



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Tuesday, June 25, 2019	1:30 PM	CONFERENCE ROOM C
------------------------	---------	-------------------

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 2	
TYPE OF MEETING	Prebid Conference	
PROJECT	Supply and Delivery of Ambulance for the Civil Aviation Authority of the Philippines	
REFERENCE NO.	Public Bidding No. 19-190-2	
ATTENDEES	Bids and Awards Committee 2: Engr. Manuel S. Avila Mr. Arnold F. Bondoc Mr. Joseph C. De Sales	Chairperson Vice Chairperson Provisional Member
	BAC Secretariat: Ms. Princess Joy B. Flores	Member, Procurement Division 2, PS
	BAC Technical Working Group Mr. Vic Anthony A. Tubon Mr. Gerry M. Jadie	Member, Procurement Division 2, PS CAAP
	Prospective Bidders: Mr. Paolo Limpiado Mr. Clyde Sombilon Mr. Paul Mangulabnan Mr. Glenn Minimo Mr. Jandel Aldea Mr. Ben Bautista Mr. Romeo Mallari Ms. Elva Espino Mr. Joseph T. Ramos Mr. Jinggoy Bagabaldo Mr. Rolanf Dumlaog Ms. Rizza Requerme Mr. Elmer Lumague Mr. Roderick Macabugao Ms. Angelika Ignacio Mr. Regan Cabuan Mr. Almon Valencia	Shaw Automotive Resources Nissan Bataan Nissan Bataan Nissan Bataan Toyota Otis, Inc. Toyota Otis, Inc. Nissan Commonwealth Medical Gallery Hyundai Alabang, Inc. Hyundai Alabang, Inc. Hyundai Alabang, Inc. JAC Motors Mix Int'l, Inc. Nissan Shaw Mandaluyong Nissan Shaw Mandaluyong Nissan Shaw Mandaluyong Nissan Shaw Mandaluyong

	Ms. Ann Sanchez Ms. Chiqui Garcia	Dent Precision Toyota Q. Ave
	Other Attendees: Dr. Rolly Bayaban Mr. Oscar Demetillo Mr. Reynold Dalupang Mr. J. Lobrigo Ms. Maria Danica Abengoza Mr. Jade Edwin A. Apin	CAAP CAAP CAAP CAAP PD2 PD2
CALL TO ORDER	The scheduled Pre-Bid Conference started at 2:05 PM with Engr. Avila presiding.	

DISCUSSION

I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	SECTION II No highlights.
BID DATA SHEET	SECTION III ITB Clause 5.4: <ul style="list-style-type: none"> - Mr. Mallari proposed to amend the requirement for the similar contract from any contract for "Supply and Delivery of Ambulance" to "Supply and Delivery of Motor Vehicles". - Ms. Sanchez asked if contract for Dental Mobile Van will be acceptable. - Ms. Requerme asked if a collection receipt obtained by the Joint Venture can be used by one of the parties as proof of single largest completed contract. - Mr. Mallari asked if it would be acceptable if based on the item description stated in the invoice is a vehicle converted into an ambulance. ITB Clause 12.1(a)(i): <ul style="list-style-type: none"> - It was emphasized that the details of the PhilGEPS Certificate of Registration (Platinum Membership) must be current and updated. ITB Clause 18.5: <ul style="list-style-type: none"> - Bidders who opt to submit Bank Guarantee/Draft/Irrevocable Letter of Credit and Surety Bond must indicate all the conditions stated in ITB Clause 18.5(a) and (b). ITB Clause 29.2: <ul style="list-style-type: none"> - Ms. Requerme proposed that the requirement for brand to be continuously in the Philippine Market be amended from 15 years to 10 years. ☞ All the issues and concerns shall be deliberated by the BAC and shall be clarified thru a bid bulletin.

[Handwritten signature]
L.

GENERAL CONDITIONS OF THE CONTRACT	SECTION IV	
	No highlights.	
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V	
	No highlights.	
SCHEDULE OF REQUIREMENTS	SECTION VI	
	<ul style="list-style-type: none"> - Ms. Requerme requested that the delivery of the actual unit be extended from within 60 CD to 90 CD from the issuance of Certificate from Mass production by CAAP. - The request shall be deliberated by the BAC and shall be clarified thru a bid bulletin. 	
TECHNICAL SPECIFICATIONS	SECTION VII	
	<ul style="list-style-type: none"> - The following clarifications were raised by the prospective bidders: 	
	Agency Specifications	Issues/Concerns
	I. Vehicle Specification	
	<ul style="list-style-type: none"> • Double Overhead Camshaft (DOHC) 	Ms. Requerme proposed if the requirement can be changed to SOHC.
	<ul style="list-style-type: none"> • Automatic Transmission 	Mr. Mallari asked if a Manual Transmission can be acceptable . He explained that the engine of a Manual Transmission is stronger than an Automatic Transmission. Ms. Garcia said that the budget for the project is low for the requirement.
	<ul style="list-style-type: none"> • Al power 4 Spoke Urethane and Tilt-Adjustable Steering Wheel 	Mr. Mallari asked if the requirement can be changed to 3 Spoke.
	<ul style="list-style-type: none"> • Back Sonar with Windshield Wiper 	Mr. Mallari asked id the Back Sonar is for Sensor purpose only.
	<ul style="list-style-type: none"> • Five (5) Door 	Mr. Mallari proposed to change the requirement to 4 doors. He explained that there can only be one brand that can comply with the specification given.
	II. Ambulance Conversion	
	<ul style="list-style-type: none"> • xxx • Seat with backrest for the Doctor 	Mr. Mallari clarified if the seat cover shall be leatherette. He said it would not be practical if the seat cover will be a fabric in case there would be blood stain.
	<ul style="list-style-type: none"> • Lettering of word AMBULANCE – front and near (side mirror 	Mr. Mallari clarified if the requirement would be Reflectorized. If it is so, the

h
h

	readable) portion, sticker on both sides with Logo; Fluorescent. xxx	cost for it is expensive.
	III. Medical Equipment	
	• Medicine Cabinet – Fabricated MDF Board, xxx	Mr. Mallari proposed that instead of MDR Board, a plywood would be acceptable since it is more durable.
	Inclusions:	
	Return all excess items back to End-user; detached passenger seats and floor carpet.	Ms. Requerme said that the excess are not returned. Mr. Mallari said that it depends on the unit that will be used. . Mr. Macabugao said that they have a cargo unit which has no passenger seats. Ms. Garcia said that they return the excess.
	Drawings:	Mr. Mallari asked if the checkered stickers will be made around the unit. Mr. Mallari asked if the Medicine Cabinet has angel bar and frame. Mr. Mallari raised that the requirement for the sliding window is not included in the agency specifications.
		<p>➡ All the issues and concerns raised shall be referred to the end-user agency for comments and recommendation and shall be deliberated by the BAC.</p> <p>➡ The BAC shall issue a bid bulletin to address all the issues and concerns raised.</p>
TERMS OF REFERENCE	No highlights.	
BIDDING FORMS	Section VIII No highlights.	
II. OTHER DISCUSSIONS		
OTHER MATTERS	<ul style="list-style-type: none">- All prospective bidders may submit written clarifications until April 29, 2019.- All clarifications raised shall be included in the bid bulletin to be issued.	
ATTACHMENTS	None.	
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 2:05 PM	
CERTIFICATION	We certify that the foregoing is the true account of Prebid Conference conducted on June 25, 2019.	



PREPARED BY	<p style="text-align: center;">SGD. PRINCESS JOY B. FLORES BAC Secretariat</p>				
CERTIFIED CORRECT	<p>Bids and Awards Committee 2:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center; vertical-align: top;"> <p><i>Absent</i> LUCIANO R. MACUSE <i>Ad Hoc Member</i></p> <p><i>On Official Business</i> ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i></p> </td><td style="width: 50%; text-align: center; vertical-align: top;"> <p>SGD. JOSEPH C. DE SALES <i>Provisional Member</i></p> <p>SGD. ARNOLD F. BONDOC <i>Vice Chairperson</i></p> </td></tr> <tr> <td colspan="2" style="text-align: center; vertical-align: top;"> <p>SGD. ENGR. MANUEL S. AVILA <i>Chairperson</i></p> </td></tr> </table>	<p><i>Absent</i> LUCIANO R. MACUSE <i>Ad Hoc Member</i></p> <p><i>On Official Business</i> ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i></p>	<p>SGD. JOSEPH C. DE SALES <i>Provisional Member</i></p> <p>SGD. ARNOLD F. BONDOC <i>Vice Chairperson</i></p>	<p>SGD. ENGR. MANUEL S. AVILA <i>Chairperson</i></p>	
<p><i>Absent</i> LUCIANO R. MACUSE <i>Ad Hoc Member</i></p> <p><i>On Official Business</i> ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i></p>	<p>SGD. JOSEPH C. DE SALES <i>Provisional Member</i></p> <p>SGD. ARNOLD F. BONDOC <i>Vice Chairperson</i></p>				
<p>SGD. ENGR. MANUEL S. AVILA <i>Chairperson</i></p>					