



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Tuesday, March 19, 2019

1:30 PM

TWG ROOM

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 2	
TYPE OF MEETING	Prebid Conference	
PROJECT	Supply and Delivery of Mini Bus for the Civil Aviation Authority of the Philippines	
REFERENCE NO.	Public Bidding No. 19-076-2	
ATTENDEES	Bids and Awards Committee 2: Engr. Manuel S. Avila Mr. Arnold F. Bondoc Mr. Joseph C. De Sales BAC Secretariat: Ms. Princess Joy B. Flores BAC Technical Working Group: Mr. Vic Anthony A. Tubon Prospective Bidders: Mr. Christian Neal Avelino Ms. Rizza Requerme Mr. Francis Besana Mr. Joseph T. Ramos Mr. Juileto Bagabaldo Other Attendees: Mr. Oscar Demetillo Mr. Reynold Dalupang	Chairperson Vice Chairperson Provisional Member Member, Procurement Division 2, PS Member, Procurement Division 2, PS Genesis Auto Corp. JAC Motors JAC Motors Hyundai Alabang, Inc. Hyundai Alabang, Inc. CAAP CAAP
CALL TO ORDER	The scheduled Pre-Bid Conference started at 2:00 PM with Engr. Avila presiding.	

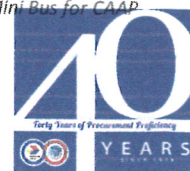
DISCUSSION

I. BID DOCUMENTS

INVITATION TO BID

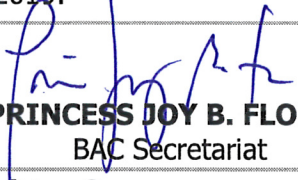
SECTION I

No highlights.



INSTRUCTIONS TO BIDDERS	SECTION II No highlights.
BID DATA SHEET	SECTION III ITB Clause 18.5: - The forfeiture provisions under ITB Clause 18.5 (a) and (b) must be included in the Surety Bond or Bank Draft/Gurantee. ITB Clause 29.2: - Mr. Besana asked if the requirement for the brand of the motor vehicle in the Philippine Market can be reduced to 10 years to accommodate more bidders to participate the bidding.
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV No highlights.
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V No highlights.
SCHEDULE OF REQUIREMENTS	SECTION VI - Mr. Besana asked if the delivery period can be made 180 Calendar Days.
TECHNICAL SPECIFICATIONS	SECTION VII - The following matters were raised: 1. Representatives of Genesis and Hyundai Alabang asked if te engine displacement can be changed because their unit has an engine displacement of only 3,933cc. 2. The representatives of the prospective bidders asked if there is a sepcific color for the seat cover. They also commented that the seat cover takes time to finish. 3. It was clarified that the markings are made of decals. 4. The provisions of the TOR that are related to the Mini Bus shall be clarified. - A bid bulletin shall be issued to clarify the matters raised.
TERMS OF REFERENCE	- No highlights.
BIDDING FORMS	- No highlights.

II. OTHER DISCUSSIONS	
OTHER MATTERS	None.
ATTACHMENTS	None.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 2:45 PM

CERTIFICATION	We certify that the foregoing is the true account of Prebid Conference conducted on March 19, 2019.
PREPARED BY	 PRINCESS JOY B. FLORES BAC Secretariat
CERTIFIED CORRECT	<p>Bids and Awards Committee 2:</p> <p><i>On Official Business</i> LUCIANO R. MACUSE <i>Ad Hoc Member</i></p> <p><i>On Official Business</i> ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i></p> <p><i>h-s. avila</i> ENGR. MANUEL S. AVILA <i>Chairperson</i></p> <p>JOSEPH C. DE SALES <i>Provisional Member</i></p> <p>ARNOLD F. BONDOC <i>Vice Chairperson</i></p>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply:
 (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.