



## NOTICE TO PROCEED

**MR. ELMER E. BALDERAS**  
*Authorized Representative*  
**INNOVALITE INC.**  
 Lot 1F, Jenny's Ave. cor. Pearl St.,  
 Greenland Subdivision, Rosario, Pasig City

Dear **Mr. Balderas**:

The attached Letter Order having been approved, notice is hereby given **INNOVALITE INC.** that performance on the *PROCUREMENT OF SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF AIR CONDITIONING UNITS FOR THE PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)* under **Public Bidding No. 007-2023** shall commence effective on the date of receipt of this Notice:

LOT NO.	ITEM DESCRIPTION	QTY / UOM	AMOUNT	TOTAL AMOUNT
1	Air Conditioning Unit, 3.0TR Ceiling Cassette, Inverter Type	5 units	₱ 816,855.00	₱ 1,797,000.00
	Air Conditioning Unit, 3.0HP Wall Mounted, Inverter Type	9 units	₱ 980,145.00	

**Amount in words:** One Million Seven Hundred Ninety-Seven Thousand Pesos

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

**Signature Redacted**

**SAMANTHA GRACE E. MOSCOSO**  
*OIC Director IV - Administrative and Finance Group*

Date of receipt of this Notice: \_\_\_\_\_ *6-29-23*

Name of Authorized Representative: \_\_\_\_\_ *Elmer E. Balderas*

Signature of Authorized Representative: \_\_\_\_\_ **Signature Redacted**



**LETTER ORDER No. : PO23-00251**

**INNOVALITE INC.**  
Lot 1F Jenny's Avenue Corner Pearl St.  
Pasig Greenland Subdivision, Rosario  
Pasig City, Philippines

Date : June 05, 2023  
Bidding No.: PB-007-2023  
Date of Opening : April 20, 2023

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. \_\_\_\_\_  
dated \_\_\_\_\_ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	5	units	Air Conditioning Unit, 3.0TR Ceiling Cassette, Inverter Type. Model # Samsung , AC100TN4DKCTC/AC100TXADKCTC	163,371.00	816,855.00
2	9	units	Air Conditioning Unit, 3.0HP Wall Mounted, Inverter Type. Model # KOPPEL, KV27LOM-ARF31S  * PR23-0132 * for PS use (GSD)  * NOA No. INTBAC-033-23 * Resolution No. PS-BAC-23-05-15  * A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall required for a period of one (1) year after final acceptance.  * Submit Warranty Certificate  =====	108,905.00	980,145.00
Price Validity: 0 Calendar Days				Total Amount: Php	1,797,000.00

Place of Delivery : RR Road, Cristobal St Paco Manila  
Delivery Instruction : within forty five (45) calendar days from receipt of the Notice to Proceed (NTP)

Certified Correct: **Signature Redacted**  
Engr. NEIL CHRISTIAN DAG-UMAN  
OIC, GSD  
Date: 6-6-2023

FUNDS AVAILABLE Php 1,797,000.00  
**Signature Redacted**  
LADY LOU A. GIMENO  
OIC Chief Accountant

APPROVED BY: **Signature Redacted**  
PHILIP JOSE T. VERA CRUZ  
Director IV Operations Group  
Date: 6/21/23

Supplier's **Signature Redacted**  
Elmer E. Balderas  
Signature Over name in print  
Date Received: 6-21-23