



MINUTES OF MEETING

Friday, August 9, 2019	Time: 10:00 AM	Venue: Executive Lounge
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MEETING CALLED BY	Procurement Division VIII (PD VIII)	
TYPE OF MEETING	Pre-Bid Conference	
PROJECT	Construction of 3-Storey Emergency Room Complex Building with Wards (Phase III) for the Ospital ng Palawan (ONP)	
REFERENCE NO.	Public Bidding No. 19-204-8	
	Bids and Awards Committee VIII Engr. Jaime M. Navarrete, Jr. Chairperson Mr. Joseph Balagtas Vice-Chairperson Engr. Mark John O. Nofies Provisional Member	
	Procurement Division VIII Mr. Paul Armand A. Estrada Member Ms. Frances Sofia SJ. De Leon Member	
ATTENDEES	End Users TWG Engr. Joseph Emmanuel Comedia Ospital ng Palawan Mr. Rubinar Ebalang Ospital ng Palawan Observer Mr. Jude John Deseo PS Consultant	
	Prospective Bidders Mr. Edgar Manlavi E.M. ABIN Trading Mr. Antonio Camposuelo LSD Const. Mr. Alberto Dizon Legacy Construction	
CALL TO ORDER	The scheduled activity started at 10:50 AM presided by Chairperson.	
COMPLIANCE TO R.A. 9184	After having established the required quorum to conduct the pre-bid conference, Secretariat-in-Charge presented the invitation to observers in compliance to R.A. 9184.	

DISCUSSIONS

I. BID DOCUMENTS	
INVITATION TO BID	<p>Page 5 Item 3</p> <p>xxx Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy five percent (75%) Sixty Percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines. xxx</p> <p>➤ The Committee requested to amend the provision following the GPPB-Resolution No. 06-2019, dated 08 March 2019. It was noted that the interest for the project was intended for Filipino Contractors. Amendments will be reflected upon issuance of the supplemental bid bulletin.</p>
	<p>➤</p>
BID DATA SHEET	<p>Page 38 Clause 5.4</p> <p>xxx For this purpose, similar contracts shall refer to General Building Construction with a contract amount of at least 50% of the ABC to be bid xxx</p> <p>➤ The Committee clarified the coverage of the Single Largest Completed Contract. No further clarification.</p> <p>Clarification on Page 39. Clause 12.1 (a)(ii) Bid Data Sheet.</p> <p>Supporting documents of the on-going contracts.LSD Construction.</p>
	<p>Page 39 Required PCAB License</p>

Clause 12.1 (a)(ii)

xxx

The minimum valid and applicable **PCAB Registration required for this project is Small B**, for General Building Construction/ Special PCAB License in case of Joint Venture

xxx

- The Committee emphasized the requirement for the PCAB License in order to participate in the bidding.
- No further clarification.

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Clause 12.1(b)(ii.2)

xxx

The minimum work experience requirements for key personnel are the following:

xxx

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Clause 12.1(b)(ii.3)

xxx

The minimum major equipment requirements are the following

xxx

- The Committee emphasized the minimum work experience for the key personnel and the minimum major equipments required for the project. It was noted that the requirement is needed to be submitted during the opening of bids.
- The End User clarified that not all listed equipments are necessary in the project. He further requested to amend the list. Any amendments will be reflected upon issuance of the supplemental bid bulletin.
- The Committee reminded the bidders to use the forms under the bidding document.

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Clause 20.3

xxx



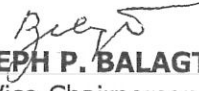

Each Bidder shall submit One (1) original and One (1) copy of the first and second components of its bid.

xxx

- The Representative from Legacy Construction requested to be clarified the requirement of the proposal.

	<p>➤ The Committee clarified that 1 original and 1 copy will be required.</p>
GENERAL CONDITIONS OF THE CONTRACT	No further clarification.
SPECIAL CONDITIONS OF THE CONTRACT	<p>GCC Clause 1.17 Page 80</p> <p>xxx The Intended Completion Date is within One Hundred Eighty (180) Calendar Days as reflected in the Notice to Proceed. xxx</p> <p>➤ The Committee emphasized that the completion date is within One hundred Eighty Calendar Days as reflected in the Notice to Proceed and Terms of Reference (TOR).</p> <p>➤ The Committee encourage the bidders to prepare a Gantt Chart in relation to the deliveries and payment milestones for the project.</p>
	<p>GCC Clause 1.22 Page 80</p> <p>xxx The Procuring Entity is Procurement Service. xxx</p> <p>➤ The Committee clarified that the Procuring Entity is the Procurement Service. This means that at the end of the term, the winning contractor will construct and deliver to the project site and the Procurement Service upon acceptance will pay the contractor.</p>
SCHEDULE OF REQUIREMENTS	No further clarification.
TERMS OF REFERENCE	<p>Table 1 Payment Schedule / Milestone Payment</p> <p>xxx Target % Accomplished xxx 30% xxx</p> <ul style="list-style-type: none"> • The representative from Legacy Construction requested to be clarified if

	<p>the 30% accomplishment can be amended to 20%. Further, they requested to be clarified on the Milestones on what particular works will be inspected in connection with the payment per accomplishments.</p> <ul style="list-style-type: none"> ➤ The Committee clarified that the percentage was based in the End Users standards. The bidder may request for an amendment considering they have justification for the amendments. The Committee also encouraged the bidders to put into writing their clarifications for better understanding. ➤ The Committee will clarify the milestones of works together with the cost of payment for better understanding with the prospective bidders.
BIDDING FORMS	
III. OTHER MATTERS	
OTHER MATTERS	<ul style="list-style-type: none"> ➤ The Committee emphasized that the activity was originally scheduled on August 2, 2019, but due to inclement weather condition, the activity was postponed to this date. ➤ The definition of the Single Largest Contract together with the coverage was discussed. No further clarification was raised. ➤ The Committee reminded the bidders on the use of Competent Evidence of Identity under the Notarial Rule. Non-Compliance of the same may result to disqualification of the proposal. ➤ The Committee reminded the bidders to use the prescribed forms indicated in the Bidding Documents. ➤ The Committee clarified that expired permits under PhilGEPS Registration Certificate, Platinum Membership, List of Eligibility Documents, particularly on the Mayor's Permit must be accompanied by a proof of application and Official Receipt of the renewal. ➤ The Committee reminded the bidders to submit their proposals on time and follow the procedure in the submission. Submission will be at the Procurement Service. ➤ Progress billing will be amended and clarified on the supplemental bid bulletin. ➤ The Committee encourages the bidders to perform the Site Inspection in order to come up with a competitive bid.
CERTIFICATION	<p>We certify that the foregoing is the true account of the Pre-Bid Conference conducted on August 9, 2019.</p>

<p>ADJOURNMENT</p>	<p>Having no other matters for discussion, the meeting was adjourned at 11:30 PM.</p>
<p>PREPARED BY</p>	<p>Procurement Division VIII:</p> <div style="text-align: center;">  PAUL ARMAND A. ESTRADA Member </div> <div style="text-align: center; margin-top: 20px;"> FRANCES SOFIA SJ. DE LEON Member </div> <div style="text-align: center; margin-top: 20px;"> Member </div>
<p>REVIEWED BY</p>	<p>Bids and Awards Committee VIII:</p> <div style="text-align: center;">  ENGR. MARK JOHN O. NOFIES Provisional Member </div> <div style="text-align: center; margin-top: 20px;">  JOSEPH P. BALAGTAS Vice-Chairperson </div> <div style="text-align: center; margin-top: 20px;">  ENGR. JAIME M. NAVARRETE, JR. Chairperson </div>