



NOTICE TO PROCEED

BLAIR BENJAMIN DC IGNACIO
Authorized Representative
MICRODATA SYSTEMS AND MANAGEMENT, INC.
 Crystal Bldg., 199 C.M. Recto cor. A Mabini St., San Juan City

Dear Mr. IGNACIO:

The attached Letter Order having been approved, notice is hereby given to **MICRODATA SYSTEMS AND MANAGEMENT, INC.** that performance on the **SUPPLY, DELIVERY AND TESTING OF VIDEO CONFERENCING CAMERA AND EQUIPMENT FOR PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)** under Public Bidding (PB) **PB No. 012-2024** shall commence effectively on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	TOTAL CONTRACT PRICE
1	SUPPLY, DELIVERY AND TESTING OF VIDEO CONFERENCING CAMERA AND EQUIPMENT FOR PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)	Php 1,398,898.00
Amount in words: One Million Three Hundred Ninety-Eight Thousand Eight Hundred Ninety-Eight Pesos.		

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SIGNATURE REDACTED

8 **KARL MICHAEL R. ESPEJO**
Chief, IT Services Division

January 23, 2025

Date of receipt of this Notice:

Name of Authorized Representative:

Blair Benjamin Ignacio

Signature of Authorized Representative:

SIGNATURE REDACTED

Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
 RR Road, Cristobal Street, Paco Manila

LETTER ORDER No. : LO25-00004

MICRODATA SYSTEMS AND MANAGEMENT, INC.
 Crystal Bldg. 199 C.M. Recto cor,
 A Mabini St. San Jua City

Date: January 6, 2025
 Bidding No.: PB-012-2024
 Date of Opening: December 16, 2024

Please deliver the article(s) product(s) supplies/materials listed below priced in accordance with your Quotation No. _____ dated

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	Supply, Delivery and Testing of Video Conferencing Camera and Equipment for Procurement Service - Department of Budget and Management (PS-DBM) * PR24-0975 * For ITSD use * NOA No. INTBAC-025-24 * Resolution No. PS-BAC-24-12-09 * A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required after acceptance (if applicable) ----- Subject to Expended Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98	1,398,898.00	1,398,898.00
Price Validity : Calendar Days				Total Amount :	1,398,898.00
Place of Delivery :				Delivery Instruction : Wihtin forty-five (45)calendar days after receipt of Notice to Proceed (NTP)	
RR Road, Cristobal St. Paco Manila				_____ Date	
SIGNATURE REDACTED ABIGAIL ANN O. ALICDAN-ESPERE OIC, GSD					
FUNDS AVAILABLE :				SIGNATURE REDACTED LADY LOU A. GIMENO Chief Accountant	
Php 1,398,898.00				_____ Date	
APPROVED BY:				_____ Date	
SIGNATURE REDACTED PHILIP JOSEF T. VERA CRUZ Deputy Executive Director V, Operations, Logistics and Supply Chain Group				_____ Date	
Supplier's copy received by:				_____ Date Received	
SIGNATURE REDACTED Blair Benjamin Ignacio Signature over name in print				_____ Date Received	