



## MINUTES OF MEETING

Friday, 28 February 2020	10:00 AM	Conference Room A
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<b>MEETING CALLED BY</b>	<b>Bids and Awards Committee VIII</b>
<b>TYPE OF MEETING</b>	<b>Pre-Bid Conference</b>
<b>PROJECT</b>	<b>Supply and Delivery of Grenade Launcher Cartridge 40mm, High Explosive Dual Purpose-Low Velocity (HEDP-LV) for the Philippine National Police (PNP)</b>
<b>REFERENCE</b>	<b>PB No. 20-011-8</b>
<b>ATTENDEES</b>	<p><b>Bids and Awards Committee VIII</b> Engr. Jaime M. Navarrete, Jr. Chairperson Mr. Joseph P. Balagtas Vice-Chairperson Atty. Michelle Anne B. Recto, LL.M. Regular Member Mr. Paul Armand A. Estrada Provisional Member PLTCOL Lalaine M Bañares Ad Hoc Representative, PNP</p> <p><b>Procurement Division VIII</b> Engr. Mark John O. Nofies Technical Working Group Ms. Frances Sofia SJ De Leon Secretariat</p> <p><b>End User's TWG</b> PCOL Jesus C Martinez DRD-PNP PCPT Nonelon Sabigan DRD-PNP PCMS Mary Jean Baring DRD-PNP NUP Malou S Rufon DL</p> <p><b>Bidder(s)</b> Ms. Nina Noveros Armscor Global Defense</p>
<b>CALL TO ORDER</b>	The scheduled Pre-Bid Conference started at 10:45 AM presided by the Chairperson.
<b>COMPLIANCE TO R.A. 9184</b>	The Chairperson, upon the determination of the attendance of the majority of the Bids and Awards Committee, established the quorum to conduct the Pre-Bid conference. Furthermore, the Secretariat presented the Invitation To Observers in compliance to R.A. 9184.



## DISCUSSION

I. BID DOCUMENTS	
INVITATION TO BID	No further clarification.
INSTRUCTION TO BIDDERS	No further clarification.
BID DATA SHEET	<p>Clause 5.4 Single Largest Completed Contracts Coverage and Definition Page 38</p> <p>xxx The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at <b>least fifty percent (50%) of the ABC.</b></p> <p>For this purpose, similar contracts shall refer to <b>any contract for Ammunition.</b></p> <p>xxx</p> <ul style="list-style-type: none"><li>➤ The Committee emphasized that the coverage of the Single Largest Completed Contract is at least 50% of the ABC within 5 years prior to the deadline for submission and receipt of bids. It was emphasized that the definition of the SLCC is any contract for Ammunition. Contract for firearms and other related items will not be acceptable.</li><li>➤ No further clarification with the bidder.</li></ul>



Clause 12.1 (a)  
Deferment of PhilGEPS Certification Platinum Membership  
Page 39

XXX

**Deferment on the implementation of the mandatory submission of PhilGEPS Certificate of Registration and Membership (GPPB Circular 07-2017 dated 31 July 2017)**

XXX

- The Committee clarified that the **GPPB CIRCULAR 07-2017** dated 31 July 2017 or the **Deferment of the Implementation of the Mandatory Submission of PhilGEPS Certificate of Registration and Membership**, that in cases that there are any expired documents under Annex "A" of the PhilGEPS Registration (Platinum), the bidder should submit the updated documents during Opening of Bids; the mandatory submission of the Certificate during the PQ still applies. The bidders that are not yet Platinum Members may still participate in the project, considering that they will submit copies of the legal and financial eligibility documents as required. Amendments will be reflected upon issuance of the Supplemental Bid Bulletin.
- No further clarification with the bidder.

Clause 18.1  
Bid Security  
Page 40

- The Committee presented the Forms and Formats acceptable in the submission of a Bid Security. The Committee emphasized that using the Bank Draft/ Guarantee, Irrevocable Letter of Credit and Surety Bond; the document must be in accordance with the terms under Section II. Instructions To Bidders Clause 18.5 or the forfeiture of the bid security. The bidder may also use the Bid Securing Declaration marked as Annex "H" of the bidding document.
- No further clarification with the bidder.



	<p>Clause 29.2 Post-Qualification Documents Licenses and Permits Required Page 41</p> <p>XXX <b>Valid License to Operate issued by PNP-FEO</b> XXX</p> <p>XXX <b>For purposes of Post-Qualification, the following document(s) shall be submitted within five (5) calendar days from receipt of Notice of Lowest Calculated Bid.</b> XXX</p> <ul style="list-style-type: none"><li>➤ The Committee clarifies that the valid License to Operate (LTO) shall be submitted as part of the Post-Qualification requirement.</li><li>➤ The Provisional Member reiterated that under the law, the requirements shall be submitted within 5 calendar days only, strictly in accordance with the procurement timeline. However, the bidders are not precluded to submit documents during the time of Bid Opening.</li><li>➤ No further clarification with the bidder.</li></ul>
<p><b>GENERAL CONDITIONS OF THE CONTRACT</b></p>	<p>No further clarification.</p>
<p><b>SPECIAL CONDITIONS OF THE CONTRACT</b></p>	<p>GCC Clause 1.1(g) and 1.1(k) Procuring Entity and Delivery Sites Page 61</p> <p>XXX <b>The Procuring Entity is Procurement Service - DBM</b> XXX <b>The Project Site is:</b></p> <p><b>Philippine National Police LSS Warehouse, Camp Bagong Diwa, Taguig City</b> XXX</p> <ul style="list-style-type: none"><li>➤ The Committee emphasized that the Procuring Entity for the project is the Procurement Service. The contract will be between the Procurement Service and the winning bidder. The winning bidder shall deliver the item to the Project Site and the same shall be paid by the Procurement Service.</li><li>➤ The project site is at the LSS Warehouse.</li><li>➤ No further clarification with the bidder.</li></ul>



<b>SCHEDULE OF REQUIREMENTS</b>	<p>Page 68 Delivery Period</p> <p>xxx Within <b>One Hundred Twenty (120) Calendar Days</b> from the effective date indicated in the Notice to Proceed (NTP) xxx</p> <p>➤ The Committee emphasized the delivery period of the item. No further request from the bidder.</p>
<b>TECHNICAL SPECIFICATIONS</b>	<p>Page 70 Technical Specification</p> <p>xxx Conforms to <b>NAPOLCOM Resolution No. 2018-430</b> dated August 20, 2018 and <b>NAPOLCOM Resolution No. 2013-286</b> dated April 30, 2013. xxx</p> <p>➤ The Committee reiterated that all the attached NAPOLCOM Resolution requirements must be complied. The Committee emphasized the amendments on the Technical Specifications for better understanding.</p>



PNP Memorandum Circular  
Number 2015-084  
Dated October 28, 2015

**Parameters in the conduct of Test and Evaluation for Cartridge, 40mm Low Velocity (LV) and High Velocity (HV) High Explosive Dual Purpose (HEDP) during Post Qualification and Acceptance**

- The End User's Technical Working Group presented the PNP Memorandum Circular. They emphasized that this will be employed during the conduct of Post Qualification and Acceptance of the item.
- The End User's TWG clarified the procedure in the conduct of Post-Qualification Test.

Based on the parameter, 20 round samples Cartridge 40mm will be presented to the Joint TWG during Post-Qualification. The visual and dimensional test is 100% for the samples. Functional test will also be conducted to ensure that the sample ammunition conforms to PNP Standards.

The 2 rounds of ammo, coming from the 20 rounds samples must meet the standard Arming Distance of 10-40 meters based from the NAPOLCOM specification. The remaining 18 ammo shall be fired.

In case the project will be awarded: There will be 200 rounds subject for acceptance aside from the delivery of the 9,504 rounds for the project.

- The Representative from Armscor Global Defense manifested that the item they intend to supply will be coming from abroad. They will have difficulty in meeting the timeline of the post-qualification in importing the item.
- The TWG considered the item to be submitted during post qualification will be imported and will have difficulty in complying with the timeline. The bidder may fail to submit the 20 round sample of the cartridge 40mm on time. In view of the complexity in importing the item, the End User's TWG considered the submission of the Technical Data Sheet, Brochure, and other supporting documents that proves the compliance to the specification set. The clarification will be reflected upon issuance of the Supplemental Bid Bulletin.
- The Committee clarified that during Post-Qualification, table evaluation of documents will be employed. During the conduct of acceptance, the End Users TIAC will have a Pre-Delivery Inspection (PDI), to be borne by the winning bidder. The clarification will be reflected upon the issuance of the Supplemental Bid Bulletin.
- The Joint PS-PNP inspection of the item at the project site will be as to the quantity only. The test and other parameter will be conducted at the



	<p>country of origin at the manufacturer's site or manufacturing plant.</p> <ul style="list-style-type: none"><li>➤ The Ad Hoc Representative clarified whether table evaluation is acceptable. Based on the submitted parameter, it does not indicate table evaluation.</li><li>➤ The End User's TWG told the Committee that they will provide new parameters in the conduct of test and evaluation of the item. The End User will submit the same before the issuance of the Supplemental Bid Bulletin.</li></ul>
<b>III. OTHER MATTERS</b>	
<b>OTHER MATTERS</b>	<ul style="list-style-type: none"><li>➤ The Provisional Member reminded the bidders that any clarification should be put into writing and submitted on or before March 3, 2020 for deliberation and discussion of the Bids and Awards Committee.</li><li>➤ The BAC also reminded the bidders of the schedule and manner of submission of their bid proposal.</li><li>➤ All other Forms and formats of signing were explained by the Committee.</li><li>➤ The Committee reminded the bidder to follow the instructions in preparing their bid proposal.</li><li>➤ The Committee noted that the End User's TWG will provide new parameters in the conduct of test and evaluation. This is in regards of the table evaluation to be conducted during the Post Qualification of the item.</li><li>➤ All expense during the Pre-Delivery Inspection (PDI) at the country of origin will be borne by the winning bidder.</li><li>➤ The Joint PS-PNP TIAC will account as to the quantities during the delivery and acceptance of the item.</li></ul>
<b>CERTIFICATION</b>	We certify that the foregoing is the true account of the Prebid Conference conducted on February 28, 2020.
<b>ADJOURNMENT</b>	Having no other matters for discussion, the meeting was adjourned at 12:00 PM.



<b>PREPARED BY</b>	<p><b>PROCUREMENT DIVISION VIII</b></p> <p>(SGD.) <b>MS. FRANCES SOFIA SJ. DE LEON</b> Member</p> <p>(SGD.) <b>ENGR. MARK JOHN O. NOFIES</b> Member</p>
<b>CERTIFIED CORRECT</b>	<p><b>BIDS AND AWARDS COMMITTEE VIII</b></p> <p>(SGD.) <b>ENGR. JAIME M. NAVARRETE, JR</b> Chairperson</p> <p>(SGD.) <b>MR. JOSEPH P. BALAGTAS</b> Vice Chairperson</p> <p>(SGD.) <b>ATTY. MICHELLE ANNE B. RECTO, LL.M.</b> Regular Member</p> <p>(SGD.) <b>MR. PAUL ARMAND A. ESTRADA</b> Provisional Member</p>
<b>CONFORMED BY</b>	<p><b>PHILIPPINE NATIONAL POLICE</b></p> <p>(SGD.) <b>PLTCOL LALAIN M BAÑARES</b> Ad Hoc Representative, PNP</p> <p>(SGD.) <b>PCOL JESUS C MARTINEZ</b> End User's TWG</p> <p>(SGD.) <b>PCPT NONELON SABIGAN</b> End User's TWG</p>