



Republic of the Philippines
Department of Budget and Management

**PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE**

PS DBM Compound, RR Road, Cristobal St., Paco, Manila
Tel. No. 689-7750



MINUTES OF MEETING

Tuesday, April 2, 2019	10:00 AM	CONFERENCE ROOM A
------------------------	----------	-------------------

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE VII
TYPE OF MEETING	PREBID CONFERENCE
PROJECT	Supply, Delivery, Testing and Commissioning of Blood Irradiator for the Department of Health (DOH)
REFERENCE NO.	PUBLIC BIDDING NO. 19-111-7
ATTENDEES	Bids and Awards Committee VII Mr. Vic Anthony A. Tubon Vice - Chairperson Ms. Ma. Jennifer R. Jimenez Provisional Member (PMO-in-Charge) Ms. Marites Estrella, RN, MDM Provisional Member (AdHoc Member) Procurement Division VII Ms. Kaila M. Jaronay Secretariat End User's Representatives Ms. Zola Belle P. Ramirez DOH NVBSP Dr. Pedrito Y. Tagayuna DPH NVBSP Bidder: Ms. Nancy Carmona Omnibus Biomedical

CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:20 AM with the Vice Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the three (3) members of the BAC, the required quorum has been established. 3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers. 4. The Secretariat presented the general requirements for government procurement.
----------------------	--

DISCUSSIONS

I. BID DOCUMENTS	
INVITATION TO BID	<p>SECTION I There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
INSTRUCTIONS TO BIDDERS	<p>SECTION II There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
BID DATA SHEET	<p>SECTION III There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
GENERAL CONDITIONS OF THE CONTRACT	<p>SECTION IV There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
SPECIAL CONDITIONS OF THE CONTRACT	<p>SECTION V There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
SCHEDULE OF REQUIREMENTS	<p>SECTION VI</p> <p>X X X</p> <p>DELIVERY PERIOD</p> <p>Within Ninety (90) Calendar Days from the date indicated in the Notice to Proceed (NTP)</p> <p>X X X</p> <ul style="list-style-type: none"> ➤ A representative of Omnibus proposed to amend the Delivery Period from Ninety (90) to One Hundred Eighty (180).

	<p>- <i>The BAC took note of the proposal and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p>
<p>TECHNICAL SPECIFICATIONS</p>	<p>SECTION VII</p> <p>Page 72</p> <p>X X X</p> <ul style="list-style-type: none"> • Irradiation Source: <ul style="list-style-type: none"> ○ X X X ○ Dose at center of Gamma Radiation - 25Gy <u>2.5Gy</u> <p>X X X</p> <p>- <i>To clarify that the requirement is 2.5Gy.</i></p>
	<p>Page 72</p> <p>X X X</p> <ul style="list-style-type: none"> • Irradiation Source: <ul style="list-style-type: none"> ○ X X X ○ X X X ○ X X X ○ Radiation Activity – <u>within</u> 25-50TBq <p>X X X</p> <p>- <i>The Vice Chairperson emphasized that the requirement is within 25-50TBq.</i></p>
	<p>Page 72</p> <p>X X X</p> <ul style="list-style-type: none"> • Irradiation Beakers: <ul style="list-style-type: none"> ○ X X X ○ Diameter (VxDxH) – not more than 3.2L x 140mm x 20mm <u>220mm</u> <p>X X X</p> <p>- <i>To clarify that the standard height is 220mm.</i></p>
	<p>Page 72</p> <p>X X X</p> <ul style="list-style-type: none"> • Irradiation Unit:

	<ul style="list-style-type: none"> ○ X X X ○ X X X ○ X X X ○ With one (1) barcode reader and printer for irradiation documentation <p>X X X</p> <p>- <i>It was clarified that the irradiation unit required barcode reader and barcode printer.</i></p>
	<p>Brand and Model</p> <p>- <i>The Vice Chairperson emphasized to reflect the brand and model being offered.</i></p>
	<p>Page 73</p> <p>X X X</p> <ul style="list-style-type: none"> • Accessories: <ul style="list-style-type: none"> ○ X X X ○ X X X ○ X X X ○ X X X ○ One (1) unit <u>set</u> wireless temperature monitoring device with four (4) probes for 2°C to 24°C <p>X X X</p> <p>- <i>The Vice Chairperson emphasized that the requirement is one (1) set wireless temperature.</i></p>
	<p>Page 73</p> <p>X X X</p> <ul style="list-style-type: none"> • Accessories: <ul style="list-style-type: none"> ○ X X X ○ X X X ○ X X X ○ X X X ○ X X X ○ Ten (10) boxes (200pcs/box) radiation indicator, can detect 25Gy <u>2.5Gy</u> <p>X X X</p> <p>- <i>To clarify that the requirement is 2.5Gy.</i></p>

Page 78

x x x

- Training and Technical Support
 - x x x
 - x x x
 - PNRI Training: The supplier shall provide PNRI Training for at least five (5) technical staff and two (2) medical staff

x x x

- *The End User will schedule the training.*

Section VIII
Page 82
Annex "A"

x x x

BID FORMS

Lot No.	Quantity	Item/Description
1	2 sets <u>1 set</u>	Supply, Delivery, of Blood Irradiator Machine
		Installation, Training and Commissioning
		<u>Training Cost</u>
		<u>Delivery Cost</u>
	<u>1 set</u>	<u>Supply, Delivery, of Blood Irradiator Machine</u>
		<u>Installation and Commissioning</u>
		<u>Training Cost</u>
		<u>Delivery Cost</u>

x x x

- *To reflect the revision of Bid Form.*
- *The Vice Chairperson emphasized that pages shall be signed by the Authorized Representative/s.*

III. OTHER MATTERS

OTHER MATTERS

1. The following points were also emphasized:
 - For the required Competent Evidence of Identity
 - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant

	<p>are acceptable evidences. Community Tax Certificate (CTC) is not allowed.</p> <ul style="list-style-type: none"> • No. 10th statement under the Omnibus Sworn Statement <ul style="list-style-type: none"> - It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof. <p>2. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last of written clarifications shall be on April 5, 2019.</p>
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:30 AM.
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on April 2, 2019.
PREPARED BY	<p>Procurement Division VII</p> <p style="text-align: center;">Sgd MS. KAILA M. JARONAY Secretariat</p>
CERTIFIED CORRECT	<p>Bids and Awards Committee VII (BAC VII)</p> <p style="text-align: center;">sgd MS. MARITES ESTRELLA, RN, MDM Provisional Member (AdHoc Member), DOH</p> <p style="text-align: center;">sgd MS. MA. JENNIFER R. JIMENEZ Provisional Member (PMO-in-Charge), PS</p> <p style="text-align: center;">sgd MR. VIC ANTHONY A. TUBON Vice - Chairperson</p>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.