Invitation To Bid For Procurement Of Technical And Conference Integrator For The Hosting Of Asean Summits And Related Meetings In 2026

1) The **Office of the President**, through the **Locally-Funded Projects, Office of the President, Republic Act No. 12116 or the General Appropriations Act for the Fiscal Year 2025**, intends to apply the sum of **Two Billion One Hundred Eighty Two Million Eight Hundred Seventy Two Thousand Three Hundred Forty Pesos (P2,182,872,340.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of Technical and Conference Integrator for the Hosting of ASEAN Summits and Related Meetings in 2026**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The **Office of the President, through its Procurement Agent, Procurement Service - Department of Budget and Management**, now invites bids for **Procurement of Technical and Conference Integrator for the Hosting of ASEAN Summits and Related Meetings in 2026**. The contract shall cover meetings only from 01 December 2025 to 31 March 2026 and the 48th ASEAN Summit scheduled in May 2026. Bidders should have completed, at least ten (10) years from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the IRR of RA No. 12009.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from the PS-DBM and inspect the Bidding Documents through the SBAC Secretariat and inspect the Bidding Documents at the address given below from 8:00 am to 5:00 pm

5) A complete set of Bidding Documents may be acquired by interested Bidders on 24 September 2025 from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Seventy Five Thousand Pesos (Php 75,000.00).

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6) The **Office of the President, through its Procurement Agent, Procurement Service - Department of Budget and Management**, will hold a Pre-Bid Conference on **02 October 2025; 10:00 AM** at PS Conference Room, PS-DBM Complex Cristobal St. Paco, Manila and/or through video conferencing via Google meet through this link **https://meet.google.com/mfu-rupa-ots**, which shall be open to prospective Bidders.

7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through the electronic bidding facility of the Modernized PhilGEPS (mPhilGEPS) (https://www.philgeps.gov.ph) on or before **14 October 2025; 10:00 AM**. Late bids shall not be accepted.

8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

9) Bid opening shall be on **14 October 2025; 10:00 AM** at PS Conference Room, PS-DBM Complex Cristobal St. Paco, Manila and/or via Google meet through this link **https://meet.google.com/mfu-rupa-ots**. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10) The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	**Wednesday, 25 September 2025**
Issuance and Availability of Bid Documents	**25 September 2025**
Pre-Bid Conference	**Thursday, 02 October 2025; 10:00 AM**
Last day of Submission of Written Clarification	**Saturday, 04 October 2025**
Last day of Issuance of Bid Bulletin	**Tuesday, 07 October 2025**
Deadline for Submission	**Tuesday, 14 October 2025; 10:00 AM**
Opening of Bids	**Immediately after the Deadline of Submission of Bids**

11) The **Office of the President, through its Procurement Agent, Procurement Service - Department of Budget and Management** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70[1] of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

[1] Reservation Clause

12) For further information, please refer to:

Special Bids and Awards Committee I
Procurement Service – DBM
Cristobal St., Paco, Manila
sbac1@ps-philgeps.gov.ph

13) For purposes of e-bidding facility clarifications, please refer to:

Ron Cyprus G. Obniala
Information System Analyst
PS Complex,
R.R. Road, Cristobal St., Paco Manila
rcobniala@ps-philgeps.gov.ph
Viber number: 0909 064 8277

14) You may visit the following websites:

For downloading of Bidding Documents: https://.philgeps.gov.ph

For electronic bid submission: https://philgeps.gov.ph

Date of Issue: 25 September 2025

SIGNATURE REDACTED

ROMMEL D. RIVERA
Chairperson, Special Bids and Awards Committee I