



## NOTICE TO PROCEED

PO No. : **PO19-00823-NCSE**  
 NOA No. : **2019-PSNOA253-SBACNOA-PSC**

**MR. GERALD M. YACAT**  
**E-COPY CORPORATION**  
 No. 65 Sen. Gil Puyat Avenue  
 Palanan, Makati City  
 Telephone: 243-2085 / 631-8719  
 Fax: 477-1748  
 Mobile: 0917-6304885  
 E-mail: [geraldyacat@yahoo.com](mailto:geraldyacat@yahoo.com)

*Dear Mr. Yacat:*

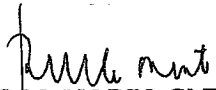
The attached Purchase Order having been approved, notice is hereby given to the **E-COPY CORPORATION** that performance for the *Supply and Delivery of Furniture and Fixtures, and Other Equipment for Competition and Non-Competition Venues for the 30<sup>th</sup> SEA Games (Lot. 6, Photocopier, multi-function, color)* under *Public Bidding No. 19-267-8* opened on 4 October 2019 (deadline of submission of bids: 3 October 2019), shall commence effective on the date of receipt of this Notice:

Lot	Qty.	Description	Bid Offer per Unit	Total Bid Offer
6	6 units	<b>Photocopier, multi-function, color</b>	PhP 98,880.00	PhP 593,280.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Purchase Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

  
**ROSA MARIA CLEMENTE**  
 Head of the Procuring Entity

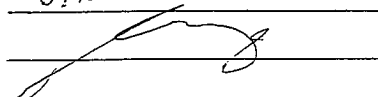
Date of receipt of this Notice:

*NOV 11, 2019*

Name of Authorized Representative:

*GERALD M. YACAT*

Signature of Authorized Representative:





# CONTRACT/PURCHASE ORDER

No. **PO19-00823 -NCSE**

To: **E-COPY CORPORATION**  
 6/F 65 Sen. Gil Puyat Avenue,  
 Palanan,  
 Makati City  
 Metro Manila

Date November 08, 2019  
 Reference: **PUBLIC**  
**BIDDING No.** PB# 19-267-8  
 Date of PB: 10-04-2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. XXX- dated XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	PHOTOCOPIER, multi-function, color Brand: SHARP Model: MX-C300F  NOTE: For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order.  - Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337 Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98. - A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of one (1) year after the end-user's acceptance. -Please submit DR/Invoice & Copy of P.O to the Inspection Division after direct delivery of this item. -Please submit Warranty Certificate -As a precondition for payment submit authenticated Import documents per DOF Order No. 87-91, if applicable -For Philippine Sports Commission (PSC) Reference: PS APR No. 19-0013S	6	unit	98,880.00	593,280.00
<b>TOTAL AMOUNT</b>					₱ 593,280.00

PLACE OF DELIVERY:  
 RMSC, P. Ocampo St., Malate, Manila

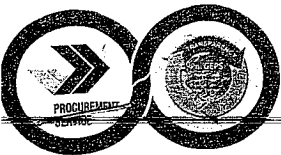
DELIVERY INSTRUCTIONS:  
 Within THIRTY (30) CALENDAR DAYS from the effective date indicated in the Notice to Proceed.

FUNDS AVAILABILITY CERTIFIED BY:  
*[Signature]*  
**ALLAN RAIL M. CATALAN**  
 ACCOUNTANT  
11/11/19  
 DATE

AUTHORIZED BY:  
*[Signature]*  
**ROSA MARIA M. CLEMENTE**  
 DIRECTOR  
11/11/19  
 DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:  
**E-COPY CORPORATION**      Mr. Gerald M. Yacat 243-2085      11-11-19  
 NAME OF SUPPLIER      AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)      DATE RECEIVED      DUE DATE

COPY FOR: SUPPLIER



# CONTRACT/PURCHASE ORDER

No. **PO19-00823 -NCSE**

To: **E-COPY CORPORATION**  
 6/F 65 Sen. Gil Puyat Avenue,  
 Palanan,  
 Makati City  
 Metro Manila

Date November 08, 2019  
 Reference: **PUBLIC**  
**BIDDING No. PB# 19-267-8**  
 Date of PB: 10-04-2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation  
 No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at  
 the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	Note: Assistance shall be provided by the winning bidder in the installation of the items being procured. Dates and venues shall be discussed during contract implementation.				
<b>TOTAL AMOUNT</b>					₱ <b>593,280.00</b>

11-11-0823

PLACE OF DELIVERY:  
 RMSC, P. Ocampo St., Malate, Manila

FUNDS AVAILABILITY CERTIFIED BY:  
*[Signature]*  
**ALLAN RAJOL M. CATALAN**  
 ACCOUNTANT  
11/11/19  
 DATE

DELIVERY INSTRUCTIONS:  
 Within THIRTY (30) CALENDAR DAYS from the effective date indicated in the Notice to Proceed.

AUTHORIZED BY:  
*[Signature]*  
**ROSA MARIA M. CLEMENTE**  
 DIRECTOR  
11/11/19  
 DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

**E-COPY CORPORATION**  
 NAME OF SUPPLIER

**Mr. Gerald M. Yacat 243-2085**  
 AUTHORIZED REPRESENTATIVE  
 (SIGNATURE OVER PRINTED NAME)

11-11-19  
 DATE RECEIVED

\_\_\_\_\_ DATE

COPY NO. 11-11-0823