



## INVITATION TO BID

FOR THE

### RENOVATION OF PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM) GYMNASIUM COURT

#### PUBLIC BIDDING NO. 001-2024

*FUNDING SOURCE: GOVERNMENT OF THE PHILIPPINES (GOP) THROUGH  
2024 APPROVED BUDGET OF THE PROCUREMENT SERVICE (PS)*

1. The **PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)** invites PhilGEPS registered suppliers to bid for the **Renovation of Procurement Service - Department of Budget and Management (PS-DBM) Gymnasium Court** in accordance with the provisions of the Revised IRR of R.A. 9184:

Lot No.	Qty	Item/ Description	Unit Price	Approved Budget for the Contract	Price of Bid Documents	Delivery Period
1	1 lot	<b>Renovation of Procurement Service - Department of Budget (PS-DBM) Gymnasium Court</b>	₱ 3,218,885.59	₱ 3,218,885.59	₱5,000.00	Please refer to Section VI. Schedule of Requirements

*Bids received in excess of the total amount shall be automatically rejected.*

Completion of works is required within the delivery period stated in Section VI Schedule of Requirements of the Bidding Documents. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

2. The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	<b>Wednesday, 14 February 2024</b>
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Issuance and Availability of Bid Documents	<b>Wednesday, 14 February 2024</b>
Pre-Bid Conference	<b>Wednesday, 21 February 2024; 10:00 AM</b>
Last day of Submission of Written Clarification	<b>Friday, 23 February 2024</b>
Last day of Issuance of Bid Bulletin	<b>Wednesday, 28 February 2024</b>
Deadline for Submission	<b>Wednesday, 06 March 2024; 10:00 AM</b>
Opening of Bids	<b>Immediately after the Deadline of Submission of Bids</b>

- Bidding will be conducted in accordance with **APPENDIX 36. REVISED GUIDELINES FOR ELECTRONIC BIDDING (E-BIDDING)**, through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from the Procurement Service and inspect the Bidding Documents at the address given below during office hours.
- A complete set of Bidding Documents may be acquired by interested Bidders from the PS Cashier’s Office and upon payment of a nonrefundable fee in amounts pursuant to the Schedule.

It may also be downloaded free of charge from the website of the Procurement Service – DBM (PS-DBM), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

- The PS-DBM will hold a Pre-Bid Conference on **Wednesday, 21 February 2024; 10:00 AM**, via Google Meet through this link: [meet.google.com/hbc-bhnz-owi](https://meet.google.com/hbc-bhnz-owi) which shall be open to prospective bidders.
- Bids must be duly received by the IBAC Secretariat through the **E-BIDDING FACILITY of PHILGEPS** on or before **Wednesday, 06 March 2024; 10:00 AM**.

**Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall also be rejected.**

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **Wednesday, 06 March 2024; 10:00 AM** at the Conference Room, PS Conference Room, PS Complex Cristobal St., Paco, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity in person or via Google Meet.

**Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall also be rejected.**

10. The PS-DBM reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*PS-Internal Bids and Awards Committee  
Secretariat, Internal BAC  
General Administrative Division  
2nd<sup>o</sup> Floor, PS Complex  
Procurement Service-PhilGEPS  
Cristobal Street, Paco, Manila  
[internal-bacsec@ps-philgeps.gov.ph](mailto:internal-bacsec@ps-philgeps.gov.ph)*

For purposes of e-bidding facility clarifications, please refer to:

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viber: 0909-064-8277*

**SGD.**  
**ENGR. DIANE T. ARBITRARIO**  
*Chairperson, Internal Bids and Awards Committee*