

MINUTES OF MEETING

June 6, 2019	1:00 PM	Conference Room
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE V										
TYPE OF MEETING	Pre-bid Conference										
PROJECT	Supply and Delivery of Ring Binder, 32mm for the Procurement Service										
REFERENCE NO.	PB No. 19-181-5										
ATTENDEES	<p>Bids and Awards Committee V</p> <table> <tr> <td>Mr. Webster M. Laureñana</td> <td>Chairperson</td> </tr> <tr> <td>Mr. Jack G. Mercado</td> <td>Vice Chairperson</td> </tr> <tr> <td>Mr. Arnel B. Cunanan</td> <td>Provisional Member (PMO-in-charge)</td> </tr> </table> <p>Procurement Division V</p> <table> <tr> <td>Ms. Jessica G. Gapuz</td> <td>Member</td> </tr> <tr> <td>Engr. Yuji C. Hoshina</td> <td>Member</td> </tr> </table>	Mr. Webster M. Laureñana	Chairperson	Mr. Jack G. Mercado	Vice Chairperson	Mr. Arnel B. Cunanan	Provisional Member (PMO-in-charge)	Ms. Jessica G. Gapuz	Member	Engr. Yuji C. Hoshina	Member
Mr. Webster M. Laureñana	Chairperson										
Mr. Jack G. Mercado	Vice Chairperson										
Mr. Arnel B. Cunanan	Provisional Member (PMO-in-charge)										
Ms. Jessica G. Gapuz	Member										
Engr. Yuji C. Hoshina	Member										
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid Conference started at 1:15 PM. 2. The BAC Secretariat informed the Committee that no prospective bidder is present to attend the Pre-bid Conference. 3. The Chairperson stated that the bidder's attendance in the Prebid Conference is not mandatory and that bidders can still submit their proposals on the scheduled date of submission and Opening of Bids. 4. Furthermore, the Chairperson added that the BAC V may assume that bidders already know the requirements for the bidding and will only declare a failure of public bidding if no bids are received during the Opening. 										

DISCUSSION

BID DOCUMENTS	
BID DATA SHEET	NO DISCUSSION
SCHEDULE OF REQUIREMENTS	NO DISCUSSION
TECHNICAL SPECIFICATIONS	NO DISCUSSION
BID FORMS	NO DISCUSSION

ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 1:30 PM
CERTIFICATION	We certify that the foregoing is the true account of Pre-bid Conference conducted on June 6, 2019.
PREPARED BY	(SGD.) MS. ROSEMARIE N. ANDULAN BAC SECRETARIAT
CERTIFIED CORRECT	(SGD.) MR. ARNEL B. CUNANAN PMOIC, Bids and Awards Committee V (SGD.) MR. JACK G. MERCADO Vice Chairperson, Bids and Awards Committee V (SGD.) MR. WEBSTER M. LAUREÑANA Chairperson, Bids and Awards Committee V