



MINUTES OF MEETING

Tuesday, July 30 2019	10:00 AM	Executive Lounge
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MEETING CALLED BY	Bids and Awards Committee VIII	
TYPE OF MEETING	Pre-Bid Conference	
PROJECT	PB No. 19-237-8: Procurement of One (1) – Year Comprehensive Maintenance and Support Services for the Data Center IT Infrastructure and Auxiliary Equipment of the Bureau of The Treasury (BTr)	
ATTENDEES	Bids and Awards Committee VIII Engr. Jaime M. Navarrete, Jr. Engr. Mark John O. Nofies Mr. Wilfredo Yatco	Chairperson Provisional Member Ad Hoc Representative, BTr
	Procurement Division VIII Mr. Jose Rafael Magno Ms. Jamille Rae T. Baluyot	Member Member
	End User's Representatives Mr. Kenneth Jay N. Garate Mr. Frederick G. Fule Mr. John Mark G. Dalisay Mr. Thomas Solido Ms. Elna V. Lorenzo	Bureau of Treasury Bureau of Treasury Bureau of Treasury Bureau of Treasury Bureau of Treasury
	Bidder/s Ms. Lorrie Pancubila Mr. Emmanuel Lim Mr. Romeo Alba Ms. Sairiel Panesa Ms. Heide Franco Mr. Roldan Rebosura Mr. Jun Milla Mr. Kevin Usman Ms. Tinni Trinidad Mr. Jan Ivan Panganiban Ms. Matet Lisbo	Net Pacific Inc. DCDC APSI MFL MFL PLDT MERALCO MSERV MSERV MSERV Net Pacific Inc.

CALL TO ORDER	The scheduled Pre-Bid Conference started at 10:55 AM presided by the Chairperson.
COMPLIANCE TO R.A. 9184	The Chairperson, upon the determination of the attendance of the majority of the Bids and Awards Committee, established quorum to conduct the Pre-Bid conference. Furthermore, the Secretariat presented the Invitation To Observers in compliance to R.A. 9184.

DISCUSSION

I. BID DOCUMENTS

INVITATION TO BID	No further clarification.
INSTRUCTION TO BIDDERS	No further clarification.
BID DATA SHEET	<p>BDS Clause 29.2 p. 46</p> <p>xxx</p> <p>2. DTI-PCAB License for the Sustaining Technical Employee (STE) registered with under the name of the Contractor for the following:</p> <p>a. Electrical Engineer b. Mechanical Engineer</p> <p>xxx</p> <p>Representative from Meralco requested to be clarified on this requirement.</p> <p>The Committee took note of the request for further discussion with the BAC. Any clarifications and amendments shall be reflected in the issuance of the Supplemental Bid Bulletin.</p> <p>BDS Clause 5.4</p> <p>xxx</p> <p>For this purpose, similar contracts shall refer to any contract involving Data Center and Facilities Maintenance which includes all components: Electrical System, Fire Suppression, Air-Conditioning Unit, Uninterruptible Powers Supply (UPS), Structured Cabling System, Security Access Control and CCTV</p> <p>xxx</p> <p>The Committee emphasized that bid proposal shall include all components as stated in the BDS 5.4. However, the same encouraged the bidders to put into writing any manifestations and</p>

	further questions regarding this.
GENERAL CONDITIONS OF THE CONTRACT	No further clarification.
SPECIAL CONDITIONS OF THE CONTRACT	No further clarification.
SCHEDULE OF REQUIREMENTS	No further clarification.
TECHNICAL SPECIFICATIONS	No further clarification.
BIDDING FORMS	No further clarification.
TERMS OF REFERENCE	<p>On Lot 1: MultiFold Links requested to be clarified under TOR 1.15. Data Center Infrastructure Management – TOR 1.15.7 DR Site Monitoring</p> <p>The EUA clarified that the connection and tunnel will be provided by the BTr and bidders should only provide the monitoring / dashboard that will be escalated from Central to Panay office.</p>
III. OTHER MATTERS	
OTHER MATTERS	<ul style="list-style-type: none"> • The Secretariat emphasized the manner of accomplishing the Form under Section VII. The word “comply” should be written on the Statement of Compliance with the Technical Specification Form and Terms of Reference. Failure to do such requirement will result to the disqualification and ineligibility of the bid proposal. • The Chairperson suggested a conduct of an ocular inspection to be held at Bureau of Treasury – Central Office on July 31, 2019. He also reiterated that any assessment made from the central office is more likely the same situation in Panay. • The Committee shall issue a Supplemental Bid Bulletin regarding this.
CERTIFICATION	We certify that the foregoing is the true account of the Prebid Conference conducted on July 30, 2019.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:50 AM.

<p>PREPARED BY</p>	<p>PROCUREMENT DIVISION VIII</p> <p style="text-align: center;">SGD MS. JAMILLE RAE T. BALUYOT Member</p> <p style="text-align: center;">SGD MR. JOSE RAFAEL M. MAGNO Member</p>
<p>CERTIFIED CORRECT</p>	<p>BIDS AND AWARDS COMMITTEE VIII</p> <p style="text-align: center;">SGD ENGR. JAIME M. NAVARRETE, JR Chairperson</p> <p style="text-align: center;">SGD MR. JOSEPH P. BALAGTAS Vice-Chairperson</p> <p style="text-align: center;">SGD MR. PAUL JASPER V. DE GUZMAN Provisional Member</p> <p style="text-align: center;">SGD MR. WILFREDO YATCO Ad Hoc Representative, BTr</p>