

MINUTES OF MEETING

Monday, November 23, 2020	9:00 AM	CONFERENCE B & C AND GOOGLE MEET
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX																																													
TYPE OF MEETING	Pre-Bid Conference																																													
PROJECT	Procurement of Personal Protective Equipment (PPE) for the Department of Health (DOH)																																													
REFERENCE NO.	PB 20-048-9																																													
ATTENDEES	<p>Bids and Awards Committee IX</p> <table> <tr> <td>Paul Jasper De Guzman</td> <td>Chairperson</td> </tr> <tr> <td>Abelardo P. Gonzalez</td> <td>Vice-chairman</td> </tr> <tr> <td>Atty. Earvin Jay Alparaque</td> <td>Regular Member</td> </tr> <tr> <td>Gerelyn Vergara</td> <td>Provisional Member (PMO-in-charge)</td> </tr> </table> <p>BAC Support Group</p> <table> <tr> <td>Engr. Chamel Fiji Melo</td> <td>BAC Secretariat</td> </tr> <tr> <td>Webster M. Laureñana</td> <td>BAC Secretariat</td> </tr> <tr> <td>Engr. Nicole John Cabueños</td> <td>BAC TWG</td> </tr> <tr> <td>Julyses Mora</td> <td>BAC TWG</td> </tr> </table> <p>Observer</p> <table> <tr> <td>Ken Alano</td> <td>PD III</td> </tr> <tr> <td>Jimby Alcantara</td> <td>ITSD</td> </tr> </table> <p>Prospective Bidders</p> <table> <tr> <td>Ms. Honey Jaramillo</td> <td>U-net Distributors Corp.</td> </tr> <tr> <td>Ms. Cecile Diamjon</td> <td>Medtex</td> </tr> <tr> <td>Mr. Dielto Calur</td> <td>Bowman Technologies</td> </tr> <tr> <td>Ms. Dianna Rose Red</td> <td>GTMT</td> </tr> <tr> <td>Mr. Jet Tatel</td> <td>JET Ent.</td> </tr> <tr> <td>Ms. Lalaine Roon</td> <td>PPI</td> </tr> <tr> <td>Mr. Edgar Cornelio</td> <td>Sellsia</td> </tr> <tr> <td>Ms. Jonadin Ramos</td> <td>BAC-HWL</td> </tr> <tr> <td>Ms. Linojie Garcia</td> <td>Ysa</td> </tr> <tr> <td>Mr. Frederick Juan</td> <td>Metro Inc.</td> </tr> <tr> <td>Mr. Leo Gabali</td> <td>MC Partosan</td> </tr> <tr> <td>Mr. Gener Magton</td> <td>MMC</td> </tr> </table>		Paul Jasper De Guzman	Chairperson	Abelardo P. Gonzalez	Vice-chairman	Atty. Earvin Jay Alparaque	Regular Member	Gerelyn Vergara	Provisional Member (PMO-in-charge)	Engr. Chamel Fiji Melo	BAC Secretariat	Webster M. Laureñana	BAC Secretariat	Engr. Nicole John Cabueños	BAC TWG	Julyses Mora	BAC TWG	Ken Alano	PD III	Jimby Alcantara	ITSD	Ms. Honey Jaramillo	U-net Distributors Corp.	Ms. Cecile Diamjon	Medtex	Mr. Dielto Calur	Bowman Technologies	Ms. Dianna Rose Red	GTMT	Mr. Jet Tatel	JET Ent.	Ms. Lalaine Roon	PPI	Mr. Edgar Cornelio	Sellsia	Ms. Jonadin Ramos	BAC-HWL	Ms. Linojie Garcia	Ysa	Mr. Frederick Juan	Metro Inc.	Mr. Leo Gabali	MC Partosan	Mr. Gener Magton	MMC
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	Mr. Joseph Orido Mr. Ricardo Villo Jr. Mr. Edmon Fernandez Mr. Edward Flojo	SSEI Kyross Wellness S & S Ent
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid conference started at 9:20 AM with the Vice-chairperson presiding. He then instructed the BAC Secretariat to acknowledge the presence of the attendees in the room and those who joined through the video conference platform. 2. The Secretariat, likewise, presented the Invitation to Observers however none confirmed attendance. 3. Having established the required quorum, the Vice-chairperson asked the Secretariat to proceed with the presentation of the general requirements in government procurement. 	

DISCUSSION

INVITAION TO BID	<p>Section I. Invitation to Bid Page 10</p> <p>2. The summary of the bidding activities is as follows:</p> <table border="1"> <tr> <td>Xxx</td> <td>xxx</td> </tr> <tr> <td>Deadline for Submission</td> <td>1 December 2020; 9:00 A.M.</td> </tr> <tr> <td>Xxx</td> <td>xxx</td> </tr> </table> <p>Prospective bidders requested to adjust the deadline for submission of bid considering that the preceding date is November 30, 2020 which is a holiday.</p> <p>The BAC explained that the scheduled deadline shall be maintained.</p>	Xxx	xxx	Deadline for Submission	1 December 2020; 9:00 A.M.	Xxx	xxx
Xxx	xxx						
Deadline for Submission	1 December 2020; 9:00 A.M.						
Xxx	xxx						
INSTRUCTION TO BIDDERS	No further clarification.						
BID DATA SHEET	<p>Section III. Bid Data Sheet</p> <p>BDS Clause 20.2 Page 25</p> <p>xxx d. Certificate of Preference for Domestic Bidders Participating in Government Procurement Projects issued by the DTI, if available;</p> <p>xxx A prospective bidder made known that inquired if the item from abroad still need to undergo testing of DOST accredited testing center to apply for the Certificate of Preference for Domestic Bidders (DoBid) issued by DTI .</p>						

	<p>The BAC clarified that outsourcing of local workers applies for Community Cloth Mask only to encourage SMEs. The DTI Certificate is issued to certify that at least 40% of the labors are locally outsourced. Furthermore, it was clarified that subcontracting is not allowed for this bidding.</p> <p>A prospective bidder asked if the DoBid for Face mask can be used for other PPEs.</p> <p>The BAC clarified that DoBid must be specific to the item.</p> <p>BDS Clause 20.2 Page 25</p> <p>For imported PPE's: xxx</p> <p>c. Certificate showing that the PPE product is tested by recognized testing laboratories and conforms with the standards set by the DOH technical specifications. All documents, certificates, and attachments issued by such foreign entities shall be duly authenticated by the Philippine Embassy/Consulate in that foreign country.</p> <p>xxx</p> <p>A prospective bidder inquired if the imported item duly tested abroad will still need to undergo testing of DOST accredited testing center to determine if the same complies with the DOH standards.</p> <p>The BAC took note of the concern and will clarify the matter through a bid bulletin.</p>
<p>GENERAL CONDITIONS OF THE CONTRACT</p>	<p>Section IV. General Condition for the Contract Page 28</p> <p>xxx</p> <p>2. Advance Payment and Terms of Payment</p> <p>2.2 The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the SCC.</p>
<p>SPECIAL CONDITIONS OF THE CONTRACT</p>	<p>No further clarification.</p>
<p>SCHEDULE OF REQUIREMENTS</p>	<p>The BAC explained that bidders need to evaluate their capacity to deliver the total required quantity within the prescribed time.</p>

Section VI
Page 38

SUBMISSION OF SAMPLE:

Two (2) sets of samples shall be submitted on or before the deadline for submission of bids.

xxx

Prospective bidders inquired if the sample will form part of the delivery quantity.

The BAC clarified that samples to be submitted are for purposes of evaluation.

Page 38

Delivery Conditions:

xxx

Supplier must have a dedicated warehouse in the place of deliveries.

xxx

A prospective bidder inquired on the capacity of the warehouse.

The BAC clarified that bidders need to have a warehouse for at least three (3) months.

Another bidder asked if there is a possibility that warehousing would exceed the three (3) months requirement.

The BAC clarified that the three (3) months period is the initial estimate for warehousing.

Section VII. Technical Specification
Pages 40-49

Item 1: Coverall

xxx

5. Fluid-resistant, xxx

xxx

A prospective bidder explained that fluid resistant is different from water resistant and inquired on how it can be tested since it cannot be determined by visual evaluation only.

The BAC took note of the concern and for clarification thru a Bid Bulletin.

xxx

8. Two-way zipper or Manufacturer's standard;

xxx

TECHNICAL
SPECIFICATIONS

	<p>Prospective bidders asked for clarification on what is considered as "Manufacturer's Standard" and requested if adhesive tape can be considered for the requirement.</p> <p>The BAC took note of the concern and for clarification thru a Bid Bulletin.</p>
BIDDING FORMS	No clarification and/ or amendment on the Bidding Forms.

II. OTHER DISCUSSIONS	
OTHER MATTERS	NO DISCUSSION
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:18 AM
PREPARED BY	<p>MR. WEBSTER M. LAUREÑANA BAC Secretariat, SBAC for COVID 19</p> <p>ENGR. CHAMEL FIJI MELO BAC Secretariat, SBAC for COVID 19</p>
CERTIFIED CORRECT	<p>GERELYN F. VERGARA Provisional Member, SBAC</p> <p>ATTY. EARVIN JAY I. ALPARAQUE Regular Member, SBAC</p> <p>ABELARDO P. GONZALEZ Vice-chairperson, SBAC</p> <p>PAUL JASPER V. DE GUZMAN Chairperson, SBAC</p>