



MINUTES OF MEETING

Tuesday, March 12, 2019 10:00 AM CONFERENCE ROOM A

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX	
TYPE OF MEETING	Prebid Conference	
PROJECT	SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF NEW TWO (2) UNITS AIR PASSENGER BOARDING BRIDGES FOR THE SUBIC BAY INTERNATIONAL AIRPORT.	
REFERENCE NO.	PB – 19-072-9	
ATTENDEES	<p>Bids and Awards Committee IX</p> <p>Ms. Dalisay Conrina P. Dela Chica Chairperson Ms. Leah Nimfa M. Valdez Vice-Chairperson Mr. Jerome M. Martinez Alternate Ad-Hoc Member Engr. Jose L. Saluna, Jr. Provisional Member</p> <p>Procurement Division IX</p> <p>Mr. Vincent Joseph Disu Secretariat</p> <p>Other Attendees:</p> <p>Engr. Mark C. Quiambao SBMA Engr. Ruel A. Famisan SBMA Engr. Zharrex R. Santos SBMA</p> <p>Prospective Bidder/s:</p> <p>Mr. Malcolm Ong Evercon Builders Ms. Lolita Ong Evercon Builders Mr. Merbi Moolareyu ADELTE Mr. Pedro Marcelino ADELTE Mr. Victor Sagun ROMAGO Mr. Lito Casia Bengar Mr. Rolando Palileo Bengar</p>	

CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 11:00 AM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees. 3. The Secretariat established the required quorum. 4. The Secretariat presented the Invitation to Observers, however, none of them attended. 5. The Secretariat discussed the General Requirements (Technical and Financial Document for the project.
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DISCUSSION

I. BID DOCUMENTS	
DOCUMENTATIONS	<p>The following documents were presented before the committee:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Agency Procurement <ul style="list-style-type: none"> • No Discussion. <input type="checkbox"/> Annual Procurement Plan <ul style="list-style-type: none"> • No Discussion. <input checked="" type="checkbox"/> Technical Specifications / ToR <ul style="list-style-type: none"> • PRESENTED <input type="checkbox"/> Authority to Purchase Vehicle (if applicable) <ul style="list-style-type: none"> • No discussion. <input type="checkbox"/> Nomination of Representative from End-User Agency <ul style="list-style-type: none"> • No Discussion <input type="checkbox"/> Memorandum of Agreement <ul style="list-style-type: none"> • No Discussion <input type="checkbox"/> Memorandum-Request for Preprocurement <ul style="list-style-type: none"> • No Discussion <input type="checkbox"/> Price Monitoring Report <ul style="list-style-type: none"> • No discussion <input type="checkbox"/> Draft Bidding Documents <ul style="list-style-type: none"> • No discussion <input type="checkbox"/> Reply Action Document, if any No discussion.

INVITATION TO BID	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
BID DATA SHEET	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
GENERAL CONDITIONS OF THE CONTRACT	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
SPECIAL CONDITIONS OF THE CONTRACT	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
TERMS OF REFERENCE	<p style="text-align: center;">SPECIFICATION</p> <p>Facilities of an Engineer</p> <ul style="list-style-type: none"> • Vehicle for the Engineer <ul style="list-style-type: none"> ▪ 1 unit – Class 1, 4 x 2 Multi-Purpose Vehicle, at least 7-seater, not older than local model year 2016, Automatic Transmission, not less than 140hp Diesel Engine with Air Condition, in good running operational condition ▪ 1 unit – Class 1, 4 x 2 Pickup Truck, double cab, not older than local model year 2016, Automatic Transmission, not less than 140hp Diesel Engine with Air Condition, in good running operational condition <p>The above vehicle shall be used by SBIA representatives or their duly authorized representatives.</p> <p>Division II</p> <p>General Requirements</p> <ul style="list-style-type: none"> • Item (2.1.0.2.2) APPLICABLE STANDARDS <ul style="list-style-type: none"> ✚ The design, fabrication and construction including all manufactured components, fittings and hardware shall conform to the applicable Codes and standards (or their equivalents) in the

manufacture of APBB and its associated components. All standards and codes as listed (but not limited to) and referred to throughout this specification shall be of the latest revision in effect as applicable.

- a) National Fire Protection Association NFPA 415
- b) IATA, Airport Handling Manual 922
- c) National Electrical Code (NEC)

- The Bidder clarified if they have to submit the certifications of all applicable standards.
- The SBMA clarified that the bidder shall only provide a certification from the manufacturer that will comply those applicable standards.

• **Item (2.1.0.6.1) PBB Factory Acceptance Test**

- A. The Contractor shall conduct a FAT in order to ensure that their equipment operates as intended and meets all the contractual requirements prior to delivery.
- B. The FAT shall include the PBB and AVDGS and shall be conducted on the manufacturing plant of the PBB.
- C. The FAT shall be provided by the Contractor for at least three (3) personnel for at least five (5) working days to witness the test of the equipment at the manufacturing plant (country of origin).
- D. All functions of PBB will be fully tested separately (rotunda, cabin, engines, etc). Complete assembly will be carried out on-site. All travel expenses (airfare with insurance, hotel accommodations, meals, accident/health insurance for the duration of stay and daily allowances) shall be borne by the Contractor and as a minimum shall be in accordance with the UNDP Daily Subsistence Allowance (DSA) rates including Saturday & Sunday.
- E. The cost shall be reflected in the Contractor's Financial Bid Proposal.
 - The Bidder clarified if they can have the testing of the AVGDS in Subic.
 - The SBMA explained that the Factory Acceptance Test of Both APBB and AVDGS will be tested in a single factory.
 - The SBMA will issue test parameters of testing AVDGS in the factory site.

- The SBMA reiterates that all bidders clarification/proposal must be in writing and it will be answered through a bid bulletin.

- **Item (2.1.0.8) Simulator for Operational Training**

- ✚ The manufacturer must provide a software-based PBB docking simulator in order to carry out real-time training in a safe environment. The software should be able to cover different docking and undocking situations and the necessary PBB protocols. Also different types of aircrafts should be added according to the necessities of the airport.

- The Bidder clarified if the simulator of the control panel should be the same in the displayed on PBB.
 - The SBMA reiterates that all bidders' clarification/proposal must be in writing and it will be answered through a bid bulletin.

TECHNICAL REQUIREMENTS

- **Item (2.1.2.5) TELESCOPIC TUNNELS**

- ✚ Bottom Guide major rails for sliding between each pair of adjacent tunnels, through which the tunnels extend & retract smoothly via rollers must be manufactured with cold hardened stainless steel bars.

- **Item (2.1.2.8) Vertical, Horizontal Drive and Rotation Mechanism.**

- ✚ To enhance safety during servicing and maintenance operations the lifting mechanism motor shall be accessible from apron level in order to avoid exposure of both personnel and equipment to unnecessary risks.

- The Bidder stated that the lifting mechanism of all PBB nationwide is on the top of the lifting column.
 - SBMA required that the lifting mechanism motors should be accessible during maintenance.

- **Item (2.1.2.21) ADVANCE VISUAL DOCKING GUIDANCE SYSTEM**

1.) Display Unit

The Display Unit shall incorporate three different indicators for alphanumeric, azimuth and closing rate information, clearly visible from both pilot positions in the aircraft cockpit. The display shall comprise a set of LED (light emitting diode) indicators, yellow and red indicator boards, each housing a processor board shall be connected in series to the Control Unit. The display cabinet unit shall be made in aluminum with cabinet painted as per definition of ingress protection rating IP54.

The Display Unit shall consist of:

- Nine (9) LED modules of 8x8 dots high intensity diodes (LED) and a built-in processor
- One row of three (3) yellow LED modules alpha numerical text display, with red/yellow

One (1) yellow and one (1) yellow/red LED modules for azimuth and stop indication, with one (1) column of three (3) yellow LED modules for close-in rate

- The Bidder clarified if the display unit of AVDGS should be a manufacturer's standard.
- The Chairperson reiterates that all bidders' clarification/proposal must be in writing and it will be answered through a bid bulletin.

- **State Brand/Model and the word "COMPLY" in the spaces provided with cross reference in the submitted brochure or photocopy of the manual.**

DRAWINGS	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
BILL OF QUANTITIES	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
BIDDING FORMS	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.

II. TIMELINE	
REQUEST FOR CLARIFICATION	March 16, 2019
POSTING OF BID BULLETIN	March 19, 2019
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	March 26, 2019; 10:00 AM

III. OTHER DISCUSSIONS	
OTHER MATTERS	<ul style="list-style-type: none"> The Chairperson reiterates that all bidders' clarification/proposal must be in writing and it will be answered through a bid bulletin.
ATTACHMENTS	"No Attachment"
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:30 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Tuesday, February 12, 2019.
PREPARED BY	<p>The Procurement Division IX:</p> <p style="text-align: center;">SGD. ENGR. JOSE L. SALUNA JR. PMO</p>
CERTIFIED CORRECT	<p style="text-align: center;">SGD. MS. LEAH NIMFA M. VALDEZ Vice Chairperson, Bids and Awards Committee IX</p> <p style="text-align: center;">SGD. MS. DALISAY CONRINA P. DELA CHICA Chairperson, Bids and Awards Committee IX</p>