



## DISCUSSION

I. BID DOCUMENTS	
INVITATION TO BID	<b>The Chairperson clarified that the prospective bidder has until 22 July 2019 to submit a written clarification which shall be answered through the issuance of the Bid Bulletin on the 25<sup>th</sup> of July 2019.</b>
BID DATA SHEET	No questions, clarifications and/or amendments were raised.
SPECIAL CONDITIONS OF THE CONTRACT	No questions, clarifications and/or amendments were raised.
SCHEDULE OF REQUIREMENTS AND SUBMISSION OF SAMPLE	No questions, clarifications and/or amendments were raised.
TECHNICAL SPECIFICATIONS	<p><b>The PMOIC manifested that for the Technical Specifications Form of the Item No. 2, there is no need to indicate the brand and model of the offered item since these items to be bid must be customized according to the required Technical Specifications.</b></p> <p><b>xxx</b></p> <p><b>The Vice Chairperson emphasized that for the reference column of the Technical Specifications Form, the bidder must indicate therein the basis of its compliance with the Technical Specifications, and such reference may be the technical data sheet or the brochure. Furthermore, he reminded the prospective bidder to take note of the information that must be filled out at the bottom part of the form. He explained that failure to provide this information is a ground for disqualification.</b></p>
BID FORM	<p><b>The PMOIC reminded the prospective bidder to sign in full signature each and every page of the Bid Form including the attached Schedule of Prices. She stated that failure to do so may cause for the rejection of their bid.</b></p> <p><b>Moreover, the PMOIC stated that the Omnibus Sworn Statement requires ten (10) sworn statements; the tenth (10<sup>th</sup>) shall contain the present and active contact details of the bidder. She likewise emphasized that the Bid Securing Declaration has three (3) declarations which shall be specific to the project.</b></p> <p><b>As for the Schedule of Prices, the PMOIC explained that the template is located in the annexes of the bidding document which shall be attached in the Bid Form.</b></p>

OTHER MATTERS	NO DISCUSSION
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at <b>12:50 PM</b>
CERTIFICATION	We certify that the foregoing is a true account of the Pre-bid Conference conducted on July 18, 2019.
PREPARED BY	<p><b>Procurement Division V:</b></p> <p>(SGD.)</p> <p><b>MS. ROSEMARIE N. ANDULAN</b> Secretariat</p>
CERTIFIED CORRECT	<p><b>Bids and Awards Committee V:</b></p> <p>(SGD.)</p> <p><b>MS. JESSICA G. GAPIZ</b> Provisional Member</p> <p>(SGD.)</p> <p><b>MR. JACK G. MERCADO</b> Vice Chairperson</p> <p>(SGD.)</p> <p><b>MR. WEBSTER M. LAUREÑANA</b> Chairperson</p>

*Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*