

	<p>Tricia Quiambao Haydee Nano Mike Ochoa Julie Ausama Josephine Barba Margie Natividad Tessie Howard Menchie Olarte Jean Danao Raymond Generoso Joana De Guzman Ann Palma Leah Huang Pia Sicat Janlo Cui Cris De Guzman</p>	<p>IPG Mediabrands Phils. Inc. DDB Phils. Inc./DDB DDB Phils. Inc. DDB Phils. Inc. DDB Phils. Inc. Content Cows Co., Inc./Cococo Content Cows Co., Inc. Content Cows Co., Inc. Content Cows Co., Inc. Content Cows Co., Inc. Content Cows Co., Inc. Content Cows Co., Inc. Ogilvy & Mather (Phils.), Inc./Ogilvy Ogilvy & Mather (Phils.), Inc. Havas Media Ortega, Inc./Havas Havas Media Ortega, Inc.</p>
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid Conference started at 1:30 PM with the Chairperson presiding. 2. Attendees for the activity were introduced and acknowledged however invited observers did not confirm their attendance. 3. Having established the required quorum, the Secretariat proceeded with the discussion of the activity. 	

I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	<p>A representative of IPG asked about the validity duration of Committed Line of Credit for submission. The Chairperson responded 120 calendar days. Furthermore, he asked if there is a need to submit a Parent Company guarantee. The Chairperson replied no need since the local company is the bidder.</p> <p>A representative from DDB asked if the ABC includes all cost and expenses including taxes. The Chairperson replied the ABC is the total allotment for the project.</p>
BID DATA SHEET	<p>A representative from IPG asked about submission of PCAB licenses, the Chairperson said that in this project there is no need to submit PCAB licenses since there are no construction activity under this project.</p> <p>In regards to SLCC, A representative from Ogilvy asked what if the project has mutli-year duration. The Chairperson requested to put into writing their queries. She also asked about the confidentiality of the project, the Chairperson discussed the Non-Disclosure Agreement (format) will be provided upon purchase of Bidding Document.</p>
GENERAL CONDITIONS OF THE CONTRACT	<p>There were no amendments/revisions made and further instructions from the BAC under this section.</p>

SPECIAL CONDITIONS OF THE CONTRACT	The representative from IPG asked about sub-contracting, Mr. Floresca of PHISGOC said that media providers are not considered sub-contractors.
SCHEDULE OF REQUIREMENTS	A representative from Cococo asked about the attached Schedule of Requirements some of the dates and duration are no longer realistic or achievable. The Chairperson said that Schedule will be updated which will be part of Bid Bulletin.
TECHNICAL SPECIFICATIONS	There were no amendments/revisions made and further instructions from the BAC under this section.
TERMS OF REFERENCE	There were no amendments/revisions made and further instructions from the BAC under this section.
BIDDING FORMS	There were no amendments/revisions made and further instructions from the BAC under this section.

III. TIMELINE

POSTING IN PHILGEPS	Sept. 06, 2019
PREBID CONFERENCE	Sept. 13, 2019, 1:30 PM
LAST DAY OF ISSUANCE OF BID BULLETIN	Sept. 20, 2019
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	Sept. 27, 2019, 1:30 PM

II. OTHER DISCUSSIONS

OTHER MATTERS	<p>Atty. Bacal suggested to cut-time during Post Qual, it is requested that the bidders to submit the Post Qual documents during opening of Bids, so that the TWG can immediately check and verify the submitted documents. The Bidders agreed with the point of Atty. Bacal.</p> <p>Mr. Floresca said that the Bidder will just adopt and supplement the materials (e.g. design/logo, mascot, songs and branding). Further, Mr. Floresca discussed the coverage of the 11 sports for international broadcast. The Bidder will provide the equipment on the ground like satellite, etc. and direct it to IBC Clark.</p> <p>The representative from IPG asked about the retainer's fee/commissions of the company should be included as part of the SLCC as well as the confidentiality agreement with their clients.</p> <p>The Chairperson reiterated the SBAC request to put into writing all Bidders' queries and comments.</p>
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ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 4:15 PM.
CERTIFICATION	We certify that the foregoing is true account of Pre-bid Conference conducted on 13 September 2019.
PREPARED BY	Procurement Division 3: SGD FORTUNATO CORTEZ, JR. Secretariat
CERTIFIED CORRECT	Special Bids and Awards Committee: EPIFANIO CORDERO, JR. AdHoc Representative SGD ATTY. DIVINA GRACIA BACAL Regular Member SGD ENGR. EDWARD SADDI Chairperson SGD JOSEPH BALAGTAS Provisional Member / PMOIC SGD OMAR BERNAL Vice-Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.