



MEMORANDUM

FOR : HON. AMENAH F. PANGANDAMAN
Secretary
DEPARTMENT OF BUDGET AND MANAGEMENT (DBM)

THROUGH : ATTY. LEO ANGELO M. LARCIA
Chief of Staff

FROM : THE EXECUTIVE DIRECTOR V
PROCUREMENT SERVICE – DBM (PS-DBM)

SUBJECT : PROPOSED FISCAL YEAR (FY) 2024 BUDGET OF PS-DBM

DATE : 27 December 2023

- 1.0 This is to respectfully submit the proposed FY 2024 operating budget of PS-DBM amounting to **Nine Hundred Seventy-Nine Million Five Hundred Eighty-One Thousand Four Hundred Eight and 59/100 (PHP 979,581,408.59);**
- 2.0 The requested amount for the FY 2024 proposed budget will cover the Personnel Services (PS), Maintenance and Other Operating Expenses (MOOE) and Capital Outlays (CO) needed for the continued services and operations of the agency;
- 3.0 The FY 2024 budget is proposed to support the PS-DBM management's efforts to improve, strengthen, and streamline procurement management and procedures, including organizational restructuring and capacity building that will develop and implement procurement transformation and policy reforms under the 12-Point Agenda of PS-DBM;
- 4.0 PS-DBM, aware of the evolving needs of its client-government agencies, aims to ensure that the FY 2024 budget shall include proposals that will help achieve the mandate of the agency to operate a centralized procurement of common-use supplies and equipment for the entire government;

- 5.0 Pursuant to the authority granted to PS-DBM to establish a Fund for use in its procurement operations subject to pertinent accounting and auditing regulations, PS-DBM has adopted agency specific guidelines to ensure financial sustainability by setting an annual cap on the operating budget equivalent to twenty-five percent (25%) of the actual cash accumulated surplus as of 31 March 2023 (based on the officially reported financial position of PS-DBM). The FY 2024 budget is equivalent to nineteen percent (19%) of the PHP 5,251,676,348 actual cash accumulated surplus of PS-DBM. The cap on the total budget level aims to maintain PS-DBM's solvency in the next five (5) years;
- 6.0 Attached are the highlights and summary of PS-DBM's budget proposal;
- 7.0 Respectfully submitted for the consideration and approval of the Honorable Secretary.


DENNIS S. SANTIAGO

☒ Approved

☐ Disapproved


AMENAH F. PANGANDAMAN
Secretary

JAN 17 2024

FY 2024 PROPOSED BUDGET

Department : Department of Budget and Management
Agency : Procurement Service

Particulars	UACS CODE	FY 2024 Proposed Budget
1	2	3
SUMMARY		
A. AGENCY SPECIFIC BUDGET		
Personnel Services		
Salaries and Wages		303,963,187.26
Basic Salary - Civilian	50101010 01	-
Basic Pay - Military/Uniformed Personnel	50101010 02	-
Salaries and Wages - Contractual	5010102000	169,115,676.00
Other Compensation		
Personnel Economic Relief Allowance (PERA)	5010201000	-
PERA - Civilian	5010201001	9,000,000.00
Representation Allowance	5010202000	564,000.00
Transportation Allowance	5010203000	564,000.00
Clothing / Uniform Allowance	5010204001	2,250,000.00
Productivity Incentive Allowance	5010299012	1,875,000.00
Longevity Pay	5010212001	-
Overtime and Night Pay	5010213001	2,852,976.00
Mid Year Bonus	5010216001	14,092,973.00
Year End Bonus	5010214001	14,092,973.00
Cash Gift	5010215001	1,875,000.00
Personnel Benefits Contributions		
Retirement and Life Insurance Premiums	5010301000	20,293,881.12
Pag-IBIG – Civilian	5010302001	450,000.00
PhilHealth – Civilian	5010303001	6,764,627.04
Employees Compensation Insurance Premiums	5010304001	450,000.00
Provident/Welfare Fund	5010305000	-
Provident/Welfare Fund (Seed Capital)	5010305000	-
Other Bonuses and Allowances		
Collective Negotiation Agreement Incentive	5010299011	-
Service Recognition Incentive	5010499099	-
Productivity Bonus (Annual)	5010299014	25,367,351.40
Other Personnel Benefits		
Hazard pay	5010211001	-
Retirement Gratuity	5010402001	-
Terminal Leave Benefits - Civilian	5010403001	6,678,188.30
Other Personnel Benefits	5010499099	13,583,568.40
Other Personnel Benefits (HMO)	5010499099	-
15th Month Pay	5010499099	14,092,973.00
Maintenance & Other Operating Expenses		351,540,005.03
Traveling Expenses	5020100000	-
Traveling Expenses - Local	5020101000	10,422,473.78
Traveling Expenses - Foreign	5020102000	5,000,000.00
Training and Scholarship Expenses	5020200000	-
ICT Training	50202010-01	-
Training Expenses	50202010-02	12,741,848.00
Scholarship Grants/Expenses	5020202000	3,080,000.00
Supplies and Materials Expenses	5020300000	-
Office Supplies Expenses	5020301000	-
ICT Office Supplies Expenses	50203010-01	31,650.00
Office Supplies Expenses	50203010-02	21,330,350.89
Accountable Forms Expenses	5020302000	725,500.00

Particulars	UACS CODE	FY 2024 Proposed Budget
Non-Accountable Forms Expenses	5020303000	549,000.00
Animal/Zoological Supplies Expenses	5020304000	-
Food Supplies Expenses	5020305000	-
Welfare Goods Expenses	5020306000	-
Drugs and Medicines Expenses	5020307000	-
Medical, Dental and Laboratory Supplies Expenses	5020308000	-
Fuel, Oil and Lubricants Expenses	5020309000	7,326,035.89
Agricultural and Marine Supplies Expenses	5020310000	-
Textbooks and Instructional Materials Expenses	5020311000	-
Textbooks and Instructional Materials Expenses	50203110-01	-
Chalk Allowance	50203110-02	-
Military, Police and Traffic Supplies Expenses	5020312000	-
Chemical and Filtering Supplies Expenses	5020313000	-
Semi-Expendable Machinery & Equipment Expenses	5020321000	25,000.00
Machinery	50203210-01	-
Office Equipment	50203210-02	706,979.04
ICT Equipment	50203210-03	20,695,131.32
Communication Equipment	50203210-07	24,000.00
Printing Equipment	50203210-11	-
Technical & Scientific Equipment	50203210-13	264,296.19
Other Equipment	50203210-99	1,014,078.00
Semi-Expendable Furniture, Fixtures and Books Expense	5020322000	291,007.60
Furniture and Fixtures	50203220-01	3,230,008.34
Books	50203220-02	-
Other Supplies and Materials Expenses	5020399000	692,637.55
Utility Expenses	5020400000	-
Water Expenses	5020401000	2,840,474.33
Electricity Expenses	5020402000	15,235,724.90
Communication Expenses	5020500000	-
Postage and Courier Expenses	5020501000	320,461.09
Telephone Expense - Mobile	50205020-01	1,714,768.00
Telephone Expense - Landline	50205020-02	2,883,213.89
Internet Subscription Expense	5020503000	10,253,606.47
Cable satellite and telegraph expenses	5020504000	7,200.00
Confidential, Intelligence and Extraordinary Expenses	5021000000	-
Extraordinary and Miscellaneous Expenses	5021003000	876,000.00
Rewards/Awards/Prizes	5020600000	-
Rewards/Awards Expenses	50206010-01	2,619,328.05
Prizes	5020602000	-
Professional Services	5021100000	-
Legal Services	5021101000	1,131,972.91
Auditing Services	5021102000	-
Consultancy Services	5021103000	-
ICT Consultancy Services	50211030-01	-
Consultancy Services	50211030-02	1,510,058.20
Other Professional Services	5021199000	7,725,912.83
General Services	50212000000	-
Environment/Sanitary Services	5021201000	12,500.00
Janitorial Services	5021202000	3,809,844.50
Security Services	5021203000	8,481,344.75
Other General Services	5021299000	15,824,166.02
Repairs and Maintenance	5021300000	-
Repairs and Maintenance-Land Improvements	5021302000	-
Other land improvements	50213020-99	56,650.00
Repairs and Maintenance-Buildings & Other Structures	5021304000	163,000.00
Buildings	50213040-01	31,374,314.94
Other structures	50213040-99	2,275,267.91

Particulars	UACS CODE	FY 2024 Proposed Budget
Repairs and Maintenance-Machinery and Equipment	5021305000	-
Machinery	50213050-01	488,057.00
Office Equipment	50213050-02	660,604.31
ICT Equipment	50213050-03	1,138,300.00
Communication Equipment	50213050-07	69,650.00
Sports Equipment	50213050-13	56,650.00
Technical & Scientific Equipment	50213050-14	56,650.00
Other Equipment	50213050-99	69,150.00
Repairs and Maintenance-Transportation Equipment	5021306000	-
Motor Vehicle	50213060-01	1,572,067.57
Repairs and Maintenance-Furniture and Fixtures	5021307000	113,300.00
Repairs and Maintenance-Semi-Expendable Machinery and Equipment	5021321000	723,319.21
Machinery	50213210-01	198,752.00
Office Equipment	50213210-02	40,211.00
ICT Equipment	50213210-03	111,820.00
Military, Police and Security Equipment	50213210-09	103,000.00
Other Equipment	50213210-99	58,556.00
Repairs and Maintenance-Semi-Expendable Furniture, Fixtures and Books	5021322000	-
Furniture and Fixture	50213220-01	234,800.00
Repairs and Maintenance-Others	5021398000	-
Repairs and Maintenance-Other Property, Plant and Equipment	5021399000	-
Other Property, Plant & Equipment	50213990-99	-
Financial Assistance/Subsidy	5021499000	-
Taxes, Insurance Premiums and Other Fees	5021500000	-
Taxes, Duties and Licenses	50215010-01	376,269.40
Fidelity Bond Premiums	5021502000	3,059,484.50
Insurance Expenses	5021503000	7,202,816.30
Other Maintenance and Operating Expenses	5029900000	-
Advertising, Promotional and Marketing Expenses	5029901000	6,623,222.66
Printing and Publication Expenses	5029902000	56,230.00
Representation Expenses	5029903000	3,882,267.03
Transportation and delivery expenses	5029904000	41,038,000.00
Rent/Lease Expenses	5029905000	8,579,694.00
Building & Structures	50299050-01	2,122,056.00
Land	50299050-02	-
Motor Vehicle	50299050-03	-
ICT Machinery & Equipment	50299050-08	2,571,360.00
Membership Dues and Contributions to Organizations	5029906000	-
Subscription Expenses	5029907000	31,200.00
ICT Software Subscription	50299070-01	50,086,000.00
Library & Other Reading Materials	50299070-04	-
Bank transaction fees	5029922000	29,560.00
Other Maintenance and Operating Expenses	50299990-99	22,921,152.68
Capital Outlays		324,078,216.29
Property, Plant and Equipment Outlay		
Land	1060101000	-
Other Land Improvements	1060299000	-
Buildings & Other Structures	1060401000	310,400,000.00
Machinery	1060501000	4,080,000.00
Office Equipment	1060502000	399,390.00
ICT Equipment	1060503000	8,683,127.29
Communication Equipment	1060507000	142,000.00
Printing equipment	1060512000	-
ICT Software	1080102000	-

Particulars	UACS CODE	FY 2024 Proposed Budget
Sports Equipment	1060513000	-
Technical & Scientific Equipment	1060514000	200,000.00
Other Equipment	1060599000	173,699.00
Motor vehicles	1060601000	-
Military, Police and Security Equipment	1060510000	-
Furnitures and Fixtures	1060701000	-
Water Supply System	1060304000	-
Firefighting Equipment and Accessories	1060509001	-
Other Property, Plant & Equipment	1069999000	-
Other Losses		-
Loss of Assets and Other Losses	5050409000	-
GRAND TOTAL		979,581,408.59