



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



# MINUTES OF MEETING

Wednesday, February 13, 2019      10:00 AM      CONFERENCE ROOM C

<b>MEETING CALLED BY</b>	<b>BIDS AND AWARDS COMMITTEE 2</b>
<b>TYPE OF MEETING</b>	<b>Prebid Conference</b>
<b>PROJECT</b>	<b>Supply, Delivery, Installation, Testing and Commissioning of Uninterruptible Power Supply (UPS)</b>
<b>REFERENCE NO.</b>	<b>Public Bidding No. 19-045-2</b>
<b>ATTENDEES</b>	<p><b>Bids and Awards Committee 2:</b>          Engr. Manuel S. Avila      Chairperson          Atty. Michelle Ann B. Recto      Regular Member          Mr. Vic Anthony A. Tubon      Provisional Member</p> <p><b>BAC Secretariat:</b>          Ms. Leigh Ann Pua      TWG, Procurement Division 2          Ms. Sherilyn R. Manzano      Member, Procurement Division 2          Ms. Maria Danica Abengoza      Member, Procurement Division 2          Mr. Jade Edwin Apin      Member, Procurement Division 2</p> <p><b>End-user Representative:</b>          Engr. Francis A. Archivido      TWG, LRTA</p> <p><b>Prospective Bidder:</b>          Ms. Nathania Francisco      SMSGT          Mr. Robert Fernandez      Unison Computer System          Mr. Joseph Reside      Techline, Inc.          Ms. Porenda Poderida      Techline, Inc.          Mr. Reyn Godine      Techline, Inc.          Mr. John Jorjie C. Reyes      SMSGT          Ms. Celine Tiu      VGN          Ms. Jocelyn Guray      COMFAC          Mr. Irvin Achero      CSCI          Mr. Jeremiah Servito      Technozone Corp          Ms. Girma Roxas      EXI Systems, Inc          Mr. Richard Alfonso      EXI Systems, Inc</p>



	Ms. Jovelyn D. Agula Mr. Joselito Generalo Ms. Joana Rose Bibal Mr. Edmond Navarro Ms. Jaina Sabido Ms. Maliesa Dugayo Mr. Lawrence Laure Ms. Diana Mercado Mr. Edison Tan Ms. Cristina Go Mr. Andres Puasan Ms. Abegail Alviar Mr. Ruben Lim Mr. John Noora Mr. Amaldo Cruz Mr. Reggie Cornelio	Transgen Solutions Transgen Solutions PNC PNC P2RO Inc Wite Lite Phils. Corp Transmolitor Transmolitor LSI LSI Global Empire Global Empire Global Empire Optimal Unison ZI-Argus	Transgen Solutions Enterprise Co. Ltd Transgen Solutions Enterprise Co. Ltd PNC PNC P2RO Inc Wite Lite Phils. Corp Transmolitor Transmolitor LSI LSI Global Empire Global Empire Global Empire Optimal Unison ZI-Argus
CALL TO ORDER	The scheduled Pre-Bid Conference started at <b>10:45 AM</b> with Engr. Avila presiding.		

## DISCUSSION

### I. BID DOCUMENTS

INSTRUCTIONS TO BIDDERS	SECTION II  No Further Clarification.
BID DATA SHEET	SECTION III  <i>ITB Clause 5.4</i> <ul style="list-style-type: none"> <li>➤ The Wite Lite representative asked if the requirement for the similar contract can be changed from a single contract to agregate contracts. The BAC will clarify the matter thru the issuance of the Bid Bulletin.</li> <li>➤ The Transmolitor representative asked if the BAC will consider their previous project Supply and Delivery of Hybrid power supply as a similar contract for this project.</li> <li>➤ Mr. Archivido clarified what a Hybrid Power System is, the prospective bidder said it is composed of Genset, Solar together with UPS. As per End-user (TWG) it will be considered as similar because as stated in the bid documents there is a word "or" means considered as similar for example "power supply system" and " or UPS only".</li> <li>➤ The Chairperson clarified the contract to be bid should have</li> </ul>

been completed within 10 years which stated as 2007-2017 in the SLCC form or Annex C.

- The PMOIC clarified further that the Committee will issue a Bid Bulletin instead of 2007-2017 it will be revised as "covering 10 years prior to the submission of bids".

*ITB Clause 29.2 No.7*

- The Unison representative asked if subcontracting is allowed. The Chairperson said that subcontracting is not allowed.
- The Transmolitor asked if a practitioner Safety Officer would possibly be considered to be part of the list of key personnel even if it is not accredited by DOLE.
- The Chairperson said that in the required list of key personnel, the safety officer should be accredited by DOLE.
- Witelite clarified if it is allowed to include in the list; the consultant even if it is not employed in their company.
- Mr. Archivido clarified if it is for the Project manager personnel and the bidder affirmed it. The BAC said that the bidder may put their clarifications thru writing and will clarify the matter thru Bid bulletin.

*ITB Clause 29.2 No.8*


- The Comfac representative asked if the company has a branch office in the Philippines do they need to have the document/certification notarized by the Consular Section of the Embassy from the country of origin. The BAC said that the bidder may put their clarifications thru writing and will clarify the matter thru Bid bulletin.
- The LSI representative clarified who will issue the Certificate of Distributorship, if the company has a local partner, whether it the manufacturer or the distributor? Does the document/certification need to be notarized?
- The Chairperson said the one who will issue the Certificate of Distributorship is the manufacturer and it will duly notarize the Consular Section of the embassy from the country of origin.
- The LSI representative also asked if the manufacturer needs to duly notarize the certificate of distributorship in the Philippines.
- The P2RO representative explained her experienced to previous company, the manufacturer will designate his distributor that they are connected and have contact with

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	<p>them in the Philippines, if it is written in a different language, and the consular here in the Philippines will verify the veracity of the translated language to English in the Certificate of Distributorship. Also if it is in English language from the manufacturer there is no need to have an additional confirmation from the Consular here in the Philippines.</p>
<p><b>GENERAL CONDITIONS OF THE CONTRACT</b></p>	<p>SECTION IV</p> <p>No highlights.</p>
<p><b>SPECIAL CONDITIONS OF THE CONTRACT</b></p>	<p>SECTION V</p> <p>No highlights.</p>
<p><b>SCHEDULE OF REQUIREMENTS</b></p>	<p>SECTION VI</p> <p>No highlights.</p>
<p><b>TECHNICAL SPECIFICATIONS</b></p>	<p>SECTION VII</p> <p>Page 73</p> <ul style="list-style-type: none"> <li>➤ The ZI-Argus representative asked if they need to provide 480 volts which is expensive and they can only provide 450 volts or lower because it is cheaper or do they need to provide a transformer.</li> <li>➤ Mr. Archivido explained that if the lower volts did not match the required volts, a tranformer may be provided.</li> </ul> <p>Page 75</p> <ul style="list-style-type: none"> <li>➤ The Global Empire and LSI representatives clarified if the battery temperature Sensor is per battery or there is a required location. P2RO explained that it is part of the UPS only and not for additional requirements needed in the technical specifications. Everyone agreed including the BAC that the battery sensor is for UPS only.</li> <li>➤ The Transgen representative asked about the Inverter Shortcut Circuit if they need to indicate the 3.2 amperes. The PMOIC clarified that it is required to indicate the 3.2 amperes for determination to the required amperes.</li> </ul> <p>Page 78</p> <ul style="list-style-type: none"> <li>➤ The Trasgen representative clarified if they need to provide a protocol or they can offer another protocol. Mr. Archivido said</li> </ul>

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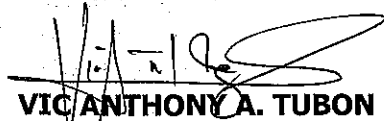
	<p>the protocol should be MODBUS TCP <u>or</u> JBUS RTU interface.</p> <p>Page 81</p> <ul style="list-style-type: none"> <li>➤ A prospective bidder requesting to reduce the 7 units of Battery Bank (VRLA), Mr. Archivido said that they can determine the number of units during site inspection. Mr. Tubon reiterate that the 5 batteries is for 60KVA and 2 batteries is for 80KVA.</li> </ul> <p>Page 86</p> <ul style="list-style-type: none"> <li>➤ The Global Empire representtive asked the number of phase Power/ Quality Analyzer if it is 3 phase or single phase, Mr. Archivido said it is a 3 phase.</li> </ul>
TERMS OF REFERENCE	<ul style="list-style-type: none"> <li>➤ The Optimal representative clarified and reiterated that in the TOR Section 3 stated that the one hour back up time at full load while in the Technical Specification is one hour back up time at 60% load.</li> <li>➤ The PMOIC said any changes in the TOR that was reflected in the technical specifications will prevail.</li> </ul>
BIDDING FORMS	<ul style="list-style-type: none"> <li>- For clarification and verification of the breakdown of the unit price of all items list in the bid form</li> </ul>

II. OTHER DISCUSSIONS	
OTHER MATTERS	<ul style="list-style-type: none"> <li>➤ The Comfac representative requested to have a site inspection. The BAC confirmed that there will be a site inspection.</li> <li>➤ The schedule of site visit will be on February 14, 2019 at 10:00 am sharp and will be accompanied by Engr. Francis Archivido of LRTA.</li> </ul>
ATTACHMENTS	None.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at <b>11:50 AM</b>
CERTIFICATION	We certify that the foregoing is the true account of <b>Prebid Conference</b> conducted on <b>February 13, 2019.</b>
PREPARED BY	 <b>SHERILYN R. MANZANO</b> BAC Secretariat

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**Bid and Awards Committee 2:**

On Official Business  
**ANTONIO R. LAIGO, JR.**  
*Ad Hoc Member*

  
**VIC ANTHONY A. TUBON**  
*Provisional Member*

  
**ATTY. MICHELLE ANNE B. RECTO**  
*Regular Member*

On Leave  
**ARNOLD F. BONDOC**  
*Vice Chairperson*

  
**ENGR. MANUEL S. AVILA**  
*Chairperson*

CERTIFIED CORRECT

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply:  
(a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.