

MINUTES OF MEETING

Tuesday, September 17, 2019	10:00 AM	MEETING RM. 1
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 1	
TYPE OF MEETING	Pre-bid Conference	
PROJECT	Supply, Delivery and Installation of Storage Area Network (SAN) for Land Management Bureau (LMB)	
REFERENCE NO.	PB No. 19-240-1	
-ATTENDEES	<p>Bids and Awards Committee 1 Engr. Rosana D. Yambao Paul Jasper V. De Guzman Gerelyn F. Vergara</p> <p>BAC Support Division Ray-ann V. Sorilla</p> <p>End-user's Agency Donald Mendizabal Engr. Ariel Reyes Enielbert Estefanio</p> <p>Bidders Apple Juna Sanchez Marcial C. Vecar Alfred Carlos Mylen Cayanga Ruson Pineda Rembert Andres Angelica Intac Christian Joseph L. Villabroza Pamela Orbeta Thess Temeña Gemma Apaliso Randy Contreras Ian Baracerus</p>	<p>Chairperson Vice-Chairperson Provisional Member</p> <p>Secretariat</p> <p>LMB LMB LMB</p> <p>Microgenesis SMSGT SMSGT American Technologies Inc. Microgenesis Microgenesis Microgenesis Quantum Quantum ASI ASI ATI ATI</p>

	Mylene Romante Philip Umalis Rommel Misa	ATI HPE HPE
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid conference started at 10:05 AM with the Chairperson presiding. 2. The BAC Secretariat asked the permission of the attendees to record the proceeding. The attendees answered in affirmative. 3. The BAC Secretariat acknowledged the presence of attendees. 4. The required quorum is established. Notice to Observers were issued to the concerned. Pre-bid conference with no observers in attendance is conducted. 	

DISCUSSION

I. BID DOCUMENTS

PRESENTATION	<ul style="list-style-type: none"> • The BAC Secretariat proceeded with the presentation of the General Requirements in Procurement. <p>BDS Clause 5.4</p> <ul style="list-style-type: none"> • The Chairperson in concurrence with the end-user discussed that the requirement for similar contract shall be Storage Solutions, Network or Servers. The Committee agreed and it will form part of the Supplemental Bid Bulletin to be issued. • The Chairperson also confirm if the bidders already bought bidding documents. The bidders answered negatively. • The PMO-in-Charge proceeded with the presentation of Bidding Documents. 	
INVITATION TO BID	SECTION I NO DISCUSSION	
INSTRUCTIONS TO BIDDERS	SECTION II NO DISCUSSION	
BID DATA SHEET	SECTION III BDS Clause 1.2 Page No. 40 <ul style="list-style-type: none"> • The Vice-Chairperson instructed the PMO-in-Charge to insert additional column in lot and reference to avoid confusion to the bidders that the project is a lot bid. It will form part of the Supplemental Bid Bulletin to be issued. 	

	<p>BDS Clause 5.4 Page No. 41</p> <p>For this purpose, similar contracts shall refer to <i>any contract for ICT Equipment Servers, Network, and/or Storage Solutions.</i></p> <p>BDS Clause 29.2 Page No. 47</p> <p>For purposes of Post-qualification the following document(s) shall be required:</p> <p>3.) List of at least one (1) Service Center in the following:</p> <ul style="list-style-type: none"> • NCR • Luzon • Visayas • Mindanao <p>7.) Certification accompanied with verifiable proof that the brand being offered has been in the Philippine Market at least TEN (10) YEARS.</p> <ul style="list-style-type: none"> • A prospective bidder clarify if certification and proof that the product offered is in existence for Ten (10) years globally can be considered. The Committee took note of the concern and subject for further discussion.
<p>GENERAL CONDITIONS OF THE CONTRACT</p>	<p>SECTION IV NO DISCUSSION</p>
<p>SPECIAL CONDITIONS OF THE CONTRACT</p>	<p>SECTION V NO DISCUSSION</p>
<p>SCHEDULE OF REQUIREMENTS</p>	<p>SECTION VI</p> <ul style="list-style-type: none"> • A prospective bidder requested additional Thirty (30) calendar days for the delivery schedule. The Committee took note of the concern and subject for further discussion. • A prospective bidder requested additional Sixty (60) calendar days for the delivery schedule. The Committee took note of the concern and subject for further discussion.

<p>TECHNICAL SPECIFICATIONS</p>	<p>SECTION VII</p> <p>Item No. 1: Storage Area Network</p> <ul style="list-style-type: none"> A prospective bidder asked the end-user agency regarding the workload of Storage Area Network. The End-user in response that they will use MAP Images, files, etc. A prospective bidder also clarify the performance requirements as it is tailor-fitted to a particular brand. The End-user agency took note of the concern and will be subject for further discussion. <p>Item No. 2: Storage Area Network</p> <ul style="list-style-type: none"> A prospective bidder asked the end-user agency if the cables were readily available on-site because it will entail additional costs to the bidders and the cables were not included as accessories of Storage Area Network. The End-user confirmed that cables were readily available. A prospective bidder also clarify if the cables were copper or fiber. The End-user answered that the cables were copper.
<p>BIDDING FORMS</p>	<p>SECTION VIII</p> <p>NO DISCUSSION</p>

III. OTHER DISCUSSIONS

<p>OTHER MATTERS</p>	<p>NONE</p>
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<p>ADJOURNMENT</p>	<p>Having no other matters for discussion, the meeting was adjourned at 11:48 AM</p>
<p>CERTIFICATION</p>	<p>We certify that the foregoing is true account of Pre-bid Conference conducted on September 17, 2019.</p>
<p>PREPARED BY</p>	<p>Procurement Division I:</p> <p style="text-align: center;">SGD. MS. RAY-ANN V. SORILLA BAC Secretariat</p>

CERTIFIED CORRECT

SGD.
MS. GERELYN F. VERGARA
Provisional Member

SGD.
MR. PAUL JASPER V. DE GUZMAN
Vice Chairperson, Bids and Awards Committee 1

SGD.
ENGR. ROSANA D. YAMBAO
Chairperson, Bids and Awards Committee 1

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.