OFFICE PERFORMANCE COMMITMENT AND REVIEW -- FORMA

I, BINGLE E. ERREZ. Head of the PROCUREMENT SERVICE-DBM

commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December, 2017.

BINGLE B. GUTIERREZ Executive Director V With concurrence of the Unit PMT: LAARNI UZTESTOR ROSA MARIA M. CLEMENTE FLÉRIDA G. ARIAS ROMMEL D. RIVERA OIC - Director IV, Contract Mgt, Group OIC - Director IV, Operations Group OIC - Director IV. Financial Management Group Oto Deputy Executive Director V OIC - Director IV, Administrative WEBSTER M. LAURENANA MARGARITO R. VERANO, JR. FRANCIS MARIE N. PALOMO SIXTO A'. ANTONIO, JE Rank-and-Fire Representative, 1st Level Rank-and-File Representative, 2nd Level PZR.I.M.E. Officer Designate Secretarian Recommending Approval: Approved by: Supervising Functional Group Head (Assistant Secretary) Supervising Functional Group Head (Undersecretary) Commitments for Year 3 Responsible Allotted Reformance Division/Staff Budget Commension MstQuarter 2nd-Quarter 3rd-Quarter Affi-Quarter 3rd-Quarter 3rd-Quarter 3rd-Quarter 3rd-Quarter Success Indicator Action/MEO/PAP (3) Marget Marget Marget Marget Part A: Strategic Performance Commitments (Souce documents: GAA DBM PIB, and other relevant planning and budgetary documents) A.2.1.C Efficient government operations by complying with AO 17 MFO 1 | Management of Agency Procurement Activities Target increase of 20% from 2016 actual quarterly sales based only 20% increase in sales of Common Ğ Quantity Use Supplies (CSE) / PhilGEPS Use Supplies (CSE) / PhilGEPS Use Supplies (CSE) / PnilGEPS Use Supplies (CSE) / PhilGEPS Fees at the end of every quarter PhilGEPS Fees (PhilGEPS Sustainability income from certification fees) 20% increase in sales of Common Use Supplies (CSE) All Groups/ and 1. Sustainable procurement strategies PhilGEPS Fees at the end of Divisions Sales of Common-Use Supplies & every quarter Equipment (CSE) only since sales Profitability, from Non-Common Use not being 20% increase in sales of Common a core function is uncontrollable, Timeliness Use Supplies (CSE) / PhilGEPS Use Supplies (CSE) / PhilGEPS Use Supplies (CSE) / PhilGEP\$ Use Supplies (CSE) / PhilGEPS dependent upon agencies Fees at the end of every quarter determination of its own expertise Fees at the end of every quarter | Fees at the end of every quarter | Fees at the end of every quarter to undertake procurement.

	xAction/MEO/PAP (1)	Suct ndicator (م∠)	Responsible Division/Staff (3)		Renformance Dimension	Mst.Quarter				#Remarks ∰(6)
MFC) 2 Improved Access to Information	1	Control of the second	1	- 1-20-c-1-1-2-1-2	in and the second secon	And the second s	A Company of the Comp	Carriero and a montant Same nes comes con esta mas	(Total Control
<u> </u>					Quantity	10% increase in the number of users accessing the PS-PhilGEPS website	10% increase in the number of users accessing the PS-PhilGEPS website	10% Increase in the number of users accessing the PS-Phil/GEPS website	10% increase in the number of users accessing the PS-PhilGEPS website	Target increase is based on last year quarterly performance. As to means of verification,
	Increase in number of users accessing the PS-PhilGEPS website	10% increase in the number of users accessing the PS-PhilGEPS website at the end of every quarter	OG/ ITSD		Timeliness		10% increase at the end of every quarter			"Increase on the Number of Users Accessing the PhilGEPS Website" shall be attached to this report.
	3. Availability of PhilGEPS	100% of the PhilGEPS functionalities are available with 15 hours downtime per month	E-GP		Quantity	100% of the PhilGEPS functionalities are available	100% of the PhilGEPS functionalities are available	100% of the PhilGEPS functionalities are available	100% of the PhiliGEPS functionalities are available	Major.PhilGEPS Funtionalities: 1. Central Registration Facility 2. Electronic Bulletin Board 3. Electronic Bidding 4. Dashboard/Pending Task 5. Site Administration
	o Availability of Fisher o				Quality	PhilGEPS functionalities are available with 15 hours downtime per month	PhilGEPS functionalities are available with 15 hours downtime per month	PhilGEPS functionalities are available with 15 hours downtime per month	PhilGEPS functionalities are available with 15 hours downtime per month	Avaitability of functionalities means that flunctionalities are present in the system Downtime refers the time when the system is offline, except in cases of scheduled maintenance and deployment of fixes.
Technology to Innovate	4. Implementation of Human Resource	100% of the project milestone (HRIS) completed within 3 months	ITSD/ AG		Quantity	100% of the project milestone completed	100% of the project milestone completed	100% of the project milestone completed	100% of the project milestone completed	Project Milestones: O1 (Feb. 27 - May 31, 2017) - Project Initiation and Submission of Project Management Pian Q2 (June 01 - Aug. 31, 2017) - Data Gathering (Systems Requirement Study) - Customization and Deployment of HRI
echno	and information System (HRIS)									- Documentation Submission (Manuals) Q3 (Sept. 01 - Nov. 30, 2017)
Use of T					Timeliness	Project milestone (HRIS) completed within 3 months	Project milestone (HRIS) completed within 3 months	Project milestone (HRIS) completed within 3 months	Project milestone (HRIS) completed within 3 months	- Data Migration - Knowledge Transfer - C4 (Dec. 01 to Dec. 31, 2017) - Implementation (Stabilization and Debugging)
	5. Procurement of Modernized	100% of the activites are	are E-GP/		Quantity	100% of the activites are completed	100% of the activites are completed	100% of the activites are completed	100% of the activites are completed	Activities refer to the following: C1 (Jan. 2 - March 31, 2017) - Preparation and presentation of TOR -Conduct of market study C2 (April 1 - June 30, 2017) - Finalization of TOR - Preparation of Bidding Documents including Evaluation Criteria
	PhilGEPS	completed on time	ITRP		Timeliness	100% of the activites are completed on time	100% of the activites are completed on time	100% of the activites are - completed on time	100% of the activites are completed on time	Q3 (July 1 - Sept. 30, 2017) -Conduct of Bidding Q4 (Oct. 1 - Dec. 31, 2017) -Award of Contract -Submission, Review and Approval of Project Plan

	#Action/MEO/PAP	Suc/ Indicator	Responsible Division/Staf	Perform:		2Conimiture	nts-for-Year 5		Remarks
	(1)	- 4)	(6)	(4) Dimens	Sign of Schoolstelluarier and Schoolstelluarier	2rid Quarter			(6)
				Quanti	180% of the activities are	Target 100% of the activites are completed	100% of the activites are completed	Target 100% of the activites are completed	Activities reter to the following: O1 (Feb April 2017) - Preparation and presentation of TOR - Conduct of market study O2 (May - July 2017) - Finatization of TOR - Preparation of Bidding Documents
	6. Procurement of e-Catalogue	100% of the activites are completed on time	ErGP/	Timeline	completed on time	100% of tne activites are completed on time	100% of the activites are completed on time	100% of the activites are completed on time	mcluding Evaluation Criteria O3 (July 1 - Sept. 30, 2017) -Conduct of Bidding O4 (Oct. 1 - Dec. 31, 2017) -Award of Contract -Submission, Review and Approval of Project Plan
Par	tE: Additional Performance Comi	mitments <i>(Other regular fun</i>	ction and spe	cial assignments	not captured under Part A Inc.	luding GASS, STO, and exter	nal & internal reportorial rec	quirements)	
2039	7. Prepere and submit reports/inputs	Required reports submitted to the DBM B/S/Os concerned on the prescribed deadline and	All Groups/	Timeline	Required reports/inputs submitted		Required reports/inputs submitted on the prescribed deadline	Required reports/inputs submitted on the prescribed deadline	The reports which shall be subject for monitoring and evaluation under this SI are listed in Annex A of PRIME Advisory 2017-02.
	required by the DBM B/S/Os concerns	approved after three (3) presentations	Divisions	Quality	Reports are approved after 3 presentations	Reports are approved after 3 presentations	Reports are approved after 3 presentations	Reports are approved after 3 presentations	
	Prepare and submit comments and other reports requested by external	Reports and comments submitted within the prescribed period and approved after three (3) presentations			Reports submitted on the deadline	e Reports submitted on the deadline	Reports submitted on the deadline	Reports submitted on the deadline	Warmbodies/Personnel Complement
	stakeholders			Quality	Reports are approved after 3 presentations	Reports are approved after 3 presentations	Reports are approved after 3 presentations	Reports are approved after 3 presentations	for CSC - SALN (Hiring and Separation) for GSISUpdating of Employees
		92% of comments and recommendations on legislative measures are submitted to DLO		Quantit	92% of comments and recommendations are submitted to DLO within 15 working days	92% of comments and recommendations are submitted to DLO within 15 working days	92% of comments and recommendations are submitted to DLO within 15 working days	92% of comments and recommendations are submitted to DLO within 15 working days	Action and SI shall be accomplished upon receipt of request
	Submit comments and recommendations on legislative	within fifteen (15) working days from the receipt of the referral/ Memorandum	Legal Division	Timeline	Comments and recommendations are submitted to DLO within 15 working days from the receipt of the referral/ memorandum	are submitted to DLO within 15	Comments and recommendations are submitted to DLO within 15 working days from the receipt of the referral/ memorandum	Comments and recommendations are submitted to DLO within 15 working days from the receipt of the referral/ memorandum	
	measures with cost impacts to DLO	92% of comments and recommendations on enrolled bills are submitted to DLO. within four (4) calendar days from the receipt of the referral/	Code: Dialeinii	Quantity	92% of comments and recommendations are submitted to DLO within 4 calendar days	92% of comments and recommendations are submitted to DLO within 4 calendar days	92% of comments and recommendations are submitted to DLO within 4 calendar days	92% of comments and recommendations are submitted to DLO within 4 calendar days	
				Timelines	Comments and recommendations are submitted to DLO within 4 calendar days from the receipt of the referral/ memorandum	are submitted to DLO within 4	Comments and recommendations are submitted to DLO within 4 calendar days from the receipt of the referral/ memorandum	Comments and recommendations are submitted to DLO within 4 calendar days from the receipt of the referral/ memorandum	

OFFICE REFORMAL SCOMMINION AND REVIEW FORM BORES OF THE SECOND OF THE SE I, BINGLE B. GUTIERREZ, Head of the PROCUREMENT SERVICE-DBM commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 2017. BINGLE B. GUTIERREZ Executive Director V Date: Noted by: Approved by: Supervising Functional Group Head (Assistant Secretary) Supervising Functional Group Head (Undersecretary) Performance Rating Matrix Success Indicator Parameter and Assumption Dimension Part A: DBM-PIB Planning Tool Commitments, and Strategic Priorities A.2.1.C Efficient government operations by complying with AO 17 WFO 1 Management of Agency Procurement Activities 1, 20% increase in sales of Common Target increase of 20% from 2016 actual quarterly sales Use Supplies (CSE) / PhilGEPS Fees at based only on: Profitability, Sustainability Growth the end of every quarter Quantity ≥25% 21-24% 20% ≤15% 16-19% - PhilGEPS Fees (PhilGEPS income from certification fees) 20% increase in sales of Sales of Common-Use Supplies & Equipment (CSE) CSE / PhilGEPS CSE / PhilGEPS Fees CSE / PhilGEPS Fees. CSE / PhilGEPS Fees at only since sales from Non-Common Use not being a CSE / PhilGEPS Fees Timeliness two (2) weeks or earlier Feesone (1) week two (2) weeks or later core function is uncontrollable, dependent upon the end of every one (1) week after the before the end of every before the end of every after the end of every end ofevery quarter

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procurement.

	Successindicator	Re nance			•			Rarameter and Assumption
<u></u>	Applications of the second	₹D. usion)	(物) ((1) (4) ((1) (4) ((1) (1)	10 h	第二次の中心は20年から、当	(
MFO 2								
	2. 10% increase in the number of users accessing the PS-PhilGEPS website at the end of every quarter	Quantity	≥15% increase in the number of users — accessing-the-PS— PhilGEPS website	11-14% increase in the number of usersaccessing the PSPhilGEPS website	10% increase in the number of users accessing the PS= PhilGEPS website	6-9% increase in the number of users accessing the PS-PhilGEPS website		Target increase is based on last year quarterly performance. As to means of verification, "Increase on the Number of Users Accessing the PhilGEPS Website" shall be
		Timeliness	two (2) weeks or earlier before the end of every quarter	оле (1) week before the end of every quarter	at the end of every quarter	one (1) week after the end of every quarter		attached to this report.
A section of the sect	3. 100% of the PhilGEPS functionalities are available with 15 hours downtime per month	Quantity	100% of the PhilGEPS functionalities are available	-	-		<100% of the PhilGEPS functionalities are available	Major PnilGEPS Funtionalities: 1. Central Registration Facility 2. Electronic Bulletin Board 3. Electronic Bidding 4. Dashboard/Pending Task 5. Site Administration
Innovate		Orgality		PhilGEPS functionalities are available with 11-14 hours downtime per month		PhilGEPS functionalities are available with 15-19 hours downtime per month	are available with 20 hours or more	Availability of functionalities means that the flunctionalities are present in the system. Downtime refers the time when the system is offline, except in cases of scheduled maintenance and deployment of fixes.
of Technology to In	completed within three (3) months	Quantity	100% of the project milestone completed	-		_	<100% of the project	Project Milestones: Q1 (Feb. 27 -May 31, 2017) - Project Initiation and Submission of Project Management Plan - Q2 (June 01 - Aug. 31, 2017) - Data Gathering (Systems Requirements Study)
_e			4	<u> </u>				- Customization and Deployment of HRIS - Documentation Submission (Manuals)
Jolesh		Timeliness	Project milestone (HRIS) I completed within 1 month	Project milestone (HRIS) F completed within 2 months	Project milestone (HRIS) completed within 3 months	Project milestone (HRIS) completed within 4 months	completed within ≤5 months	-
1	5. 100% of the activites are completed on time	Quantity	100% of the activites are completed	-	-	-	<100% of the activites are completed	PhilGEPS Modernization and Dehambino PhilGEPS Modernization activities refer to the following: Q1 (Jan. 2 - March 31, 2017) -Preparation and presentation of TOR -Conduct of market study Q2 (April 1 - June 30, 2017) -Finalization of TOR
		Timeliness	100% of the activities are completed 2 months before the deadline	100% of the activities are completed 1 month before the deadline.	I THILLY OF THE SCHAIGE STEEL	100% of the activites are completed 1-2 months after the deadline	100% of the activites are completed more than 2 months after the	Preparation of Bidding Documents including Evaluation Criteria

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	Success Indicator	Per nance Di. sion			Rating®Matrix		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Rarameter and Assumption
والمسترقيق والإسدار ستاسي في أوسيالاستراد والمراور وتفادت والم	6. 100% of the activites are completed on time	Quantity	100% of the activites are completed		-	_	<100% of the activites are completed	Admines refer to the following: O1 (Feb April 2017) -Preparation and presentation of TOR -Conduct of market study: O2 (May - July 2017) -Finalization of TOR -Preparation of Bidding Documents including Evaluation Criteria
		Timeliness	100% of the activites are completed 2 months before the deadline	2 100% of the activites are completed 1 month before the deadline	100% of the activites are completed on time	100% of the activites are completed 1-2 months after the deadline	completed more than 2 months after the	1Q0 (Buly 1 - Sept. do, 2017)
F	²art B: Additional Performance Comr	nitments (O	ther regular function	and special assignn	nents not captured u	ınder Part A includin	g GASS, STO, and e	external & internal reportorial requirements)
	7. Required reports submitted to the DBM B/S/Os concerned on the prescribed deadline and approved after three (3) presentations	Timeliness	Reports submitted three (3) or more working days before the prescribed deadline		Reports submitted on the deadline	1	Reports submitted three (3) or more working days	International Communication of the Country and Coun
tank addition to the second property of the second second		Quality	Reports are approved after one (1) presentation/ with no revision	Reports are approved after two (2) presentations	Reports are approved after three (3) presentations	Reports are approved after four (4) presentations	Reports are approved after five (5) or more presentations	Performance shall be measured in terms of the number of presentations made before the reports are approved/accepted by the receiving B/S/O. Additional presentations may be required in the case of major revisions. Major revisions refer to corrections or enhancements related to policy or concept recommendations.
والمراجعة	8. Reports and comments submitted within the prescribed period and approved after three (3) presentations	Timeliness	Reports submitted three (3) or more working days before the prescribed deadline	Reports submitted one to two (1 to 2) working days before the prescribed deadline	Reports submitted on the deadline		Reports submitted three (3) or more working days	External reports subject for monitoring and evaluation are as follows: for DBM-CO - List of Warmbodies/Personnel Complement
		Quality	Reports are approved after one (1) presentation/ with no revision	Reports are approved after two (2) presentations	Reports are approved after three (3) presentations	- Reports are approved - after four (4) presentations	- Reports are approved- after five (5) or more presentations	for CSC - SALN (Hiring and Separation) for GSIS - Updating of Employees Records
Amelius Abuli America, propries de la compansión de la companya	9-A. 92% of comments and recommendations on legislative measures are submitted to DLO within fifteen (15) working days from the receipt of the referral/ memorandum	Quality	97-100% of the comments and recommendations are submitted to DLO within 15 working days	93-96% of the comments and recommendations are submitted to DLO within 15 working days	92% of the comments and recommendations are submitted to DLO within 15 working days	88-91% of the comments and recommendations are submitted to DLO within 15 working days)	Counted from the day the referrrals are received from DLO. In counting the number of days, weekends and holidays are excluded.

	Success indicator	(an) diam	1				<u> </u>	Rarameter and Assumption
		Timeliness	Comments and recommendations are submitted within one to seven (1-7) working days from the receipt of the referrral/	Comments and recommendations are submitted within eight to fourteen (8-14) working days from the receipt of the referral/	Comments and recommendations are submitted within fifteen (15) working days from the receipt of the _referrral/_memorandum_	I SIYTEED TO TWENTY-TWO	Comments and recommendations are submitted within twenty three (23) or more working days from the receipt of the referral/	
عقاداتها والبارية بالمسارة فعاصيات كالمترا فقدرات فاستدراتها	9-B. 92% of comments and recommendations on enrolled bills are submitted to DLO within four (4) calendar days from the receipt of the referral/ memorandum	Quality	97-100% of the comments and recommendations are submitted to DLO within 4 calendar days	93-96% of the comments and recommendations are submitted to DLO within 4 calendar days	92% of the comments and recommendations are submitted to DLO within 4 calendar days	88-91% of the comments and recommendations are submitted to DLO within 4 calendar days	<88% of the comments and recommendations	Counted from the day the referrals are received from DLO.
والإستانة المستردس مادة والمتار مارد وأنه مندوقة المستردين وارتجاسه والماليسان		Timeliness	Comments and recommendations submitted within one (1) calendar day the referral/ memorandum was received	Comments and recommendations submitted within two (2) to three (3) calendar days from the receipt of the referrral/memorandum	Comments and recommendations submitted within four (4) calendar days from the receipt of the referral/ memorandum	Comments and recommendations submitted within five (5) calendar days from the receipt of the referral/memorandum	Comments and recommendations submitted within six (6) or more calendar days from the receipt of the referrral/ memorandum	