



<b>CALL TO ORDER</b>	<ol style="list-style-type: none"> <li>1. The scheduled <b>Prebid Conference</b> started at <b>1:44 PM</b> with the Chairperson presiding.</li> <li>2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the four (4) members of the BAC, the required quorum has been established.</li> <li>3. The Secretariat stated BAC’S compliance with regard to the invitation of Observers.</li> <li>4. The Secretariat presented the general requirements for government procurement.</li> </ol>
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## **DISCUSSIONS**

<b>I. BID DOCUMENTS</b>	
<b>INVITATION TO BID</b>	<p>Section I There were no other discussions, clarifications, amendments, inclusions and revisions under this section of the Bidding Documents.</p>
<b>INSTRUCTIONS TO BIDDERS</b>	<p>Section II There were no other discussions, clarifications, amendments, inclusions and revisions under this section of the Bidding Documents.</p>
<b>BID DATA SHEET</b>	<p>SECTION III There were no other discussions, clarifications, amendments, inclusions and revisions under this section of the Bidding Documents.</p>
	<p>SECTION III There were no other discussions, clarifications, amendments, inclusions and revisions under this section of the Bidding Documents.</p>
<b>GENERAL CONDITIONS OF THE CONTRACT</b>	<p>Section IV There were no other discussions, clarifications, amendments, inclusions and revisions under this section of the Bidding Documents.</p>
<b>SPECIAL CONDITIONS OF THE CONTRACT</b>	<p>SECTION V There were no other discussions, clarifications, amendments, inclusions and revisions under this section of the Bidding Documents.</p>
<b>SCHEDULE OF REQUIREMENTS</b>	<p>Section VII There were no other discussions, clarifications, amendments, inclusions and revisions under this section of the Bidding Documents.</p>
<b>TECHNICAL SPECIFICATIONS</b>	<p>Section VII There were no other discussions, clarifications, amendments, inclusions and revisions under this section of the Bidding Documents.</p>

**BIDDING FORMS**

**Section VIII**

There were no other discussions, clarifications, amendments, inclusions and revisions under this section of the Bidding Documents.

**II. OTHER DISCUSSIONS**

**OTHER MATTERS**

1. The following points were also emphasized:

- Authority of Signatory
  - All signatures must be the authorized representative which was reflected in the Authority of Signatory.
- PhilGEPS Certificate
  - It must be valid, current and updated.
  - The bidder may opt to submit the Annex A eligibility documents in lieu of the submission of the PhilGEPS Certificate of Registration (Platinum Membership) during the deadline of submission of bids, provided that it shall be submitted as part of post-qualification documents.
- For the required Competent Evidence of Identity
  - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed.
- No. 10<sup>th</sup> statement under the Omnibus Sworn Statement
  - Notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10<sup>th</sup> statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.
- Documents such Bid Security (Surety Bond and Bid Securing Declaration) and Bid Form must specific to the project.
- Additional documents of the LCB must submit within five (5) calendar days from the receipt of the notice from the BAC.

2. Any amendment shall be reflected in the Bid Bulletin to be issued for the project.

3. It was presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last day of written clarifications shall be on July 15, 2019.

<b>ATTACHMENTS</b>	None.
<b>ADJOURNMENT</b>	Having no other matters for discussion, the meeting was adjourned at <b>2: 00 PM</b>
<b>CERTIFICATION</b>	We certify that the foregoing is true account of <b>Prebid Conference</b> conducted on Thursday, July 11, 2019.
<b>PREPARED BY</b>	Procurement Division VII  <b>SGD</b> <b>MS. ROWENA R. INOCENTES</b> Secretariat
<b>CERTIFIED CORRECT</b>	Bids and Awards Committee VII (BAC VII)  <b>SGD</b> <b>MS. KAILA M. JARONAY</b> Provisional Member (PMOIC)  <b>SGD</b> <b>MS. CONSOLACION S. CINCO</b> Provisional Member (AdHoc)  <b>SGD</b> <b>MR. VIC ANTHONY A. TUBON</b> Vice Chairperson  <b>SGD</b> <b>MS. ROSALINDA V. DAPITO</b> Chairperson

*Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*