

MINUTES OF MEETING

Friday, August 30, 2019	10:00 AM	MEETING ROOM 2
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MEETING CALLED BY	SPECIAL BIDS AND AWARDS COMMITTEE														
TYPE OF MEETING	Pre-bid Conference														
PROJECT	Supply and Delivery of Mobile Phones for the 30th South east Asian (SEA) Games for the Philippine Sports Commission (PSC)														
REFERENCE NO.	PB No. 19-275-1														
ATTENDEES	<p>Special Bids and Awards Committee</p> <table border="0"> <tr> <td>Engr. Rosana D. Yambao</td> <td>Chairperson</td> </tr> <tr> <td>Mr. Paul Jasper V. De Guzman</td> <td>Vice-Chairperson</td> </tr> <tr> <td>Mr. Rodelio D. Mendez, Jr.</td> <td>Provisional Member</td> </tr> <tr> <td>Atty. Divina Gracia A. Bacal</td> <td>Regular Member</td> </tr> <tr> <td>Mr. Richard T. Garcia</td> <td>TWG Lead</td> </tr> <tr> <td>Mr. Alvin L. Colambo</td> <td>TWG Member</td> </tr> </table> <p>BAC Support Division</p> <table border="0"> <tr> <td>Ms. Ray-Ann V. Sorilla</td> <td>Secretariat</td> </tr> </table> <p>PHISGOC Representative: John Paul Molina</p> <p>PS Consultant: Mr. Charles Santos</p> <p>Bidder: No Bidder</p>	Engr. Rosana D. Yambao	Chairperson	Mr. Paul Jasper V. De Guzman	Vice-Chairperson	Mr. Rodelio D. Mendez, Jr.	Provisional Member	Atty. Divina Gracia A. Bacal	Regular Member	Mr. Richard T. Garcia	TWG Lead	Mr. Alvin L. Colambo	TWG Member	Ms. Ray-Ann V. Sorilla	Secretariat
Engr. Rosana D. Yambao	Chairperson														
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Mr. Alvin L. Colambo	TWG Member														
Ms. Ray-Ann V. Sorilla	Secretariat														
CALL TO ORDER	The scheduled Pre-bid Conference started at 10:00 AM with the Vice-Chairperson presiding.														

DISCUSSION

I. BID DOCUMENTS

INVITATION TO BID	SECTION I NO DISCUSSION
INSTRUCTIONS TO BIDDERS	SECTION II NO DISCUSSION
BID DATA SHEET	<p>BDS Clause No. 29.2 Page No. 43</p> <p>On the requirement of Certification under Item No. 8, the Vice-Chairperson suggested if it can be removed as Post Qualification additional documents and to include it in the Technical Specifications by simply requiring National Telecommunications Commission (NTC) Stickers during delivery of the items.</p> <p><i>The PS Consultant recommended that instead of requiring the prospective bidders a certification, the BAC will only require proof that the mobile phones have been type-approved by the NTC.</i></p> <p>XXX</p>
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	SECTION IV NO DISCUSSION
SCHEDULE OF REQUIREMENTS	<p>SECTION IV</p> <p>The BAC suggested changing the Thirty (30) Calendar Days requirement to Twenty (20) Calendar Days upon receipt of NTP from BAC.</p> <p><i>Upon consideration that there were no bidders attended in the Pre-Bid, the BAC will stick to the original number of days of Schedule of Requirements.</i></p>
TECHNICAL SPECIFICATIONS	SECTION VII NO DISCUSSION

BIDDING FORMS	<p>The Vice-Chairperson suggested modifying Bid Form Annex "A".</p> <p><i>The BAC will issue Bid Bulletin for the modification of Bid Form.</i></p>
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III. OTHER DISCUSSIONS

OTHER MATTERS	NO DISCUSSION
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ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:30 AM
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CERTIFICATION	We certify that the foregoing is true account of Pre-bid Conference conducted on August 30, 2019.
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PREPARED BY	<p>SGD. MS. RAY-ANN V. SORILLA BAC Secretariat, SBAC</p> <p>SGD. MR. RODELIO D. MENDEZ JR. PMO-in-Charge, SBAC</p>
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CERTIFIED CORRECT	<p>SGD. ENGR. ROSANA D. YAMBAO Chairperson, Special Bids and Awards Committee</p>
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