



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Thursday, February 28, 2019 02:00 PM CONFERENCE B

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX
TYPE OF MEETING	Pre-Bid Conference
PROJECT	Supply and Delivery of Motor Vehicle for the Department of Education
REFERENCE NO.	PB 19-044-9
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE IX</p> <p>Dalisay Conrina P. Dela Chica Chairperson Leah Nimfa M. Valdez Vice-Chairperson Karlou Borja Provisional Member Maritess L. Ablay Ad Hoc Member</p> <p>Procurement Division IX Member Vince Disu PD IX</p> <p>Bidders:</p> <p>Mary Joy Asuncion Frontier Automotive Cecil Valencia Manindra Romeo Mallari Nissan Commonwealth Frances Iturralde Hyundai Pasig Kinso Cruz Hyundai Pasig</p>
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-Bid Conference started at 02:15 PM with the Chairperson presiding. 2. The presence of the attendees was acknowledged. 3. The project was presented after the required quorum has been established.

DISCUSSION

DOCUMENTATIONS

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PRE-BID CONFERENCE
 Public Bidding No. 19-044-9
 (Supply and Delivery of Motor Vehicle for the Department of Education(DepEd))



DOCUMENTATIONS FROM PD IX	<ul style="list-style-type: none"> • Example of Updated Documents from PhilGEPS Presented • Bidding Documents Presented
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II. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	There were no Discussions/Amendments made; and no further Instructions were made by the BAC.
BID DATA SHEET	Clause 29.2 For purposes of Post-qualification the following documents shall be required: 6. List of Manufacturer-Authorized and Active Service Centers for the following areas <ul style="list-style-type: none"> a. Three (3) in NCR b. Three (3) in LUZON c. Three (3) In VISAYAS d. Three (3) in MINDANAO ➤ The chairperson reiterates that a third party service center is not accepted and it is ground for disqualification.
GENERAL CONDITIONS OF THE CONTRACT	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
SPECIAL CONDITIONS OF THE CONTRACT	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
SCHEDULE OF REQUIREMENTS	Delivery Period: Within Ninety (90) calendar days from the effective date indicated in the Notice To Proceed. <ul style="list-style-type: none"> • Prospective Bidders clarified if the delivery period can change to 90 calendar days and 120 calendar days.
TECHNICAL SPECIFICATIONS	SAFETY Airbag - Driver <ul style="list-style-type: none"> • Prospective bidder clarified if no airbag at the driver side can be considered.

	<p>OTHER REQUIREMENTS</p> <p>Insurance – Comprehensive (GSIS) and Third Party Liability</p> <ul style="list-style-type: none"> • Prospective bidder clarified if this can be removed in the technical specification. <p>Body Markings</p> <ul style="list-style-type: none"> • Prospective bidders clarified what material will be going to use in deped design. ➤ The TWG clarified that the design will be provided by DepEd to winning bidder prior to production.
TERMS OF REFERENCE	There were no other Discussions/Amendments made; and no further instructions were made by the BAC.
BIDDING FORMS	There were no other Discussions/Amendments made; and no further instructions were made by the BAC.
III. OTHER DISCUSSIONS	
OTHER MATTERS	There were no other Discussions/Amendments made; and no further instructions were made by the BAC.
ATTACHMENTS	"NONE"
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 4:00 PM
CERTIFICATION	We certify that the foregoing is true account of Pre-Bid Conference conducted on Thursday, February 28, 2019.
CERTIFIED CORRECT	<p>The Bids and Awards Committee IX</p> <p><i>M. L. Ablay</i> MARITESS L. ABLAY Ad Hoc Member</p> <p><i>K. Borja</i> KARLOU BORJA Provisional Member</p> <p>ATTY. MICHELLE B. RECTO Regular Member</p>

	<p><i>Wald</i> LEAH NIMFA M. VALDEZ Vice Chairperson</p> <p><i>Dalisay Conrina P. Dela Chica</i> DALISAY CONRINA P. DELA CHICA Chairperson</p>
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