



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
RR Road, Cristobal Street, Paco, Manila



LETTER ORDER No. : PO21-00669

CUBIXOFFICE INC.

2nd Floor, Unit A, F. Manalo St.,
Brgy Kabayanan, San Juan City

Date : November 22, 2021

Bidding No.: AMP-011-21

Date of Opening : August 2, 2021

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	7	pcs	Office Table	5,600.00	39,200.00
2	7	pcs	Executive Chair	5,428.57	38,000.00
3	24	pcs	Mobile Pedestal	3,200.00	76,800.00
4	17	pcs	Midback Chair	2,880.00	48,960.00
PR21-0362 for PS Employee (GSD)					
NOA No. INTBAC-018-21 Resolution No. PS-BAC-21-09-10					
* Supply, Delivery and Installation of Office Table, Office Workstation Partitions, Chairs and Mobile Pedestal for Procurement Service - Department of Budget and Management (PS-DBM) - Lot Nos. 1,2,3 and 5					
=====					
- Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: RA 9337 Revenue Regulation Nos. 16-05, 14-02, 12-01, and 2-98.					
Price Validity: 0 Calendar Days				Total Amount: Php	202,960.00

Place of Delivery :
RR Road Cristobal St. Paco Manila

Delivery Instruction :
within thirty (30) calendar days from receipt of the Notice
to Proceed (NTP)

Certified Correct:

MARK ANTHONY G. HUERTAS
OIC, GSD

22 - Nov - 2021

Date

FUNDS AVAILABLE Php 202,960.00

AMY T. DELA CRUZ
OIC Chief Accountant

APPROVED BY:

ATTY. JASONMER L. UAYAN
OIC-Executive Director

02/DEC/2021

Date

Supplier's copy received by:

EDWIN R. ASUNCION
Signature Over name in print

12/03/2021

Date Received

Lim Edgardo Jr. T.



NOTICE TO PROCEED

ATTY. KENNETH ELVIN C. SY

Authorized Representative

CUBIXOFFICE INC.

2nd Floor Unit A 167 F. Manalo St.,
Brgy. Kabayanan, San Juan City

Dear **Atty. Sy**:

The attached Letter Order having been approved, notice is hereby given to **CUBIXOFFICE INC.** that performance on the *SUPPLY, DELIVERY, AND INSTALLATION OF OFFICE TABLES, OFFICE WORKSTATION PARTITIONS, CHAIRS, AND MOBILE PEDESTAL FOR THE PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM) LOT NOS. 1, 2, 3 AND 5* under **AMP-011-21 (SVP)** shall commence effective on the date of receipt of this Notice:

Lot No.	ITEM DESCRIPTION	QTY	UOM	Unit Price	Total Amount
1	Office Table	7	pcs	₱ 5,600.00	₱ 39,200.00
2	Executive Chair	7	pcs	₱ 5,428.57143	₱ 38,000.00
3	Mobile Pedestal	24	pcs	₱ 3,200.00	₱ 76,800.00
5	Midback Chair	17	pcs	₱ 2,880.00	₱ 48,960.00
Total Price:					₱ 202,960.00
Amount in words: Two Hundred Two Thousand Nine Hundred Sixty Pesos					

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule as provided in the Notice to Award.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SIGNATURE REDACTED

ATTY. JASONMER L. UAYAN

OIC – Executive Director

SIGNATURE REDACTED

Date of receipt of this Notice:

December 03, 2021

Name of Authorized Representative:

Edwin R. Asuncion

Signature of Authorized Representative:

SIGNATURE REDACTED

Page 1 of 1