>Mr. Charles Casterence</td> <td>Terumo</td> </tr> <tr> <td>Ms. Mary Grace Rosal</td> <td>Fresenius Kabi</td> </tr> </table>		Ms. Dalisay Conrina P. Dela Chica	Chairperson	Ms. Leah M. Valdez	Vice Chairperson	Mr. James F. Gabilo	Provisional Member	Ms. Marites B. Estrella	Provisional Member	Mr. Vincent Joseph D. Disu	Secretariat	Dr. Pedrito Tagayuna	DOH-NVBSP	Mr. Justine Gabriel M. Santayana	Zafire Distributors Inc.	Ms. Joliveth Asutilla	Macare Medicals Inc.	Mr. Marvin Pua	Macare Medicals Inc.	Ms. Janice Reyes	Macare Medicals Inc.	Ms. Rodelia T. Deocareza	Grepcor Diamonde	Mr. Charles Casterence	Terumo	Ms. Mary Grace Rosal	Fresenius Kabi
Ms. Dalisay Conrina P. Dela Chica	Chairperson																											
Ms. Leah M. Valdez	Vice Chairperson																											
Mr. James F. Gabilo	Provisional Member																											
Ms. Marites B. Estrella	Provisional Member																											
Mr. Vincent Joseph D. Disu	Secretariat																											
Dr. Pedrito Tagayuna	DOH-NVBSP																											
Mr. Justine Gabriel M. Santayana	Zafire Distributors Inc.																											
Ms. Joliveth Asutilla	Macare Medicals Inc.																											
Mr. Marvin Pua	Macare Medicals Inc.																											
Ms. Janice Reyes	Macare Medicals Inc.																											
Ms. Rodelia T. Deocareza	Grepcor Diamonde																											
Mr. Charles Casterence	Terumo																											
Ms. Mary Grace Rosal	Fresenius Kabi																											
CALL TO ORDER	1. The scheduled Prebid Conference started at 10:30 AM with the																											



	<p>Chairperson presiding.</p> <p>2. The Secretariat acknowledged the presence of the attendees.</p> <p>3. Having established the required quorum, the PMO-In-Charge proceeded with the discussion of the project.</p>
--	---

DISCUSSION

I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	<ul style="list-style-type: none"> The approved budget for the contract is Php 39,000,000.00 It was also discussed that the Performance Security may be required to be valid up to 2 years.
BID DATA SHEET	<ul style="list-style-type: none"> The Secretariat discussed the general requirements for government procurement of goods procurement. During the discussion, the following topics were tackled: <ul style="list-style-type: none"> A bidder requested that for the Mayor's Permit if the proof of payment or proof of application will be acceptable. It was clarified that the old Mayor's Permit 2018 shall also be submitted together with the required proofs. A bidder requested that the single contract that is similar to this Project be lowered to 25%. It was clarified that for the single contract that is similar to this Project shall be equivalent to at least fifty percent (50%) of the ABC or at least two aggregate contract provided that one contract should be at least 25% of the ABC. A bidder also requested for the definition of Similar Contract if the Laboratory or Medical Equipment shall be acceptable. It was also clarified that the projects for Blood Bank Reagents shall be acceptable. The bidder's SLCC similar to the contract to be bid should have been completed within 5 years prior to the deadline for the submission and receipt of bids. – It was clarified that the reckoning point of the completed contract is 2014-2019.
GENERAL CONDITIONS OF THE CONTRACT	<ul style="list-style-type: none"> There were no Discussion/Amendment and further instructions made from the BAC.

SPECIAL CONDITIONS OF THE CONTRACT	<ul style="list-style-type: none"> There were no Discussion/Amendment and further instructions made from the BAC. 												
SCHEDULE OF REQUIREMENTS	<ul style="list-style-type: none"> There were no Discussion/Amendment and further instructions made from the BAC. 												
	<ul style="list-style-type: none"> Amendments on the following specifications were requested. <p>For Lot 1: Apheresis Machine</p> <table border="1"> <thead> <tr> <th>Agency Specifications</th> <th>Requested Amendment</th> </tr> </thead> <tbody> <tr> <td colspan="2">Standard Features:</td> </tr> <tr> <td>Continuous flow technology</td> <td>Continuous or Intermittent flow technology</td> </tr> <tr> <td colspan="2">Standard Features: Platelet Agitator</td> </tr> <tr> <td> <ul style="list-style-type: none"> Built in BP Cuff </td> <td>With or without BP Cuff Attachable/Detachable BP Cuff</td> </tr> <tr> <td> <ul style="list-style-type: none"> With at least 50 pcs start up Apheresis kits per machine with compatible supplies. </td> <td>With at least 10 pcs start up Apheresis Kits per machine</td> </tr> </tbody> </table>	Agency Specifications	Requested Amendment	Standard Features:		Continuous flow technology	Continuous or Intermittent flow technology	Standard Features: Platelet Agitator		<ul style="list-style-type: none"> Built in BP Cuff 	With or without BP Cuff Attachable/Detachable BP Cuff	<ul style="list-style-type: none"> With at least 50 pcs start up Apheresis kits per machine with compatible supplies. 	With at least 10 pcs start up Apheresis Kits per machine
Agency Specifications	Requested Amendment												
Standard Features:													
Continuous flow technology	Continuous or Intermittent flow technology												
Standard Features: Platelet Agitator													
<ul style="list-style-type: none"> Built in BP Cuff 	With or without BP Cuff Attachable/Detachable BP Cuff												
<ul style="list-style-type: none"> With at least 50 pcs start up Apheresis kits per machine with compatible supplies. 	With at least 10 pcs start up Apheresis Kits per machine												
SPECIFICATIONS													
BIDDING FORMS	<ul style="list-style-type: none"> It was also clarified that the bidders should use the forms provided in the bidding document. 												
II. TIMELINE													
POSTING IN PHILGEPS	December 20, 2018												
PREBID CONFERENCE	December 27, 2018 ; 10:00AM												
POSTING OF BID BULLETIN	January 3, 2019												
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	January 10, 2019 ; 10:00 AM												
III. OTHER DISCUSSIONS													
OTHER MATTERS	<ul style="list-style-type: none"> There were no Discussion/Amendment and further instructions made from the BAC. 												
ATTACHMENTS	"No Attachment"												
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12: 15 PM												
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Thursday, December 27, 2018.												

The Procurement Division IX:


PREPARED BY


MR. JAMES F. GABILO
PMO-In-Charge

MARITES B. ESTRELLA
Ad-Hoc Representative, Bids and Awards Committee 9

CERTIFIED CORRECT


LEAH M. VALDEZ
Vice Chairperson, Bids and Awards Committee 9


MS. DALISAY CONRINA P. DELA CHICA
Chairperson, Bids and Awards Committee 9