

	Mr. Lorenzo Mangaliman	Big Vision Corp.
CALL TO ORDER	<p>1. The scheduled Pre-bid Conference started at 10:14 AM with the Chairperson presiding. She then instructed the BAC Secretariat, Ms. Andulan to acknowledge the presence of the attendees.</p> <p>2. Ms. Andulan, likewise, presented the Invitation to Observers however none confirmed attendance.</p> <p>3. Having established the required quorum, the Chairperson asked Engr. Hoshina to proceed with the presentation of general requirements in government procurement.</p>	

DISCUSSION

BID DOCUMENTS	
INVITATION TO BID	NO DISCUSSION
INSTRUCTIONS TO BIDDERS	NO QUESTIONS FROM BIDDERS
BID DATA SHEET	NO HIGHLIGHT
GENERAL CONDITIONS OF CONTRACT	NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	For the warranty, the Chairperson clarified that a bid bulletin will be issued to clarify the warranty period for the items to be bid
SCHEDULE OF REQUIREMENTS	<p>Submission of Samples/ Demo Units Page 73</p> <p>xxx</p> <p>All bidders shall submit the following samples to the Procurement Division V (PD V) for evaluation purposes Five (5) calendar days after receipt of the Notice of Single/ Lowest Calculated Bid from the BAC.</p> <p>xxx</p>

	<p>Engr. Hoshina reminded the prospective bidders that the Bids and Awards Committee (BAC) is not responsible in informing the bidder, who is declared to have the Lowest/Single Calculated Bid, the deadline of submission of samples/demo units. Hence, it is important for the bidder to take note of this matter as early as this stage to avoid disqualification.</p> <p>To clarify the matter, the Chairperson stated that the deadline of the submission of the post-qualification documents is also the deadline of submission of the samples/demo units.</p>
	<p>The Chairperson emphasized that before a prospective bidder can participate in the public bidding, they must first purchase a bidding document in accordance with the provision of the IRR of RA 9184. She likewise stated that it is not enough that they merely downloaded the copy of bid documents from the PhilGeps Website.</p> <p>xxx</p>
<p>TECHNICAL SPECIFICATIONS</p>	<p>Lot No. 2: Supply and Delivery of Sleeping Bag Technical Specifications Page 75</p> <p>The Chairperson observed that the sample of Sleeping Bag presented before the Committee has its own case. She then instructed the PMOIC to include this in the requirement and incorporate the same in the Bid Bulletin.</p> <p>The PMOIC acknowledged the observation and stated that the same will be integrated in the Bid Bulletin.</p> <p>xxx</p> <p>Technical Specifications Page 75</p> <p>xxx</p> <p>4. Dimension: L x W (195 cm x 150 cm) with tolerance of (+/-2%)</p> <p>xxx</p> <p>7. With NBI marking and logo (for compliance during delivery)</p> <p>xxx</p> <p>The Chairperson asked the End-User for the kind of marking that will be</p>

used for the above-mentioned requirement.

To clarify this requirement, the End-User explained that the required marking has to be in silk-screen.

In regards with the dimension, one of the prospective bidders inquired for the meaning of the +/- 2% tolerance.

In response, the Chairperson explained that the +/- 2% tolerance means that the measurement may exceed or may be lower by 2%.

Furthermore, the End-User added in the requirement of marking the "DVI Marking and NBI logo".

The Chairperson reminded the End-User that they should likewise provide for the marking sample to the winning bidder for specific reference.

XXX

Lot No. 3: Supply and Delivery of Protective Leather Shoes

Technical Specifications

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XXX

2. With safety cap for the toes

XXX

4. Construction and Design: as per sample

XXX

One of the suppliers raised his concern regarding the design of the sample leather shoes presented. He explained that they cannot copy the design and construction of the same for it originally belongs to the brand of the specific item, thus, he requested if they can offer their own design that complies with the technical specifications.

The End-User understands the concern of the prospective bidder. Hence, he resolved this matter by modifying the requirement of the construction and design from "as per sample" to "similar to the sample presented".

Furthermore, a representative from Kings Safety Net Inc. inquired for the type

of material of the mid-sole. She explained that there are two materials used, to wit: Polymerizing Vinyl Chloride (PVC) or Rubber. The PVC as she described it melts gradually in oil. She then recommended the use of polyurethane, a kind of rubber, thermosetting polymers that do not melt when heated.

The End-User wanted to clarify if this material is likewise durable when used in a disaster area.

The agent of Kings Safety Net Inc. answered in the affirmative and assured that polyurethane is durable even for sharp objects that are usually found in disaster areas.

The End-User took note of this matter subject to discussion with the Committee.

In the matter of safety cap for the toes, one of the suppliers asked for the material of the cap, if it pertains to a composite material or metal.

The End-User preferred the material to be composite since the same is durable enough to serve the purpose of the item, it is lighter, and the same is not a conductor of heat and electricity.

Subsequently, the Vice Chairperson wanted to know if a tolerable weight will be required since considering the materials that will be used like the rubber and the metal safety cap, it may not be possible for a regular user to bear the weight of the leather shoes.

In response, the supplier recommended that it is better if they include in the specification the nitrite sole to make the protective leather shoes non-slip. Furthermore, he asked the End-User to make the specifications general and leave the important details to the suppliers like the material of the shoes, its safety cap, and the construction and design.

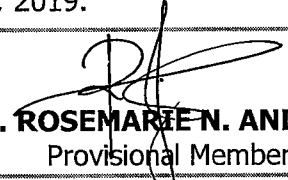

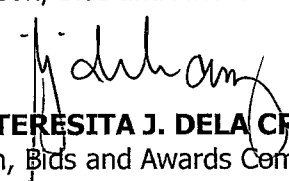
The End-User stated that they have no pre-determined weight for the protective leather shoes. Nevertheless, the End-User will review these matters for clarification.

Moreover, the Chairperson informed the prospective bidders to put these concerns in writing to make it all official and in record.

One of the suppliers likewise suggested to modify the primary material from synthetic leather to pure leather for better quality.

The Chairperson wanted to know if the budget will still be sufficient should the Committee decide to modify the same.

	The prospective bidders answered in the affirmative and clarified that the budget of P 1,500.00 per pair is adequate to offer a pure leather protective shoes.
BID FORMS	NO HIGHLIGHT

OTHER MATTERS	Engr. Hoshina reminded the prospective bidders to sign each and every page of the bid form. He likewise emphasized that a community tax certificate is not considered as a competent proof of identity, thus, they may refer to the 2004 Rules on Notarial Practice for reference. Furthermore, he stated that failure to comply with these requirements is grounds for disqualification.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:53 PM
CERTIFICATION	We certify that the foregoing is the true account of Pre-bid Conference conducted on January 25, 2019.
PREPARED BY	 MS. ROSEMARIE N. ANDULAN Provisional Member
CERTIFIED CORRECT	 MR. JACK G. MERCADO Vice Chairperson, Bids and Awards Committee V  MS. TERESITA J. DELA CRUZ Chairperson, Bids and Awards Committee V