

MINUTES OF MEETING

Tuesday, May 14, 2019	10:00 AM	CONFERENCE B
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 1	
TYPE OF MEETING	Pre-bid Conference	
PROJECT	Supply, Delivery, Testing, Installation, Commissioning and Training of Back-up system for Philippine Army (PA)	
REFERENCE NO.	PB No. 19-143-1	
ATTENDEES	<p>Bids and Awards Committee 1 Engr. Rosana D. Yambao Paul Jasper V. De Guzman Gerelyn F. Vergara</p> <p>BAC Support Division Ray-ann Sorilla</p> <p>End-user(s) Col. Estela A Villa Maj. Lito Salanguste</p> <p>Bidder(s) Jaimee Cristoles Lovelee Manosor Jasmin Diaz Kitchie Engracial Marianne Angeles</p>	<p>Chairperson Vice-Chairperson Provisional Member</p> <p>Secretariat</p> <p>Chairman, TWG TWG, PA</p> <p>Macrologic Macrologic Infocentric Infocentric Infocentric</p>
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid conference started at 10:05 AM with the Chairperson presiding. 2. The BAC Secretariat acknowledged the presence of attendees. 3. Notice to Observers were sent within the required period. However, none of them attended the activity. Notwithstanding the absence of observers and having established the required quorum, the BAC proceeded with the activity. 	

DISCUSSION

I. BID DOCUMENTS

PRESENTATION	<p>The End-user agency advised the Committee that the official Ad-hoc member has been change from COL Manolo Santiago to COL Peter Paul Domingo. The End-user Agency will provide an official nomination.</p> <p>The BAC Secretariat proceeded with the presentation of the General Requirements for Procurement for Goods.</p> <p>The Chairperson clarified that the requirement is 2018 Audited Financial Statement. The Chairperson reiterated the requirement for PhilGEPS Certificate of Membership must be valid and updated upon the submission of Post-qualification documents.</p> <p>The Bidder asked what are the Documents needed under Joint-Venture Agreement? The Committee in response that Class "B" Documents and a letter of intent shall be submitted.</p> <p>The Committee reiterated that the statement of "Not-Applicable or None" in Statement of Ongoing Contracts and awarded but not yet started contracts is not applicable in the Statement of Single Largest Completed Contract.</p> <p>The Chairperson also reiterated that the bidder must buy a bidding documents to Procurement Service only, Re-sale/Purchase of bidding documents from other bidder is not accepted and will be subjected to disqualification of bids.</p>
INVITATION TO BID	SECTION I NO DISCUSSION
INSTRUCTIONS TO BIDDERS	SECTION II NO DISCUSSION
BID DATA SHEET	SECTION III NO DISCUSSION
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V NO DISCUSSION

SCHEDULE OF REQUIREMENTS	SECTION VI NO DISCUSSION
TECHNICAL SPECIFICATIONS	<p>SECTION VII Page No. 71</p> <ul style="list-style-type: none"> • A prospective bidder asked if that there is no WinServer stated on the Backup server to run the backup software if they need to provide additional WinServer 2016 licenses The Committee took note of the concern and subject for further discussion with the End-user agency. • A prospective bidder clarify the Server and Storage connectivity, if the end-user has existing SAN Switch for 16Gb FC connectivity or the Server and the Storage is directly attached. • The Committee took note of the concern and subject for further discussion with the End-user agency. • A prospective bidder asked if they need PoE capability for switch. The Committee took note of the concern and subject for further discussion with the End-user agency.
BIDDING FORMS	NO DISCUSSION

III. OTHER DISCUSSIONS

OTHER MATTERS	NONE
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ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:15 AM
CERTIFICATION	We certify that the foregoing is true account of Pre-bid Conference conducted on March 14, 2019.
PREPARED BY	<p>The BAC Support Division</p> <p style="text-align: center;">MS. RAY-ANN V. SORILLA BAC Secretariat</p>

CERTIFIED CORRECT

ENGR. ROSANA D. YAMBAO
Chairperson, Bids and Awards Committee 1

MR. PAUL JASPER V. DE GUZMAN
Vice Chairperson, Bids and Awards Committee 1

MS. GERELYN F. VERGARA
Provisional Member, Bids and Awards Committee 1

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.