

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM
BIDS AND AWARDS COMMITTEE



## MINUTES OF MEETING

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 2	
TYPE OF MEETING	Prebid Conference	
PROJECT	Supply and Delivery of Office Supplies for the Procurement Service	
REFERENCE NO.	Public Bidding No. 19-247-2	
ATTENDEES	Bids and Awards Committee 2: Engr. Manuel S. Avila Ms. Maria Danica P. Abengoza Mr. Jernimel C. Galit  BAC Secretariat: Ms. Princess Joy B. Flores  BAC Technical Working Group Mr. Jade Edwin H. Apin Engr. Leigh Ann F. Pua  Prospective Bidders: Ms. Maeah Isidro	Chairperson Provisional Member Provisional Member Member, Procurement Division 2, PS Center Point Sales & Trading, Inc.
CALL TO ORDER	The scheduled Pre-Bid Conference started at <b>1:35 PM</b> with Engr. Avila presiding.	
ESTABLISHMENT OF QUORUM	Engr. Avila, upon the determination of the attendance of the majority of the Bids and Awards Committee, declared quorum to conduct the Pre-Bid Conference.	
INVITATION TO OBSERVERS	Ms. Flores presented the Invitation to Observers in compliance with the requirements of the <b>2016 Revised IRR of R.A. 9184</b> .	

## **DISCUSSION**

I. BID DOCUMENTS	
INSTRUCTIONS TO	
BIDDERS	No highlights.

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PREBID CONFERENCE Bidding No. 19-247-2

Public Bidding No. 19-247-2



	SECTION III		
BID DATA SHEET	THE PROPERTY OF THE PROPERTY O		
	No highlights.		
GENERAL CONDITIONS OF THE CONTRACT  SPECIAL CONDITIONS OF THE CONTRACT	SECTION IV		
	No highlights.		
	SECTION V		
	No highlights.		
	SECTION VI		
SCHEDULE OF REQUIREMENTS	, No. his abitable		
	No highlights.		
TECHNICAL SPECIFICATIONS	SECTION VII		
	No highlights.		
TERMS OF REFERENCE	No highlights.		
BIDDING FORMS	Section VIII		
	No highlights.		
II: OTHER DISCUSSION	980 I		
OTHER MATTERS	None.		
ATTACHMENTS	None.		
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 1:50 PM		
CERTIFICATION	We certify that the foregoing is the true account of Prebid Conference conducted on August 6, 2019/) \		
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PREPARED BY	DDTNCESS (	DVR ELORES	
	PRINCESS DOY BIFLORES  BAC Secretariat		
	Bids and Awards Committee 2:		
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	JERNIMEL B. GALIT	MARIA DANICA P. ABENGOZA	
	Ad/Hoc Member	Provisional Member	
CERTIFIED CORRECT	On Official Business	On Official Business	
	ATTY. MICHELLE ANNE B. RECTO	ARNOLD F. BONDOC	
	Regular Member	Vice Chairperson	
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	All the state of t	UEL S. AVILA	
	Chairperson		