



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

|                          |          |                  |
|--------------------------|----------|------------------|
| Wednesday, 24 April 2018 | 10:00 AM | Executive Lounge |
|--------------------------|----------|------------------|

|                                     |  |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
|-------------------------------------|--|-------------------------------|-------------|------------------------|------------------|------------------------------|--------------------|-------------------------------------|----------------|---------------------------|--------|-------------------------|--------|---------------|------|-------------------|------------------------------|--------------------|------|-----------------------|------|--------------------------|------|--------------------------------|------|--------------------|------|------------------|------|--------------------------|------|----------------|------|-------------------------|------|------------------|-----------------------------|-------------------------------|-----------------------------|------------------|-----------------------------|
| <b>MEETING CALLED BY</b>            | <b>Bids and Awards Committee VIII</b>  |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| <b>TYPE OF MEETING</b>              | <b>Pre-Bid Conference</b>  |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| <b>PROJECT</b>                      | <b>PB No. 19-105-8: Selection of Consultants for Metro Rail Transit Line 3 Rehabilitation Project – Procurement of Supervision Consultant of the Department of Transportation</b>  |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| <b>ATTENDEES</b>                    | <p><b>Bids and Awards Committee VIII</b></p> <table> <tr> <td>Engr. Jaime M. Navarrete, Jr.</td> <td>Chairperson</td> </tr> <tr> <td>Mr. Joseph P. Balagtas</td> <td>Vice-Chairperson</td> </tr> <tr> <td>Mr. Paul Jasper V. De Guzman</td> <td>Provisional Member</td> </tr> <tr> <td>Atty. Michelle Anne B. Recto, LL.M.</td> <td>Regular Member</td> </tr> </table> <p><b>Procurement Division VIII</b></p> <table> <tr> <td>Ms. Jamine Rae T. Baluyot</td> <td>Member</td> </tr> <tr> <td>Mr. Mark John O. Nofies</td> <td>Member</td> </tr> </table> <p><b>End User's Representatives</b></p> <table> <tr> <td>Mr. Derek Lau</td> <td>ARUP</td> </tr> <tr> <td>Engr. Jomar Ramos</td> <td>Department of Transportation</td> </tr> <tr> <td>Engr. Teuss Tolosa</td> <td>DOTr</td> </tr> <tr> <td>Engr. Joseph Aron Lau</td> <td>DOTr</td> </tr> <tr> <td>Engr. Felipe Mallari III</td> <td>DOTr</td> </tr> <tr> <td>Engr. Christopher Louie Teruel</td> <td>DOTr</td> </tr> <tr> <td>Engr. Jayson Perez</td> <td>DOTr</td> </tr> <tr> <td>Ms. Teresa Banta</td> <td>DOTr</td> </tr> <tr> <td>Engr. El John Ray Sereno</td> <td>DOTr</td> </tr> <tr> <td>Ms. Rhea Batac</td> <td>DOTr</td> </tr> <tr> <td>Engr. Eduardo Macabulos</td> <td>DOTr</td> </tr> </table> <p><b>Bidder(s)</b></p> <table> <tr> <td>Mr. Takashi Sato</td> <td>Oriental Consultants Global</td> </tr> <tr> <td>Mr. Chellasamy Murugaboopathi</td> <td>Oriental Consultants Global</td> </tr> <tr> <td>Mr. Rex Munsayac</td> <td>Oriental Consultants Global</td> </tr> </table> | Engr. Jaime M. Navarrete, Jr. | Chairperson | Mr. Joseph P. Balagtas | Vice-Chairperson | Mr. Paul Jasper V. De Guzman | Provisional Member | Atty. Michelle Anne B. Recto, LL.M. | Regular Member | Ms. Jamine Rae T. Baluyot | Member | Mr. Mark John O. Nofies | Member | Mr. Derek Lau | ARUP | Engr. Jomar Ramos | Department of Transportation | Engr. Teuss Tolosa | DOTr | Engr. Joseph Aron Lau | DOTr | Engr. Felipe Mallari III | DOTr | Engr. Christopher Louie Teruel | DOTr | Engr. Jayson Perez | DOTr | Ms. Teresa Banta | DOTr | Engr. El John Ray Sereno | DOTr | Ms. Rhea Batac | DOTr | Engr. Eduardo Macabulos | DOTr | Mr. Takashi Sato | Oriental Consultants Global | Mr. Chellasamy Murugaboopathi | Oriental Consultants Global | Mr. Rex Munsayac | Oriental Consultants Global |
| Engr. Jaime M. Navarrete, Jr.       | Chairperson  |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Mr. Joseph P. Balagtas              | Vice-Chairperson   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Mr. Paul Jasper V. De Guzman        | Provisional Member   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Atty. Michelle Anne B. Recto, LL.M. | Regular Member   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Ms. Jamine Rae T. Baluyot           | Member   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Mr. Mark John O. Nofies             | Member   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Mr. Derek Lau                       | ARUP   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Engr. Jomar Ramos                   | Department of Transportation   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Engr. Teuss Tolosa                  | DOTr   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Engr. Joseph Aron Lau               | DOTr   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Engr. Felipe Mallari III            | DOTr   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Engr. Christopher Louie Teruel      | DOTr   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Engr. Jayson Perez                  | DOTr   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Ms. Teresa Banta                    | DOTr   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Engr. El John Ray Sereno            | DOTr   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Ms. Rhea Batac                      | DOTr   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Engr. Eduardo Macabulos             | DOTr   |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Mr. Takashi Sato                    | Oriental Consultants Global  |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Mr. Chellasamy Murugaboopathi       | Oriental Consultants Global  |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| Mr. Rex Munsayac                    | Oriental Consultants Global  |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |
| <b>CALL TO ORDER</b>                | The scheduled Pre-Bid Conference started at 10:10 AM presided by the Chairperson.  |                               |             |                        |                  |                              |                    |                                     |                |                           |        |                         |        |               |      |                   |                              |                    |      |                       |      |                          |      |                                |      |                    |      |                  |      |                          |      |                |      |                         |      |                  |                             |                               |                             |                  |                             |



COMPLIANCE TO R.A.  
9184

The Chairperson, upon the determination of the attendance of the majority of the Bids and Awards Committee, established quorum to conduct the Pre-Bid conference. Furthermore, the Secretariat presented the Invitation To Observers in compliance to R.A. 9184.

## DISCUSSION

Per written and verbal requests for clarification, the following matters were raised and discussed:

### **SECTION 5. TERMS OF REFERENCE**

Page TOR-7

Chapter 6. Expected Time Schedule

xxx

#### **Table 1: Implementation Schedule**

xxx

The representative from DOTr clarified that the expected project completion in page TOR-2 of Chapter 2 – Background is for the Rehabilitation and Maintenance Service Provider. The same informed the bidders that the Detailed Contractor's Work Schedule may be viewed in the Rehabilitation and Maintenance Specs submitted by Sumitomo, Rehabilitation Specifications Attachment – 2 while the Contractor's Scope of Work is under page RP – 7 of 156.

CLARIFICATIONS OF THE  
BIDDER/S

Page TOR-20

Chapter 9. Obligations of the Executing Agency

xxx

#### **(2) Services, Facilities and Property of the Executing Agency**

xxx

The representative from DOTr clarified that the office space to be provided will be in MRT 3 Depot.

The bidder requested for an inspection of the proposed office.

The representative from DOTr reiterated that there is no need to reconstruct or renovate the office space, just the provision of standard office supplies and furniture as stated in the Bidding Documents.

xxx

### **1. Training and Transfer of Knowledge**

xxx

The final number of staff from the PMO for the Training and Transfer of Knowledge will be agreed upon by the Consultant & DOTr during the implementation.

PS Consultant requested to be clarified on whether the DOTr or the Consultants shall shoulder the preparation of snacks and venue.

Any amendment or clarification shall be reflected in the issuance of the Supplemental Bid Bulletin.

xxx

### **2. Project Information and Document Management**

xxx

As clarified by the DOTr representative, the Consultant shall be the one to propose what type of EDMS will be used. This shall also be reflected in the issuance of Bid Bulletin.

xxx

### **3. Public Relations Materials**

xxx

The Representative from DOTr clarified that there is no existing website for the MRT Rehabilitation project and DOTr has no plans in creating one. However, the MRT and DOTr websites are available.

The Chairperson requested to be clarified whether the bidders shall provide Public Relations Materials.

The DOTr reiterated that this is a strict requirement. Thus, it must also be reflected in the bid bulletin.

xxx

### **7. Interface Management**

xxx

The Representative from DOTr clarified that they will provide the necessary documents and materials for the following projects:

- (a) MRT Line 3 Structural Integrity Investigation and Remediation
- (b) MRT Line 3 Capacity Expansion Lot 1 and Lot 2 Projects

xxx

### **8. Ventilation System**

xxx

Representative from DOTr encouraged the bidders to conduct a site inspection for purposes of clarification. The date of the availability for the said inspection and the requirements needed therein shall be reflected in the issuance of Bid Bulletin.

Page TOR-5

xxx

#### **(y) Provide inspection services during defect liability period and advise rectification options to Employer;**

xxx

DOTr will provide the detailed work schedule for an estimation of the defect liability period.

Page TOR-6

xxx

#### **(5) DRACAS system**

**The consultant shall:**

##### **(a) Set up and operate a Data Recording and Corrective Action System (DRACAS)**

xxx

Representative from DOTr clarified that there is no existing electronic system – DRACAS. Hence, bidders have to set up for a new one.

### **III. OTHER MATTERS**

#### **OTHER MATTERS**

- DOTr presented the Project Background about the scope of work on the Rehabilitation Project. This project was awarded last December. The target date for the supervision of consultant is July 2019.
- DOTr also presented the criteria that will be used for the consultants. The same explained that in order to attain the highest score of each key personnel, it shall meet the following percentages:

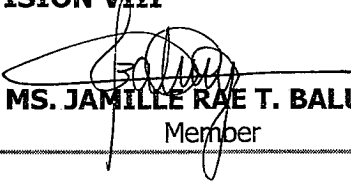
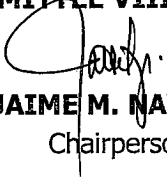

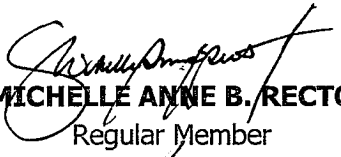
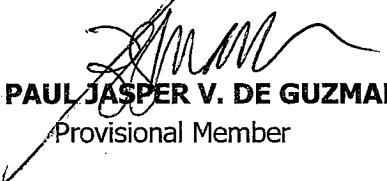
30% for General Qualifications

60% for the Adequacy for the Assignment

10% for the Familiarity with the language and conditions of the country

The Provisional member presented letters from prospective consultants:

- A. Letter declining the invitation sent by Nippon Koei dated April 22, 2019
- B. Letter of intent and advance letter of clarifications from Oriental Consultants dated April 17 and 23, respectively.

|                          |   |
|--------------------------|---|
|                          | <ul style="list-style-type: none"> <li>The Chairperson also reminded that any requests for clarification shall be put in writing on or before May 14, 2019 for deliberation and discussion of the Bids and Awards Committee.</li> </ul>   |
| <b>CERTIFICATION</b>     | We certify that the foregoing is the true account of the Prebid Conference conducted on April 24, 2019.   |
| <b>ADJOURNMENT</b>       | Having no other matters for discussion, the meeting was adjourned at 11:15 AM.  |
| <b>PREPARED BY</b>       | <p><b>PROCUREMENT DIVISION VIII</b></p>  <p><b>MS. JAMILLE RAE T. BALUYOT</b><br/>Member</p>  |
| <b>CERTIFIED CORRECT</b> | <p><b>BIDS AND AWARDS COMMITTEE VIII</b></p>  <p><b>ENGR. JAIME M. NAVARRETE, JR</b><br/>Chairperson</p>  <p><b>MR. JOSEPH P. BALAGTAS</b><br/>Vice-Chairperson</p>  <p><b>ATTY. MICHELLE ANNE B. RECTO, LL.M.</b><br/>Regular Member</p>  <p><b>MR. PAUL JASPER V. DE GUZMAN</b><br/>Provisional Member</p> <p><b>ENGR. JOSEPH ARON LAU</b><br/>DOTr Representative</p> <p><b>ENGR. JOMAR S. RAMOS</b><br/>DOTr Representative</p> |