



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE
PS DBM Compound, RR Road, Cristobal St., Paco, Manila
Tel. No. 689-7750



MINUTES OF MEETING

Thursday, August 1, 2019	10:00 AM	CONFERENCE ROOM A
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX
TYPE OF MEETING	PREBID CONFERENCE
PROJECT	SUPPLY AND DELIVERY OF MANIPULATIVE TOYS FOR THE DEPARTMENT OF EDUCATION
REFERENCE NO.	PUBLIC BIDDING NO. 19-202-9
ATTENDEES	<p>Bids and Awards Committee VII</p> <p>Ms. Ma. Jennifer R. Jimenez Vice – Chairperson Mr. James F. Gabilo Provisional Member, PS (PMOIC) Mr. Antonio L. Tan Provisional Member, DepEd</p> <p>Procurement Division IX</p> <p>Ms. Kristine Joy G. Delos Santos Secretariat</p> <p>End-user’s Representative/s:</p> <p>Mr. Emilio Celedonio TWG/ TIAC, Agency</p> <p>Bidders:</p> <p>1. Ms. Lhen Villanueva Asiaprime Commodities Inc. 2. Ms. Dolores B. Dizon Asiaprime Commodities Inc. 3. Ms. Rene Florendo SCSC 4. Ms. Ruthlyn Dela Cruz Bihis Cruz Inc.</p>



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5. Ms. Kat Soriano	Books on Wheels
6. Mr. Jonathan Zulueta	Nikka Trading
7. Mr. Edgardo M. Dagdag III	Nikka Trading
8. Ms. Shemma Abimummi	Nikka Trading
9. Mr. Almario Gano	NSB Engineering
10. Ms. Grace Celos	NSB Engineering
11. Ms. Miamin Garcia	Tahanang Walang Hagdanan
12. Ms. Rowena Mondejar	Tahanang Walang Hagdanan
13. Ms. Russean Mclair Cusipag	Innovative Finds Corp.
14. Mr. Marlon Maula	Innovative Finds Corp.
15. Mr. Borj Borjal	Innovative Finds Corp.
16. Mr. Alfie Pinos	Metro Mobilia
17. Mr. Alexander Liban	Metro Mobilia
18. Mr. Ricardo Reyes	Metro Mobilia
19. Ms. Sasha Vargas	CPSTI
20. Ms. Rowena Gardon	Mosler
21. Ms. Honey Yeli Samson	Mosler
22. Mr. Harold Estipona	Cristknezle Int'l.
23. Mr. Elba Combatir	Nikka Trading

CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:30am with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the three (3) members of the BAC, the required quorum has been established. 3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers. 4. The Secretariat presented the general requirements for government procurement.
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DISCUSSIONS

I. BID DOCUMENTS	
INVITATION TO BID	<p>SECTION I There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
INSTRUCTIONS TO BIDDERS	<p>SECTION II There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
BID DATA SHEET	<p>SECTION III BDS Clause 5.4 Page 38</p> <p>X X X</p> <p>Requirement</p> <p>X X X</p> <ul style="list-style-type: none"> ➤ A single contract that is equivalent or similar to this project ➤ A bidder requested for a 25% for similar projects ➤ A single PO for several lots could be used ➤ A bidder also inquire if contract for any toys could be used. ➤ A bidder also inquire if contract for furniture could be used. ➤ A bidder inquire about the SLCC official receipt, if the Collection receipt can be used. ➤ Bid Securing Declaration – only one form for any lots ➤ Asiaprime requested for the inclusion of the certification "Notification of toys and childcare articles from FDA" <p style="text-align: center;">- <i>The BAC took note of the concerns.</i></p>

GENERAL CONDITIONS OF THE CONTRACT	SECTION IV There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
SCHEDULE OF REQUIREMENTS	SECTION VI There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
TECHNICAL SPECIFICATIONS	Lot Nos. 1 to 4 Pages 78 Requirement The thickness of Tangrams pieces should be 0.125" ➤ The bidder requested if it's possible to changed it from 0.125" to 0.165" - <i>The BAC took note of the concern.</i>
BID FORMS	Section VIII There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
III. OTHER MATTERS	
OTHER MATTERS	<ol style="list-style-type: none"> 1. The following points were also emphasized: <ul style="list-style-type: none"> • For the required Competent Evidence of Identity <ul style="list-style-type: none"> - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed. • No. 10th statement under the Omnibus Sworn Statement <ul style="list-style-type: none"> - It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof. 2. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last of written clarifications shall be on October 19,

	2018.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:00 NN.
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on August 1, 2019.
PREPARED BY	Procurement Division IX MS. KRISTINE JOY G. DELOS SANTOS Secretariat
CERTIFIED CORRECT	Bids and Awards Committee IX (BAC IX) (SGD) MR. EMILIO CELEDENIO Technical Working Group, DepEd (SGD) MR. ANTONIO L. TAN (SGD) MR. JAMES F. GABILO Provisional Member, DepEd Provisional Member, PS (PMOIC) (SGD) MS. MA. JENNIFER R. JIMENEZ Vice-Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double-Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.