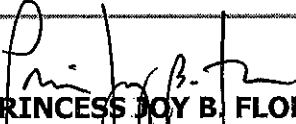



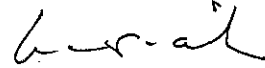




<b>INSTRUCTIONS TO BIDDERS</b>	<b>SECTION II</b> <ul style="list-style-type: none"> <li>- The requirement for the Mayor's Permit must be for the year 2019. However, 2018 Mayor's Permit shall be acceptable provided that renewal of the permit has been applied for within the prescribed period and the Official Receipt thereof must be submitted as proof.</li> <li>- Mr. Besana requested to change the period of the requirement that "the brand of the motor vehicle being offered has been continuously in the Philippine Market" from at least 15 years to 10 years before the submission and receipt of bids.</li> <li>- It was agreed upon that an undertaking shall be submitted by the bidder regarding the submission of the OR/CR and shall be responsible for the processing of the comprehensive insurance from GSIS insurance during the post qualification period.</li> <li>- The layout of the unit including the design shall be included as post qualification documents.</li> <li>- A bid bulletin shall be issued to clarify all the requirements discussed above.</li> </ul>
<b>SCHEDULE OF REQUIREMENTS</b>	<b>SECTION VI</b> <ul style="list-style-type: none"> <li>- Mr. Besana requested for a 180 calendar days delivery period while the representatives of Hyundai Cabanatuan and Alabang requested to extend the delivery period because the requirement for the design of the buses is to be painted which will require a lot of time to finish.</li> <li>- The delivery shall be made at the address given in the bidding documents and not only in the nearest port.</li> <li>- The delivery period and the project site shall be clarified in a bid bulletin.</li> </ul>
<b>TECHNICAL SPECIFICATIONS</b>	<b>SECTION VII</b> <ul style="list-style-type: none"> <li>- Mr. Besana asked if the Air Conditioning system is roof mounted and asked for clarification of the requirement "with Electric Ventilator".</li> <li>- Upon the clarification of Mr. Besana that there are many types of GPS, it was agreed that the requirement for "Audio, Multimedia and GPS System: Manufacturer's Standard" shall be changed to "Head Unit: Multi Media with Navigation System".</li> <li>- It was clarified that the Comprehensive Insurance from the GSIS shall be provided by the bidder.</li> <li>- The prospective bidders asked if the position of the door for the bus can be at the middle and clarified if the door is whether a sliding or accordion. They raised that the position of the door has an effect to the design of the bus.</li> <li>- All the queries raised shall be clarified in a bid bulletin.</li> </ul>
<b>TERMS OF REFERENCE</b>	No highlights.
<b>BIDDING FORMS</b>	No highlights.
<b>II. OTHER DISCUSSIONS</b>	
<b>OTHER MATTERS</b>	None.
<b>ATTACHMENTS</b>	None.



ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at <b>11:55 AM</b>
CERTIFICATION	We certify that the foregoing is the true account of Preliminary Conference conducted on January 22, 2019.
PREPARED BY	 <b>PRINCESS JOY B. FLORES</b> Secretariat
CERTIFIED CORRECT	<p><b>Bids and Awards Committee 2:</b></p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">   <b>RUEL S. LASAGAS</b>  <i>Ad Hoc Member</i> </div> <div style="text-align: center;">   <b>JOSEPH C. DE SALES</b>  <i>Provisional Member</i> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">   <b>ATTY. MICHELLE ANNE B. RECTO</b>  <i>Regular Member</i> </div> <div style="text-align: center;"> <p><b>On Official Business</b></p> <b>ARNOLD F. BONDOC</b>  <i>Vice Chairperson</i> </div> </div> <div style="text-align: center; margin-top: 20px;">   <b>ENGR. MANUEL S. AVILA</b>  <i>Chairperson</i> </div>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply:  
 (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.