

PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT  
CONSOLIDATED ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2013

ITEMS AND SPECIFICATIONS	DIVISIONS																			UNIT PRICE	GRAND TOTAL
	DO	BAC	ACCTG	PURCHASING	INSPECTION	UP NCR	PLANNING	OPERATIONS	PHILGEPS	COA	TWG	DCO	FINANCE	WAREHOUSE	ASD	IT	GASD	TOTAL			
<b>COMMON ELECTRICAL SUPPLIES</b>																					
1. BALLAST, 18 watts																	100	100	74.85	7,484.61	
2. BALLAST, 36 watts																	20	22	70.67	1,554.84	
3. BATTERY, size AA, alkaline, 2 pcs./packet	8		4	4			12	12	130	6		2				20	40	238	36.95	8,793.15	
4. BATTERY, size AAA, alkaline, 2 pcs./packet			4				12		130							20	40	206	15.82	3,259.71	
5. BATTERY, size D, alkaline, 2 pcs./packet							12										40	52	73.41	3,817.58	
8. FLUORESCENT LAMP, tubular, 18 watts																	20	20	34.78	695.68	
9. FLUORESCENT LAMP, tubular, 36 watts																	120	140	36.90	5,165.34	
13. STARTER, 4-40 watts							20										200	200	3.96	791.70	
14. TAPE, electrical									14							20	40	74	18.47	1,367.00	
<b>COMMON COMPUTER SUPPLIES/CONSUMABLES</b>																					
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box																		4	4	-	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box																		9	9	884.86	7,963.71
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box													2					2	2	469.21	938.43
9. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	20						40		5000							160		5220	10.56	55,102.32	
10. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed							40		240	8					60	160	508	18.45	9,373.97		
11. COMPACT DISK STORAGE CASE, 50 CDs capacity, min. made of durable plastic or nylon fabric, double sided sleeves, with closure															60		60	53.84	3,230.14		
12. DVD RECORDABLE, 16x speed, 4.7GB capacity							40		200			10			160		410	14.23	5,834.42		
13. DVD RE-WRITABLE, 4x speed, 4.7GB capacity							40		200		2			24	160		426	22.68	9,659.59		
14. FLASH DRIVE, 8GB, USB 2.0, plug and play		10	2		24	1		3	20	3	4		1		12	10	90	377.90	34,011.43		
24. INK CARTRIDGE, HP C6656AA (HP 56), black, for HP Deskjet 840c, 845c																8	8	823.06	6,584.51		
50. INK CARTRIDGE, HP C8767WA (HP 96), black, 21 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 8030, 8150, 8450, 875, HP Officejet K7100, 7210, 7410 All-in-One															6		6	1,248.57	7,491.43		
56. INK CARTRIDGE, HP C9363WA (HP 97), tricolor, 14 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 2575, 2610, 2710 All-in-One, HP PSC 1610, 2355 All-in-One															6		6	1,386.27	8,317.60		
99. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A												4					4	1,240.29	4,961.16		
100. INK CARTRIDGE, Lexmark #17, black, PN 10N0217												4					4	999.06	3,996.26		
211. TONER CARTRIDGE, HP CE250A, black, for HP Color LaserJet CP3520 printer series						2											2	5,332.83	10,665.66		
241. TONER CARTRIDGE, HP CE505A, black, for HP LaserJet P2035, P2055 printer series									36							24	60	3,644.26	218,655.36		
291. TONER CARTRIDGE, Brother TN3060												1					1	4,627.79	4,627.79		
309. TONER CARTRIDGE, Samsung Part No. MLTD105L, for printer ML 2580n											4						4	2,847.08	11,388.30		
322. RIBBON CARTRIDGE, Epson C13SO15506 (7753) Fabric, for printer LO 300/300-II & 580														4			4	121.13	484.52		
329. RIBBON, Epson RN 8750						4											4	76.41	305.64		
330. RIBBON, Epson RN 7754											8						8	129.41	1,035.30		
331. RIBBON, Epson RN SO15083/SO15086			10			8						12	12				42	721.60	30,307.37		
<b>COMMON OFFICE SUPPLIES</b>																					
1. ACETATE, gauge #3, 50m in length										1							2	621.20	1,242.40		
2. AIR FRESHENER, 280ml/can	20	24	4	24		6	4		38	4		24	4	20	8	4	12	196	90.78	17,793.19	
3. ALCOHOL, 70%, ethyl	20	100	72	24	48	60	32	12	210	16	96		16	280	30	20	240	1276	40.64	51,857.41	
9. CARTOLINA, assorted color, 20s/pack		2					1										3	70.94	212.82		
10. CARTOLINA, white, 20s/pack			25				1										26	42.22	1,097.82		
11. CHALK, white, dustless, 100 pcs/box																		34.83	-	-	
12. CLIP, bulldog (3")		20		48					60			2	10	40	24		40	244	7.80	1,902.03	
13. CLIP, backfold, 25mm, 12s/box		20		48				4	60		8	2	6		12	2	40	202	14.78	2,985.24	
14. CLIP, backfold, 50mm, 12s/box		20		48					30		8	2	3		20	12	2	40	185	42.75	7,909.08
15. CLIP, backfold, 19mm, 12s/box								12			8	2			20	12	40	94	7.65	719.39	
16. CLIP, backfold, 32mm, 12s/box		20		48							8		6		12	2	40	136	16.89	2,296.99	
21. COLUMNAR NOTEBOOK, 12 cols												6					6	20.06	120.34		
22. CORRECTION TAPE, disposable, usable length of 6 meters (min), 5mm width		20			144			12	40	1		8	3	20	60		80	388	21.06	8,171.77	
23. DATA FILE BOX, (5" x 9" x 15-3/4")		20		80	48	30	16		60		48	70			60	6	60	498	62.28	31,015.64	
24. DATA FOLDER, w/ finger ring, (3" x 9" x 15")		40	660	80	48	60	16		30	40	48		40	120	120	4	1306	67.56	88,231.27		
25. EDP BINDER, TB, for 11" x 9-1/2" CCF																			33.78	-	
26. EDP BINDER, TB, for 11" x 14-7/8" CCF, plastic, spring rod type, assorted colors												2						2	33.78	67.56	
27. ENVELOPE, documentary (10"x15"), 500s/box				2			12		180			2			2	2	200	594.30	118,860.56		
28. ENVELOPE, expanding, kraft, legal size, 100s/box		8	2	16			6		3	1	2	1	2	2	2	2	47	660.33	31,035.44		
29. ENVELOPE, mailing white, 500s/box	2	14	1						8				1		1	20	47	154.88	7,279.31		
30. ENVELOPE, mailing white with window, 500s									16								16	198.98	3,183.69		
31. ENVELOPE, pay, kraft, (4" x 7-1/2"), 496s/box															1		1	104.08	104.08		
32. ENVELOPE, expanding, plastic, legal size									4						16		20	46.45	928.93		
33. ENVELOPE, documentary, A4, 500s/box	2			2								2			1		7	467.53	3,272.71		
34. ERASER, blackboard/whiteboard		4										6		2	1		13	10.75	139.74		
35. ERASER, rubber		4	10	24			8						2	16	16	5	20	105	5.26	552.06	
36. FILE ORGANIZER, expanding, legal, plastic, assorted colors				12								1			8	5	26	80.23	2,085.87		
37. FOLDER, pressboard, plain, legal, 100s/box		12		4								1					20	37	864.41	31,983.34	



**PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT  
CONSOLIDATED ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2013**

ITEMS AND SPECIFICATIONS	DIVISIONS																			UNIT PRICE	GRAND TOTAL
	DO	BAC	ACCTG	PURCHASING	INSPECTION	UP NCR	PLANNING	OPERATIONS	PHILGEPS	COA	TWG	DCO	FINANCE	WAREHOUSE	ASD	IT	GASD	TOTAL			
2. CUTTER, heavy duty		6			40	3	4	12	10		8		2	10	15	4	5	119	28.40	3,379.56	
3. PUNCHER, heavy duty		1		2			8		10			1	1	2	2	2	29	100.28	2,908.18		
4. SCISSORS, (6")		14	3	12		2	6		20		12		4	10	14	3	20	120	17.61	2,113.23	
5. SHARPENER, single cutterhead		1		2					2	1		6		2	2	1	4	21	174.17	3,657.65	
6. STAMPING DATER, self-inking stamp														2	1	1	2	448.63	897.26		
7. STAPLER, heavy duty, standard			2	5			6		10				2	2	5	3	2	39	146.39	5,709.34	
8. STAPLE REMOVER, twin jaws		12	5	12			3		29			1	4	15	5	5	91	16.77	1,525.87		
9. TAPE DISPENSER, heavy duty, for 24mm(1")		2		2		2								2	2			10	52.78	527.80	
10. TAPE DISPENSER, handheld, for 48mm width packaging tape						2			4					7				13	40.83	530.83	
11. WASTE BASKET, plastic		4							20					5		1	20	50	26.39	1,319.50	
<b>COMMON JANITORIAL SUPPLIES</b>																				-	
1. BATHROOM SOAP, 70gms.	12	24		48	48	12		12	160		12				14		240	582	20.06	11,672.82	
2. BROOM, soft (tambo)		7				4			20								48	79	121.39	9,590.13	
3. BROOM, STICK (tingting)						4			10								144	158	17.95	2,835.34	
4. CLEANSER, powder, 350gms.						8											40	48	16.15	775.14	
5. DETERGENT POWDER, all purpose, 500gms.	12	24			40	4					24			280			100	484	23.22	11,240.03	
6. DETERGENT BAR, min 392 grams net mass, four (4) pcs per bar	8	8							36					280			120	452	18.47	8,349.80	
7. DISINFECTANT SPRAY, 400 grams net content	8	12	2	10	24	4	4		36		8		4	12	2	40	166	155.17	25,758.75		
8. DUST PAN, non-rigid plastic, with detachable handle		4																4	33.78	135.12	
11. FLOOR WAX, liquid type, 3.9L/ plastic container															2			2	349.93	699.86	
12. FURNITURE CLEANER, 300mL/can min	4	16		10	24	4	2		20	4	16				2	20	122	102.39	12,491.97		
13. INSECTICIDE, 600mL (420g) /can	8	5	2	10	24	4	4			4	12		4	48		4	20	149	116.12	17,301.28	
14. MOPHANDLE, screw type, wooden handle		4				1			7								48	60	89.73	5,383.56	
15. MOPHEAD, 100% rayon, 400g		4				4			20								48	76	79.17	6,016.92	
16. RAG, COTTON, (7") in diameter		6	2	10	12	12	1		60	4	12		2	40	2	100	263	47.50	12,493.03		
17. SCOURING PAD, economy size		2			8	2			60		4							76	137.23	10,429.33	
18. TOILET BOWL & URINAL CLEANER, 900ml		8				8			60								16	92	68.61	6,312.49	
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack		8				8			24								120	160	29.56	4,729.09	
20. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll		16				12			48								40	116	145.67	16,898.04	
<b>LEGAL SIZE PAPER</b>												28						28		-	
1. PAPER, bond, Premium Grade										4					4			8	115.80	926.41	
2. PAPER, mimeo, Groundwood																	40	40	78.69	3,147.72	
4. PAPER, for PPC				28		4	8						8		32	2	80	162	116.01	18,794.35	
5. PAPER, multicopy, legal, for laser printing	4					4			20					10	2	2	40	82	146.20	11,988.45	
<b>COMMON OFFICE EQUIPMENT</b>																				-	
1. AIRPOT, 4.0 liters, w/ dispenser						1												1	1,351.17	1,351.17	
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source		2		2		2	3		10					24	4	1		48	158.22	7,594.47	
9. ELECTRIC FAN, orbit type																			1,425.06	-	
10. ELECTRIC FAN, with stand				2		2									1			5	1,087.27	5,436.34	
11. ELECTRIC FAN, wall type											1							1	1,045.04	1,045.04	
12. INDUSTRIAL FAN, 18" metal blade						1												1	1,108.38	1,108.38	
13. FACSIMILE TRANSCIEVER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec., transmission speed, running width 208mm, document feeder holds 10 pages, with automatic, paper cutter, redial, and fax/tel switchover				2	1												1	4	3,875.43	15,501.73	
14. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, squeeze type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new														4				4	1,053.49	4,213.96	
15. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 18C for ABC class of fire, squeeze type, non-electrical conductor, 4.5kg (10 lbs), brand new															1			1	3,766.38	3,766.38	
16. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA, (compressed) resolution																			23,191.53	-	
17. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications									1									1	8,971.54	8,971.54	
18. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight						1					1							2	5,909.25	11,818.50	
22. PRINTER, impact dot matrix, 24-pins, 136 columns, 465 cps print speed, parallel or USB interface, manual/tractor feeder paper handling, 220VAC/60Hz, with power cable, data cable, software driver (if any), manual and ribbon cartridge								2										2	31,456.88	62,913.76	
24. TABLE, monobloc, square, 36" X 36", white, four (4) seater, for indoor and outdoor use						2												2	1,250.89	2,501.77	
<b>HANDBOOKS ON PROCUREMENT</b>																				-	
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages.															1			1	40.11	40.11	
<b>B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																					
<b>Office Equipment and Accessories</b>																					
CABINET, steel filing, lateral, g.20. 4 drawer	2														2			4	13,894.40	55,577.60	
Electronic Typewriter				1														1	12,500.00	12,500.00	
External Hard Drive 1TB				2								1						3	4,000.00	12,000.00	
PRINTER, Samsung ML-285IND				2														2	4,264.00	8,528.00	
ELECTRIC TYPEWRITER				2														2	26,000.00	52,000.00	



**PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT  
CONSOLIDATED ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2013**

ITEMS AND SPECIFICATIONS	DIVISIONS																	UNIT PRICE	GRAND TOTAL	
	DO	BAC	ACCTG	PURCHASING	INSPECTION	UP NCR	PLANNING	OPERATIONS	PHILGEPS	COA	TWG	DCO	FINANCE	WAREHOUSE	ASD	IT	GASD			TOTAL
Computer-Laptop																		1	60,000.00	60,000.00
Colored Printer																	1	45,000.00	45,000.00	
<b>Computer Equipment and Accessories</b>																				
FLASH DRIVE 16GB				12														12	520.00	6,240.00
External Harddrive 1TB											1					6	7	5,000.00	35,000.00	
Memory-Desktop																10	10	3,000.00	30,000.00	
Memory-Server																10	10	3,000.00	30,000.00	
Hard disk drive-Server																2	2	4,000.00	8,000.00	
Hard disk drive-desktop																2	2	10,000.00	20,000.00	
CONTACT CLEANER, WD-40																	4	140.00	560.00	
SURFACE CLEANER, wipeout																	8	70.00	560.00	
CONTACT CLEANER, for PCB																	16	800.00	12,800.00	
DVD+R, 8GB capacity																	80	50.00	4,000.00	
DVD+RW, 8GB capacity																	40	80.00	3,200.00	
BATTERY, CMOS																	20	150.00	3,000.00	
TOOLS, pocket size																	2	5,000.00	10,000.00	
WRIST STRAP, anti-static																	4	1,500.00	6,000.00	
CABLE, UTP																	2	3,800.00	7,600.00	
PATCH CABLE																	6	750.00	4,500.00	
JACK, RJ-45																	100	100.00	10,000.00	
<b>*Other Categories</b>																				
Photocopying services			159600														159600	0.63	99,750.00	
Human Res. Mgmt. Sys. (Time & Attendance - Payroll Sys.)																	1	1,100,000.00	1,100,000.00	
Document Tracking System																	1	1,000,000.00	1,000,000.00	
Windows 7 Ultimate Edition, 32 & 64 Bit (PS & Reg'l. depots)																	200	7,000.00	1,400,000.00	
Document Management System (RedMapp) Renewal																	1	50,000.00	50,000.00	
ISP (Internet Service Provider)																	1	1,500,000.00	1,500,000.00	
Repair and Maintenance of PS Vehicles																	1	2,125,000.00	2,125,000.00	
Supplies, materials and accessories of PS Vehicles (Tires, fuel, lubricants and oil)																	1	7,890,000.00	7,890,000.00	
Rehabilitation of Warehousing Division Roof and Ceiling														1			1	250,000.00	250,000.00	
Roofing Insulation														1			1	1,000,000.00	1,000,000.00	
Elect'l. Installation & Add'l. Lighting														1			1	120,000.00	120,000.00	
																			<b>26,935,422.74</b>	

Prepared by:

Nina Kristine M. Garcia  
PMO-I

Noted by:

RAMON C. MARTINEZ  
Chief Administrative Officer