



**Republic of the Philippines**  
**Department of Budget and Management**  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**  
 PS DBM Compound, RR Road, Cristobal St., Paco, Manila  
 Tel. No. 689-7750



## MINUTES OF MEETING

Wednesday, February 27, 2019	1:30 AM	CONFERENCE ROOM B
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<b>MEETING CALLED BY</b>	<b>BIDS AND AWARDS COMMITTEE VII</b>																										
<b>TYPE OF MEETING</b>	<b>PREBID CONFERENCE</b>																										
<b>PROJECT</b>	<b>Supply, Delivery, Installation, Testing, Commissioning and Training of Mobile Application for Department of Education (DepEd) – Main</b>																										
<b>REFERENCE NO.</b>	<b>PUBLIC BIDDING NO. 19-043-7</b>																										
<b>ATTENDEES</b>	<p><b>Bids and Awards Committee VII</b></p> <table style="width: 100%;"> <tr> <td>Ms. Rosalinda V. Dapito</td> <td>Chairperson</td> </tr> <tr> <td>Atty. Divina Gracia A. Bacal</td> <td>Regular Member</td> </tr> <tr> <td>Ms. Ulysses Melvin E. Mora</td> <td>Provisional Member, PS (PMOIC)</td> </tr> </table> <p><b>Procurement Division VII</b></p> <table style="width: 100%;"> <tr> <td>Ms. Kaila M. Jaronay</td> <td>Secretariat</td> </tr> </table> <p><b>Bidders:</b></p> <table style="width: 100%;"> <tr> <td>Ms. Nathania Francisco</td> <td>SMS Global Technologies, Inc.</td> </tr> <tr> <td>Mr. Jay Joson</td> <td>Pointwest Technologies Corp.</td> </tr> <tr> <td>Ms. Rowena Gardon</td> <td>FNB Eductaional</td> </tr> <tr> <td>Mr. Rufino R. Fajaryo</td> <td>Contego Technologies Inc.</td> </tr> <tr> <td>Ms. Gianne Orrola</td> <td>ePLDT</td> </tr> <tr> <td>Ms. Aija Cruz</td> <td>ePLDT</td> </tr> <tr> <td>Ms. Micah Vargas</td> <td>MSYS</td> </tr> <tr> <td>Ms. Nap Calaranan</td> <td>MSYS</td> </tr> <tr> <td>Mr. Richard Lucas</td> <td>PLDT</td> </tr> </table>	Ms. Rosalinda V. Dapito	Chairperson	Atty. Divina Gracia A. Bacal	Regular Member	Ms. Ulysses Melvin E. Mora	Provisional Member, PS (PMOIC)	Ms. Kaila M. Jaronay	Secretariat	Ms. Nathania Francisco	SMS Global Technologies, Inc.	Mr. Jay Joson	Pointwest Technologies Corp.	Ms. Rowena Gardon	FNB Eductaional	Mr. Rufino R. Fajaryo	Contego Technologies Inc.	Ms. Gianne Orrola	ePLDT	Ms. Aija Cruz	ePLDT	Ms. Micah Vargas	MSYS	Ms. Nap Calaranan	MSYS	Mr. Richard Lucas	PLDT
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	Ms. Merchie Gabriel Mr. Ruel Paulino Mr. Paul Cortez Mr. Junard Paglicawan Mr. Byron Guanzon	Filmetrics Filmetrics CTI CTI CTI
<b>CALL TO ORDER</b>	<ol style="list-style-type: none"> <li>1. The scheduled <b>Prebid Conference</b> started at <b>2:30 PM</b> with the Chairperson presiding.</li> <li>2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the three (3) members of the BAC, the required quorum has been established.</li> <li>3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers.</li> <li>4. Subsequently, the Secretariat presented the general requirements for government procurement.</li> </ol>	

## DISCUSSIONS

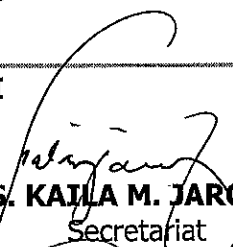
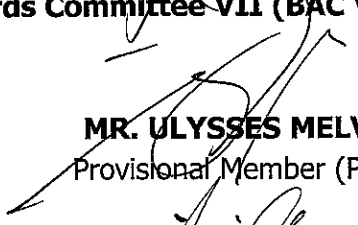
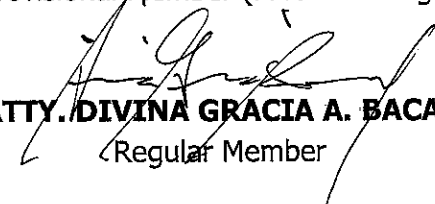

I. BID DOCUMENTS	
<b>INVITATION TO BID</b>	<b>SECTION I</b> There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
<b>INSTRUCTIONS TO BIDDERS</b>	<b>SECTION I</b> There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
<b>BID DATA SHEET</b>	<b>SECTION III</b> There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
<b>GENERAL CONDITIONS OF CONTRACT</b>	<b>SECTION IV</b> There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
<b>SPECIAL CONDITIONS OF THE CONTRACT</b>	<b>SECTION V</b> There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
<b>SCHEDULE OF REQUIREMENTS</b>	<b>SECTION VI</b> There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

<b>TECHNICAL SPECIFICATIONS</b>	SECTION VII There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
<b>BID FORMS</b>	SECTION VIII There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

**III. OTHER MATTERS**

<b>OTHER MATTERS</b>	<ol style="list-style-type: none"> <li>1. The following points were also emphasized: <ul style="list-style-type: none"> <li>• For the required Competent Evidence of Identity</li> <li>• Based on the Rules on Notarial Practice, only government- issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed.</li> <li>• No. 10<sup>th</sup> statement under the Omnibus Sworn Statement <ul style="list-style-type: none"> <li>▪ It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.</li> </ul> </li> <li>• Conditional Tax Clearance is not acceptable. It must be valid and current.</li> <li>• Bid Security must be project specific.</li> </ul> </li> <li>2. Atty. Bacal inquired if would it be possible to require submission of samples since the project is categorized as categorized as Procurement of Goods; <ul style="list-style-type: none"> <li>- <i>The bidder from Pointwest replied that the submission of samples may be possible if it is a base platform since the project is customized to DepEd's requirement.</i></li> </ul> </li> <li>3. Atty. Bacal likewise posed a question if bidders is amenable if the payment shall be made after the goods are delivered and deemed acceptable.</li> <li>4. The bidder from ePLDT asked for a confirmation if terms of payment for the project is not on a milestone basis. <ul style="list-style-type: none"> <li>- <i>The BAC answered in the affirmative.</i></li> </ul> </li> <li>5. ePLDT and Pointwest then proposed if milestone payment will be acceptable since most of the prospective bidders are not telecom companies. <ul style="list-style-type: none"> <li>- <i>The BAC explained that milestone payment is applicable for Consulting Contracts not on the procurement of goods.</i></li> </ul> </li> </ol>
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	6. The BAC emphasized that any changes/ amendments of the requirements shall be issued through Supplemental Bulletin;
<b>ADJOURNMENT</b>	Having no other matters for discussion, the meeting was adjourned at <b>3:30 PM.</b>
<b>CERTIFICATION</b>	We certify that the foregoing is true account of Prebid Conference conducted on February 27, 2019.
<b>PREPARED BY</b>	<b>Procurement Division VII</b>  <b>MS. KAILA M. JARONAY</b> Secretariat
<b>CERTIFIED CORRECT</b>	<b>Bids and Awards Committee VII (BAC VII)</b>  <b>MR. ULYSSES MELVIN E. MORA</b> Provisional Member (PMO-in-Charge)  <b>ATTY. DIVINA GRACIA A. BACAL</b> Regular Member  <b>MS. ROSALINDA V. DAPITO</b> Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.