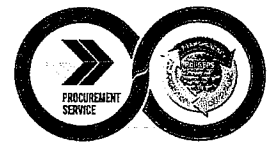




Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**

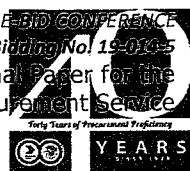


## MINUTES OF MEETING





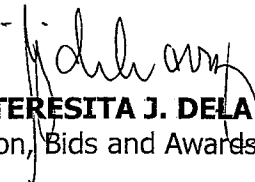
Friday, January 25, 2019 2:00 PM CONFERENCE A

MEETING CALLED BY	<b>BIDS AND AWARDS COMMITTEE V</b>
TYPE OF MEETING	<b>Pre-Bid Conference</b>
PROJECT	<b>Supply and Delivery of Thermal Paper for the Procurement Service</b>
REFERENCE NO.	<b>PB No. 19-014-5</b>
ATTENDEES	<p><b>Bids and Awards Committee 5</b></p> <p>Ms. Teresita J. Dela Cruz <span style="float: right;">Chairperson</span>          Mr. Jack G. Mercado <span style="float: right;">Vice Chairperson</span>          Mr. Arnel B. Cunanan <span style="float: right;">Provisional Member</span>          Mr. Boycie F. Tarca <span style="float: right;">Ad Hoc Member</span></p> <p><b>Procurement Division V</b></p> <p>Mr. Webster M. Laureñana <span style="float: right;">Member</span>          Engr. Nicole John D. Cabueños <span style="float: right;">Member</span>          Ms. Rosemarie N. Andulan <span style="float: right;">Secretariat</span></p> <p>The Secretariat informed the committee that no prospective bidder is present to attend the Pre-bid Conference.</p>
CALL TO ORDER	<p>The scheduled Pre-bid Conference started at <b>2:15 PM</b> with Ms. Teresita J. Dela Cruz, Chairperson of Bids and Awards Committee (BAC) - V presiding.</p> <p>The Chairperson stated that the bidder's attendance in the Prebid Conference is not mandatory and that bidders can still submit their proposals on the scheduled date of submission and Opening of Bids.</p> <p>Furthermore, the Chairperson added that the BAC V may assume that bidders already know the requirements for the bidding and will only declare a failure of public bidding if no bids are received during the Opening.</p>

### DISCUSSION



BID DATA SHEET	NO DISCUSSION
TECHNICAL SPECIFICATIONS	NO DISCUSSION
BIDDING FORMS	NO DISCUSSION

II. OTHER DISCUSSIONS	
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at <b>2:45 PM</b>
PREPARED BY	 <b>ROSEMARIE N. ANDULAN</b> Secretariat, Bids and Awards Committee – V
CERTIFIED CORRECT	 <b>BOYCIE F. TARCA</b> Ad Hoc Member, Bids and Awards Committee – V   <b>ARNEL B. CUNANAN</b> Provisional Member, Bids and Awards Committee-V   <b>JACK G. MERCADO</b> Vice Chairperson, Bids and Awards Committee – V   <b>TERESITA J. DELA CRUZ</b> Chairperson, Bids and Awards Committee – V