



Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

Friday, February 15, 2019

10:00 AM

CONFERENCE ROOM A

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 4				
TYPE OF MEETING	Prebid Conference				
PROJECT	Supply, Delivery, Installation, Testing and Commissioning of Nuclear Medical Equipment and Room Shielding for the Philippine Orthopedic Center				
REFERENCE NO.	PB 19-049-4				
ATTENDEES	<div><div>BIDS AND AWARDS COMMITTEE 4</div><div><div>Engr. Estrellita G. Fule</div><div>Engr. Ian T. Fajarito</div><div>Ms. Rose Alvidale G. Ladlad</div><div>Dr. Eugene Dy</div></div><div><div>Chairperson</div><div>Vice Chairperson</div><div>Provisional Member</div><div>Ad-Hoc Representative   POC</div></div></div> <div><div>Procurement Division 4</div><div><div>Mr. Nikko C. Valenzona</div><div>Mr. Patrick Dave D. Magpantay</div></div><div><div>Secretariat</div><div>Member</div></div></div> <div><div>End-User Agency(ies)</div><div><div>Mr. Jenerlito Casaje</div><div>Philippine Orthopedic Center, TWG</div></div></div> <div><div>Bidder(s):</div><div><div>Ms. Ma. Louisa D. Mazon</div><div>Ms. Aubrey Louise G. Cayton</div><div>Ms. Princess Fernandez</div><div>Ms. Marybeth Alada</div><div>Ms. Gina Monica O. Macapagal</div><div>Mr. Roberto Billote</div></div><div><div>Assurance Controls Technologies Co., Inc</div><div>Health Solutions Enterprises Inc.</div><div>Health Solutions Enterprises Inc.</div><div>Health Solutions Enterprises Inc.</div><div>Siemens Healthineers</div><div>Siemens Healthineers</div></div></div> <tr><td>CALL TO ORDER</td><td colspan="2"><div>1. The scheduled Prebid Conference started at 10:00 AM with the Chairperson presiding.</div><div>2. The Chairperson acknowledged the presence of the attendees.</div><div>3. Having established the required quorum, the PMO-in-charge proceeded with</div></td></tr>		CALL TO ORDER	<div>1. The scheduled Prebid Conference started at 10:00 AM with the Chairperson presiding.</div> <div>2. The Chairperson acknowledged the presence of the attendees.</div> <div>3. Having established the required quorum, the PMO-in-charge proceeded with</div>	
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PREBID CONFERENCE  
Public Bidding No. 19-049-4  
**Nuclear Medical Equipment and Room Shielding**



the presentation of the project.

## DISCUSSION

### I. BID DOCUMENTS

#### INVITATION TO BID

*The Provisional Member presented the Project's ABC as well as the timeline. Emphasizing that a schedule for the Site Inspection will be added to the Timeline and will be reflected on the Bid Bulletin to be issued for the Project.*

SECTION III  
BDS Clause No. 5.4  
Page No. 38

**XXX**

*"A single largest completed contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.*

*For this purpose, similar contracts shall refer to any contract for Supply, Delivery, Installation and Commissioning of Gamma Camera SPECT/CT, DEXA-Bone Densitometer and Thyroid Uptake Machine."*

**XXX**

*The representative from Health Solutions Enterprises Inc. inquired the BAC whether Contracts for CT Scan and MRI Machines are acceptable.*

***The AdHoc Representative answered in the affirmative.***

#### BID DATA SHEET

*The Vice Chairperson proposed that the terms for SLCC be amended to include General Medical Equipment.*

***The BAC deliberated on the Vice Chairperson's proposal, arriving at a decision that the requirement will be amended to include "Radiology Equipment" alongside the original requirement.***

***The Vice-Chairperson further elucidated that the term "General Medical Equipment" cannot be considered since it encompasses all Basic Medical Equipment like Stethoscope, Thermometer, Etc. and stressed that the amendment shall only include Radiology Equipment.***

BDS Clause No. 12.1 (a) (i)  
Page No. 39

**XXX**

*"Notwithstanding the above requirements, the bidder may opt to submit the following eligibility documents in lieu of the submission of the PhilGEPS Certificate of Registration (Platinum Membership):"*

a. *Business Registration;*

- b. Mayor's Permit for 2019;
- c. 2017 Audited Financial Statement; and
- d. Valid and current Tax Clearance;

**XXX**

*The Provisional Member presented the Eligibility Requirements applying emphasis on the Documentary Requirements when Bidders opted to submit the Long Form where the bidders will submit the documents enumerated on BDS Clause 12.1 (a)(i), but in such case, they will be required to submit the updated PhilGEPS Certificate of Membership as part of their Post Qualification Documents.*

BDS Clause No. 20.3  
Page No. 41

**XXX**

*"Each Bidder shall submit one (1) original and two (2) copies of the first and second components of its bid."*

**XXX**

*The Provisional Member drew emphasis on the required copies of the Proposals to be submitted during the Deadline of Submission of Bids and cited cases where the submissions were declared ineligible since the copies submitted were insufficient.*

BDS Clause No. 29.2  
Page No. 42

*The Provisional Member asked the Bidders for any concerns with regards to the required documents for Post Qualification.*

***The Representatives of Health Solutions and Assurance Controls answered in the negative.***

*The representative from Health Solutions inquired whether the required certificate for Post Qualification needs to be notarized.*

***The BAC answered in the negative.***

*The representative from Health Solutions followed with an inquiry, if the Product Brochures/Literatures are required to be submitted during the Deadline for Submission of Bids.*

***The Vice Chairperson replied while it is not required to be submitted during the Deadline for Submission of Bids, they are not precluded from doing so.***

	<p><i>The representative from Health Solutions clarified that on the document's submission, if the same is submitted during the Opening of Bids, will it be required to be re-submitted again during Post Qualification.</i></p> <p><b><i>The BAC answered in the negative, provided that the Brochure submitted is complete and comprehensive.</i></b></p>
GENERAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SCHEDULE OF REQUIREMENTS	<p>SECTION VI Page No. 69 <b>xxx</b> <i>Within Ninety (90) Calendar Days from receipt of Notice to Proceed including the Delivery, Installation, Testing and Commissioning.</i> <b>xxx</b></p> <p><i>The Vice Chairperson made an inquiry to the Bidders for any concerns for the Delivery Period.</i></p> <p><i>The representative from Health Solutions answered in the Negative.</i></p> <p><i>The representative from Assurance Controls made a suggestion to amend the requirement to 90-120 Calendar Days.</i></p> <p><b><i>The BAC took note of the suggestion made by Assurance Controls and any changes to the requirements will be reflected in the Bid Bulletin to be issued for the Project.</i></b></p>
TECHNICAL SPECIFICATIONS	<p>SECTION VII Page No. 71</p> <p><i>The Provisional Member explained how to accomplish the Technical Specifications Form.</i></p> <p><i>The representative from Health Solutions inquired if the parameters specified in the Bidding Documents are not found in the Product Brochure.</i></p> <p><b><i>The Vice Chairperson replied that the required verifiable proof is not limited on the enumerated documents on BDS Clause 29.2. Bidders may also submit any documents provided that the required specification can be verified on the said document.</i></b></p>

*The representative from Assurance Controls inquired if the requirement for Room Shield is specific since the Gamma Camera emits more radiation than the Spect CT during the equipment's operation.*

*The Vice Chairperson made an inquiry to the representatives of Health Solutions, inquiring if they share the same concerns with Assurance Controls.*

***The representative from Health Solutions answered in the negative.***

***The AdHoc Representative replied in the affirmative, provided that the room Shielding conforms with the requirements of PNRI.***

*The representative from Assurance Controls followed another inquiry, if the opening mechanism of the Doors is Sliding or Vertical.*

*The Vice Chairperson inquired if the Two Mechanisms affect the Project Cost.*

***The representative from Assurance Controls answered in the negative.***

*Assurance Controls made another inquiry with regards to the Nine Levels of Setting 100m x 2m, requesting for a non-specific requirement depending on the liking of the EUA.*

*The Vice Chairperson inquired if it can comply with the nine (9) level settings.*

***The representative from Assurance Controls answered in the affirmative.***

***The BAC took note of the Bidder's concern and any changes will be reflected in the Bid Bulletin to be issued for the Project.***

*The representatives from Health Solutions and Assurance Controls jointly explained that the required technical specifications for the Accessories is not expressly indicated in the Product Brochures and Further stated that it is quite hard to come up w/ other verifiable proof to their claims. More often than not, this scenario leads to their disqualification.*

**TERMS OF REFERENCE**

**NO DISCUSSION**

**BIDDING FORMS**

**Bid Form and Price Schedule**

Annex No. A

Page No. 97

*The Provisional Member explained the instructions on accomplishing the Price Schedule, emphasizing that the said document should be submitted alongside the Bid Form in the Financial Component.*

### **Omnibus Sworn Statement**

Annex No. B

Page No. 99

*The Provisional Member presented the Omnibus Sworn Statement, bringing emphasis on the 10<sup>th</sup> declaration where prospective bidders will fill in their contact information and further following that Notices issued by the BAC are deemed received upon transmittal and not on the date when it is opened by their respective recipients.*

*The Provisional Member presented the Rules on Notarial Practice emphasizing that Community Tax Certificates (CTC) will not be accepted and using this ID will result to the Disqualification of the Submission.*

### **Statement of Single Largest Completed Contract Similar to the Contract to be Bid**

Annex No. C

Page No. 102

*The Provisional Member presented the said form, explaining the instructions on properly accomplishing the form.*

### **Statement of Ongoing Contracts and Awarded But Not Yet Started Contracts**

Annex No. C-1

Page No. 103

*The Provisional Member presented the form, explaining that the procedure is similar to Annex C, emphasizing its importance when validating the NFCC. It was explained further to the Prospective Bidders are required to declare All ongoing contracts and failure to disclose the said contracts will result to their disqualification and eventually blacklisting.*

### **Bid Securing Declaration Form**

Annex No. H


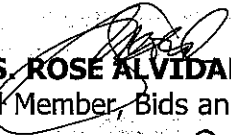


Page No. 113

*The Provisional Member presented the said form, emphasizing that it is Project Specific and Bidders will be required to indicate the Public Bidding No. for the Project and further instructed the Bidders to refrain from indicating the Reference Number from the PhilGEPS Posting.*

## **II. OTHER DISCUSSIONS**

OTHER MATTERS

NO DISCUSSION

<b>ADJOURNMENT</b>	Having no other matters for discussion, the meeting was adjourned at <b>11:30 AM</b>
<b>CERTIFICATION</b>	We certify that the foregoing is true account of <b>Prebid Conference</b> conducted on Friday, February 15, 2019.
<b>PREPARED BY</b>	Procurement Division 4:  <b>MR. NIKKO C. VALENZONA</b> Secretariat
<b>CERTIFIED CORRECT</b>	<b>DR. EUGENE DY</b> Ad-Hoc Representative, Philippine Orthopedic Center   <b>MS. ROSE ALVIDALE G. LADLAD</b> Provisional Member, Bids and Awards Committee 4   <b>ENGR. IAN T. FAJARITO</b> Vice Chairperson, Bids and Awards Committee 4   <b>ENGR. ESTRELLITA G. FULE</b> Chairperson, Bids and Awards Committee 4