ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8,2018 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2020 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
a. form used is other than the prescribed format which can be downloaded only at www.ps- philgeps.gov.ph and;
b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
a. Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2020 _DBM_Central Office, APP2020 _DBM_Region IVA).
b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

Note: Consistent with ***Memorandum Circular No. 2019 -1 dated 03 September 2019, issued by AO 25,*** *the APP-CSE for FY 2020 must be submitted on or before* ***October 31, 2019***.

Department/Bureau/Office:	PROCUREMENT SERVICE - DBM	Agency Account Code:	060030000000	Contact Person:	Mark Anthony G. Huertas
Region:	NCR	Organization Type:	NGA	Position:	OIC, Chief - GSD
Address:	RR Road, Cristobal St., Paco, Manila			E-mail :	mghuertas@ps-philgeps.gov.ph
				Telephone/Mobile Nos:	

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																											
Pesticides or Pest Repellents																											
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	82	45	46	173	24,109.28	51	56	39	146	20,346.56	68	47	48	163	22,715.68	49	52	41	142	19,789.12	624.00	139.36	86,960.64
Solvents																											
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	385	156	89	630	27,587.70	328	189	64	581	25,441.99	387	156	96	639	27,981.81	320	183	72	575	25,179.25	2,425.00	43.79	106,190.75
Color Compounds and Dispersions																											
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	83	10	10	103	3,172.40	44	10	10	64	1,971.20	71	11	10	92	2,833.60	43	9	9	61	1,878.80	320.00	30.80	9,856.00
Films																											
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	19	1	6	26	22,043.32	11	1	0	12	10,173.84	13	1	6	20	16,956.40	11	1	0	12	10,173.84	70.00	847.82	59,347.40
5	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	17	4	3	24	5,304.00	15	4	5	24	5,304.00	24	4	3	31	6,851.00	14	4	3	21	4,641.00	100.00	221.00	22,100.00
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	12	4	1	17	3,544.84	10	4	0	14	2,919.28	19	2	1	22	4,587.44	12	3	2	17	3,544.84	70.00	208.52	14,596.40
Paper Materials and Products																											
7	14111525-CA-A01	CARTOLINA, assorted colors	pack	13	22	17	52	4,353.44	6	20	19	45	3,767.40	8	22	17	47	3,934.84	16	20	19	55	4,604.60	199.00	83.72	16,660.28
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	9	4	6	19	12,962.56	4	7	4	15	10,233.60	9	4	6	19	12,962.56	4	7	4	15	10,233.60	68.00	682.24	46,392.32
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	10	0	10	20	20,592.00	0	10	0	10	10,296.00	0	10	0	10	10,296.00	0	10	0	10	10,296.00	50.00	1,029.60	51,480.00
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	15	0	0	15	22,932.00	11	0	0	11	16,816.80	15	0	0	15	22,932.00	11	0	0	11	16,816.80	52.00	1,528.80	79,497.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	17	5	15	37	33,535.32	17	5	5	27	24,471.72	17	5	15	37	33,535.32	17	15	5	37	33,535.32	138.00	906.36	125,077.68
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	39	7	5	51	45,084.00	28	7	5	40	35,360.00	38	7	4	49	43,316.00	28	8	4	40	35,360.00	180.00	884.00	159,120.00
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	1	1	0	2	3,016.00	1	1	0	2	3,016.00	1	1	0	2	3,016.00	1	2	0	3	4,524.00	9.00	1,508.00	13,572.00
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	8	8	0	16	12,719.36	5	6	0	11	8,744.56	6	7	0	13	10,334.48	4	6	0	10	7,949.60	50.00	794.96	39,748.00
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	246	85	95	426	15,787.56	206	84	82	372	13,786.32	231	84	95	410	15,194.60	206	84	82	372	13,786.32	1,580.00	37.06	58,554.80
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	247	95	134	476	28,217.28	212	95	115	422	25,016.16	243	93	133	469	27,802.32	212	96	115	423	25,075.44	1,790.00	59.28	106,111.20
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	256	88	132	476	22,719.48	183	88	116	387	18,471.51	237	91	132	460	21,955.80	184	87	116	387	18,471.51	1,710.00	47.73	81,618.30
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	256	54	109	419	5,044.76	186	53	120	359	4,322.36	224	53	118	395	4,755.80	190	53	99	342	4,117.68	1,515.00	12.04	18,240.60
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	411	259	306	976	166,466.56	371	268	306	945	161,179.20	398	258	291	947	161,520.32	369	269	291	929	158,450.24	3,797.00	170.56	647,616.32
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	245	164	180	589	106,856.38	220	166	180	566	102,683.72	226	168	175	569	103,227.98	212	166	185	563	102,139.46	2,287.00	181.42	414,907.54
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	357	249	246	852	109,430.88	351	248	250	849	109,045.56	347	243	245	835	107,247.40	346	243	245	834	107,118.96	3,370.00	128.44	432,842.80
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	181	148	152	481	81,481.40	180	152	149	481	81,481.40	175	153	147	475	80,465.00	175	148	153	476	80,634.40	1,913.00	169.40	324,062.20
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	4	13	25	42	1,223.04	1	12	25	38	1,106.56	1	13	25	39	1,135.68	3	13	25	41	1,193.92	160.00	29.12	4,659.20
24	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	8	6	21	35	3,559.85	8	6	21	35	3,559.85	7	5	21	33	3,356.43	9	7	21	37	3,763.27	140.00	101.71	14,239.40
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	65	32	31	128	7,121.92	49	32	31	112	6,231.68	55	32	31	118	6,565.52	49	32	31	112	6,231.68	470.00	55.64	26,150.80
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	111	21	20	152	10,749.44	51	18	10	79	5,586.88	68	22	16	106	7,496.32	45	18	10	73	5,162.56	410.00	70.72	28,995.20
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	99	21	17	137	13,963.04	44	17	10	71	7,236.32	68	17	17	102	10,395.84	39	17	9	65	6,624.80	375.00	101.92	38,220.00
28	14111704-TT-P02	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	396	189	192	777	67,909.80	397	178	194	769	67,210.60	383	189	181	753	65,812.20	380	179	194	753	65,812.20	3,052.00	87.40	266,744.80
Batteries and Cells and Accessories																										
29	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	128	57	32	217	4,281.41	83	55	28	166	3,275.18	123	57	32	212	4,182.76	80	57	28	165	3,255.45	760.00	19.73	14,994.80
30	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	46	18	14	78	1,538.94	26	20	14	60	1,183.80	39	18	12	69	1,361.37	24	17	12	53	1,045.69	260.00	19.73	5,129.80
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	4	4	0	8	769.60	4	3	0	7	673.40	4	4	0	8	769.60	4	3	0	7	673.40	30.00	96.20	2,886.00
Manufacturing Components and Supplies																										
32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	84	9	8	101	6,272.10	32	12	7	51	3,167.10	64	8	5	77	4,781.70	39	7	3	49	3,042.90	278.00	62.10	17,263.80
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	35	12	4	51	1,007.76	16	15	1	32	632.32	38	11	4	53	1,047.28	17	16	1	34	671.84	170.00	19.76	3,359.20
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	303	64	56	423	9,538.65	167	61	51	279	6,291.45	265	67	46	378	8,523.90	164	57	59	280	6,314.00	1,360.00	22.55	30,668.00
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	50	10	2	62	1,157.54	7	7	1	15	280.05	39	8	2	49	914.83	7	6	1	14	261.38	140.00	18.67	2,613.80
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	174	46	22	242	13,213.20	127	57	20	204	11,138.40	174	46	22	242	13,213.20	128	56	20	204	11,138.40	892.00	54.60	48,703.20
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	123	30	26	179	19,081.40	76	32	22	130	13,858.00	106	31	26	163	17,375.80	75	31	21	127	13,538.20	599.00	106.60	63,853.40
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	271	131	183	585	11,682.45	212	137	166	515	10,284.55	249	133	176	558	11,143.26	197	142	156	495	9,885.15	2,153.00	19.97	42,995.41
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	225	63	60	348	3,511.32	156	65	37	258	2,603.22	192	60	45	297	2,996.73	150	62	41	253	2,552.77	1,156.00	10.09	11,664.04
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	152	83	46	281	5,611.57	119	72	40	231	4,613.07	124	71	50	245	4,892.65	111	73	47	231	4,613.07	988.00	19.97	19,730.36
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	136	67	92	295	17,180.80	105	75	60	240	13,977.60	119	59	83	261	15,200.64	97	65	75	237	13,802.88	1,033.00	58.24	60,161.92
Heating and Ventilation and Air Circulation																										
42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	3	8	0	11	12,206.48	1	8	0	9	9,987.12	2	8	0	10	11,096.80	0	8	0	8	8,877.44	38.00	1,109.68	42,167.84
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	9	2	0	11	15,066.48	4	2	0	6	8,218.08	1	2	0	3	4,109.04	5	2	0	7	9,587.76	27.00	1,369.68	36,981.36
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	36	9	0	45	38,559.60	5	9	0	14	11,996.32	9	8	0	17	14,566.96	11	8	0	19	16,280.72	95.00	856.88	81,403.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	18	4	1	23	17,712.53	5	1	0	6	4,620.66	3	1	0	4	3,080.44	5	2	0	7	5,390.77	40.00	770.11	30,804.40
Lighting and Fixtures and Accessories																										
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	31	25	19	75	2,954.25	24	25	0	49	1,930.11	27	25	15	67	2,639.13	24	25	0	49	1,930.11	240.00	39.39	9,453.60
47	39101628-LB-L01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	61	62	5	128	10,516.48	42	37	1	80	6,572.80	53	57	0	110	9,037.60	35	36	1	72	5,915.52	390.00	82.16	32,042.40
Measuring and Observing and Testing Equipment																										
48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	166	9	5	180	3,182.40	11	7	0	18	318.24	50	8	0	58	1,025.44	12	7	0	19	335.92	275.00	17.68	4,862.00
Cleaning Equipment and Supplies																										
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	119	76	45	240	20,654.40	76	70	34	180	15,490.80	105	68	36	209	17,986.54	74	67	34	175	15,060.50	804.00	86.06	69,192.24
50	47131604-BR-S01	BROOM, soft (tambo)	piece	83	26	12	121	16,485.04	46	21	8	75	10,218.00	65	20	8	93	12,670.32	56	20	9	85	11,580.40	374.00	136.24	50,953.76
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	57	20	6	83	1,510.60	32	19	3	54	982.80	46	20	3	69	1,255.80	31	20	3	54	982.80	260.00	18.20	4,732.00
52	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	44	42	17	103	4,284.80	39	43	16	98	4,076.80	43	42	17	102	4,243.20	39	42	16	97	4,035.20	400.00	41.60	16,640.00
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	40	37	23	100	2,392.00	26	34	16	76	1,817.92	35	37	23	95	2,272.40	25	34	16	75	1,794.00	346.00	23.92	8,276.32
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar	26	34	18	78	704.34	22	35	15	72	650.16	26	34	18	78	704.34	24	33	15	72	650.16	300.00	9.03	2,709.00
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	134	54	23	211	7,897.73	128	50	17	195	7,298.85	134	54	23	211	7,897.73	126	50	17	193	7,223.99	810.00	37.43	30,318.30
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	77	26	21	124	15,991.04	46	30	18	94	12,122.24	73	26	22	121	15,604.16	43	26	22	91	11,735.36	430.00	128.96	55,452.80
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	59	10	1	70	1,738.10	29	9	0	38	943.54	47	8	2	57	1,415.31	27	7	1	35	869.05	200.00	24.83	4,966.00
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can	28	11	1	40	12,390.40	26	13	1	40	12,390.40	26	12	1	39	12,080.64	26	11	2	39	12,080.64	158.00	309.76	48,942.08
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	113	28	17	158	18,253.74	56	31	14	101	11,668.53	66	30	17	113	13,054.89	55	31	14	100	11,553.00	472.00	115.53	54,530.16
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	16	5	0	21	48,048.00	0	4	0	4	9,152.00	4	4	2	10	22,880.00	1	4	0	5	11,440.00	40.00	2,288.00	91,520.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	44	7	1	52	7,571.20	13	7	0	20	2,912.00	30	7	0	37	5,387.20	14	7	0	21	3,057.60	130.00	145.60	18,928.00
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	61	14	6	81	10,024.56	44	17	6	67	8,291.92	54	14	7	75	9,282.00	45	15	7	67	8,291.92	290.00	123.76	35,890.40
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	130	22	9	161	8,665.02	91	22	11	124	6,673.68	122	23	8	153	8,234.46	91	22	9	122	6,566.04	560.00	53.82	30,139.20
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	18	10	4	32	3,427.84	10	7	4	21	2,249.52	13	9	4	26	2,785.12	10	7	4	21	2,249.52	100.00	107.12	10,712.00
65	47121701-TB-P04	TRASHBAG, plastic, transparent	roll	332	23	17	372	50,100.96	326	21	16	363	48,888.84	328	26	17	371	49,966.28	321	24	17	362	48,754.16	1,468.00	134.68	197,710.24
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	136	16	1	153	3,609.27	32	13	1	46	1,085.14	81	12	1	94	2,217.46	23	12	2	37	872.83	330.00	23.59	7,784.70
Information and Communication Technology (ICT) Equipment and Devices and Accessories																										
67	43211507-DCT-03	Desktop Computer, branded	unit	40	8	6	54	2,117,232.00	0	7	0	7	274,456.00	0	7	0	7	274,456.00	0	7	0	7	274,456.00	75.00	39,208.00	2,940,600.00
68	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	44	6	5	55	149,270.00	4	3	0	7	18,998.00	16	4	0	20	54,280.00	3	4	0	7	18,998.00	89.00	2,714.00	241,546.00
69	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	133	9	7	149	24,948.56	22	7	4	33	5,525.52	19	13	6	38	6,362.72	22	7	1	30	5,023.20	250.00	167.44	41,860.00
70	43211503-LCT-03	Laptop Computer, branded	unit	80	7	6	93	4,254,519.36	1	6	0	7	320,232.64	0	6	0	6	274,485.12	0	6	0	6	274,485.12	112.00	45,747.52	5,123,722.24
71	43211708-MO-O01	MOUSE, optical, USB connection type	unit	149	9	4	162	18,030.60	2	6	2	10	1,113.00	30	10	0	40	4,452.00	1	7	0	8	890.40	220.00	111.30	24,486.00
72	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	48	1	1	50	1,905,048.50	1	1	0	2	76,201.94	2	1	0	3	114,302.91	0	0	0	0	0.00	55.00	38,100.97	2,095,553.35
73	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	31	2	2	35	321,703.20	0	2	0	2	18,383.04	3	1	0	4	36,766.08	0	1	0	1	9,191.52	42.00	9,191.52	386,043.84
74	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit	20	3	5	28	20,296.64	2	3	4	9	6,523.92	6	3	4	13	9,423.44	2	4	4	10	7,248.80	60.00	724.88	43,492.80
Office Equipment and Accessories and Supplies																										
75	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	11	1	0	12	355.68	0	1	0	1	29.64	10	1	0	11	326.04	0	0	0	0	0.00	24.00	29.64	711.36

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
76	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	225	46	44	315	2,850.75	181	42	52	275	2,488.75	180	46	43	269	2,434.45	184	42	52	278	2,515.90	1,137.00	9.05	10,289.85
77	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	246	52	45	343	5,237.61	192	42	59	293	4,474.11	203	52	44	299	4,565.73	196	43	59	298	4,550.46	1,233.00	15.27	18,827.91
78	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	204	42	48	294	6,115.20	153	32	45	230	4,784.00	164	43	46	253	5,262.40	157	33	46	236	4,908.80	1,013.00	20.80	21,070.40
79	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	210	46	43	299	14,304.16	155	39	41	235	11,242.40	170	44	43	257	12,294.88	161	39	42	242	11,577.28	1,033.00	47.84	49,418.72
80	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	385	114	94	593	8,313.86	274	111	65	450	6,309.00	354	104	79	537	7,528.74	267	116	61	444	6,224.88	2,024.00	14.02	28,376.48
81	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	265	56	33	354	27,328.80	141	35	23	199	15,362.80	216	43	19	278	21,461.60	139	41	22	202	15,594.40	1,033.00	77.20	79,747.60
82	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	516	92	30	638	43,792.32	485	95	27	607	41,664.48	509	92	30	631	43,311.84	475	102	27	604	41,458.56	2,480.00	68.64	170,227.20
83	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	55	4	6	65	43,750.85	36	3	5	44	29,615.96	37	3	5	45	30,289.05	36	4	5	45	30,289.05	199.00	673.09	133,944.91
84	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	64	7	10	81	75,099.96	36	6	5	47	43,576.52	38	5	5	48	44,503.68	36	5	6	47	43,576.52	223.00	927.16	206,756.68
85	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	68	6	10	84	62,025.60	36	7	5	48	35,443.20	42	6	5	53	39,135.20	36	7	5	48	35,443.20	233.00	738.40	172,047.20
86	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	171	6	0	177	5,397.23	63	3	1	67	2,043.02	78	4	0	82	2,500.41	63	3	1	67	2,043.02	393.00	30.49	11,983.67
87	44121506-EN-M02	ENVELOPE, MAILING,white, 80gsm (-5%)	box	18	4	10	32	11,598.08	5	5	10	20	7,248.80	8	4	10	22	7,973.68	4	4	10	18	6,523.92	92.00	362.44	33,344.48
88	44121504-EN-W02	ENVELOPE, mailing, white, with window	box	14	1	0	15	6,211.95	2	1	0	3	1,242.39	5	1	0	6	2,484.78	2	1	0	3	1,242.39	27.00	414.13	11,181.51
89	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	28	5	0	33	339.90	8	3	0	11	113.30	23	3	0	26	267.80	8	2	0	10	103.00	80.00	10.30	824.00
90	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	149	15	32	196	16,348.36	91	10	32	133	11,093.53	115	12	35	162	13,512.42	90	11	32	133	11,093.53	624.00	83.41	52,047.84
91	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	122	8	35	165	14,196.60	12	7	20	39	3,355.56	60	7	20	87	7,485.48	11	8	20	39	3,355.56	330.00	86.04	28,393.20
92	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	64	30	10	104	1,157.52	16	5	5	26	289.38	35	5	25	65	723.45	16	4	5	25	278.25	220.00	11.13	2,448.60
93	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	59	5	35	99	1,408.77	21	5	0	26	369.98	55	5	0	60	853.80	21	4	0	25	355.75	210.00	14.23	2,988.30
94	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	41	9	9	59	15,953.60	14	9	8	31	8,382.40	33	9	8	50	13,520.00	14	8	8	30	8,112.00	170.00	270.40	45,968.00
95	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	38	9	9	56	17,465.28	11	9	8	28	8,732.64	30	9	8	47	14,658.36	11	10	8	29	9,044.52	160.00	311.88	49,900.80
96	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	121	19	17	157	29,371.56	71	19	16	106	19,830.48	102	14	16	132	24,694.56	75	18	12	105	19,643.40	500.00	187.08	93,540.00
97	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	109	13	15	137	33,323.88	64	13	14	91	22,134.84	95	9	14	118	28,702.32	67	12	11	90	21,891.60	436.00	243.24	106,052.64
98	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	21	9	11	41	39,058.24	3	7	8	18	17,147.52	10	7	9	26	24,768.64	3	5	8	16	15,242.24	101.00	952.64	96,216.64
99	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	43	8	33	84	23,436.00	7	4	26	37	10,323.00	12	4	27	43	11,997.00	7	3	26	36	10,044.00	200.00	279.00	55,800.00
100	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	81	4	29	114	36,635.04	37	2	26	65	20,888.40	48	4	26	78	25,066.08	35	2	26	63	20,245.68	320.00	321.36	102,835.20
101	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	65	10	4	79	4,198.06	30	6	2	38	2,019.32	41	9	4	54	2,869.56	30	7	2	39	2,072.46	210.00	53.14	11,159.40
102	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	34	11	0	45	1,872.00	6	7	0	13	540.80	30	8	0	38	1,580.80	6	8	0	14	582.40	110.00	41.60	4,576.00
103	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	230	27	29	286	12,701.26	116	18	13	147	6,528.27	210	26	30	266	11,813.06	117	16	15	148	6,572.68	847.00	44.41	37,615.27
104	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	131	45	36	212	2,836.56	86	46	33	165	2,207.70	111	45	36	192	2,568.96	91	45	35	171	2,287.98	740.00	13.38	9,901.20
105	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	94	28	17	139	1,859.82	56	26	16	98	1,311.24	79	27	17	123	1,645.74	57	26	16	99	1,324.62	459.00	13.38	6,141.42
106	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	90	26	19	135	1,806.30	67	26	19	112	1,498.56	86	25	19	130	1,739.40	69	25	19	113	1,511.94	490.00	13.38	6,556.20
107	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	227	60	56	343	3,080.14	151	62	44	257	2,307.86	188	61	54	303	2,720.94	142	59	46	247	2,218.06	1,150.00	8.98	10,327.00
108	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	160	37	39	236	2,119.28	113	32	38	183	1,643.34	128	37	39	204	1,831.92	100	32	39	171	1,535.58	794.00	8.98	7,130.12
109	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	125	29	23	177	1,589.46	96	28	22	146	1,311.08	117	29	23	169	1,517.62	92	28	22	142	1,275.16	634.00	8.98	5,693.32
110	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	312	108	94	514	3,988.64	259	108	81	448	3,476.48	289	110	95	494	3,833.44	259	109	82	450	3,492.00	1,906.00	7.76	14,790.56
111	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	310	110	92	512	7,188.48	258	105	82	445	6,247.80	287	108	94	489	6,865.56	256	103	84	443	6,219.72	1,889.00	14.04	26,521.56
112	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	157	42	34	233	4,844.07	91	43	38	172	3,575.88	115	42	34	191	3,970.89	91	44	31	166	3,451.14	762.00	20.79	15,841.98

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
113	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	12	2	0	14	3,357.06	3	1	0	4	959.16	7	1	0	8	1,918.32	3	1	0	4	959.16	30.00	239.79	7,193.70
114	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	47	14	5	66	7,227.00	22	14	2	38	4,161.00	38	15	2	55	6,022.50	19	15	2	36	3,942.00	195.00	109.50	21,352.50
115	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	95	5	4	104	3,549.52	31	2	0	33	1,126.29	52	4	2	58	1,979.54	29	2	0	31	1,058.03	226.00	34.13	7,713.38
116	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	120	8	4	132	1,956.24	53	6	1	60	889.20	84	7	4	95	1,407.90	52	5	2	59	874.38	346.00	14.82	5,127.72
117	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	203	8	7	218	7,287.74	44	8	4	56	1,872.08	108	8	3	119	3,978.17	42	9	3	54	1,805.22	447.00	33.43	14,943.21
118	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	66	3	1	70	31,777.20	3	3	0	6	2,723.76	38	3	0	41	18,612.36	1	3	0	4	1,815.84	121.00	453.96	54,929.16
119	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	40	4	2	46	9,328.80	4	1	0	5	1,014.00	21	1	0	22	4,461.60	4	1	0	5	1,014.00	78.00	202.80	15,818.40
120	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	83	3	1	87	11,480.52	10	3	0	13	1,715.48	17	3	0	20	2,639.20	9	1	0	10	1,319.60	130.00	131.96	17,154.80
121	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	261	22	11	294	11,924.64	35	13	0	48	1,946.88	109	7	5	121	4,907.76	41	6	0	47	1,906.32	510.00	40.56	20,685.60
122	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	213	18	13	244	43,139.20	7	6	5	18	3,182.40	87	10	7	104	18,387.20	11	6	5	22	3,889.60	388.00	176.80	68,598.40
123	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	12	3	0	15	13,712.40	0	1	0	1	914.16	1	1	0	2	1,828.32	1	1	0	2	1,828.32	20.00	914.16	18,283.20
124	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	245	14	11	270	6,723.00	30	10	5	45	1,120.50	102	11	10	123	3,062.70	33	10	5	48	1,195.20	486.00	24.90	12,101.40
125	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	69	6	2	77	4,298.91	5	3	0	8	446.64	21	4	1	26	1,451.58	6	3	0	9	502.47	120.00	55.83	6,699.60
126	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	2	3	0	5	47,673.60	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	9,534.72	6.00	9,534.72	57,208.32
127	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	204	9	3	216	74,919.60	7	8	0	15	5,202.75	49	3	0	52	18,036.20	10	3	0	13	4,509.05	296.00	346.85	102,667.60
128	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit	9	2	0	11	62,062.00	0	2	0	2	11,284.00	0	2	0	2	11,284.00	0	1	0	1	5,642.00	16.00	5,642.00	90,272.00
129	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	4	1	0	5	46,488.00	0	1	0	1	9,297.60	0	1	0	1	9,297.60	1	0	0	1	9,297.60	8.00	9,297.60	74,380.80
130	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	14	1	1	16	91,187.20	0	1	0	1	5,699.20	0	1	0	1	5,699.20	1	1	0	2	11,398.40	20.00	5,699.20	113,984.00
131	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit	2	1	0	3	90,000.00	0	1	0	1	30,000.00	0	1	0	1	30,000.00	0	1	0	1	30,000.00	6.00	30,000.00	180,000.00
Printer or Facsimile or Photocopier Supplies																											
132	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart	2	2	0	4	27,788.80	3	0	0	3	20,841.60	2	0	0	2	13,894.40	2	0	0	2	13,894.40	11.00	6,947.20	76,419.20
133	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00
134	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	13	3	1	17	17,503.20	13	3	1	17	17,503.20	13	3	1	17	17,503.20	13	2	1	16	16,473.60	67.00	1,029.60	68,983.20
135	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
136	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	14	4	2	20	15,600.00	14	4	2	20	15,600.00	14	4	2	20	15,600.00	14	2	2	18	14,040.00	78.00	780.00	60,840.00
137	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	61	10	14	85	21,216.00	47	10	13	70	17,472.00	54	15	13	82	20,467.20	44	11	13	68	16,972.80	305.00	249.60	76,128.00
138	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	47	6	8	61	15,225.60	39	6	7	52	12,979.20	43	6	7	56	13,977.60	37	7	7	51	12,729.60	220.00	249.60	54,912.00
139	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	38	6	8	52	12,979.20	34	6	7	47	11,731.20	36	6	7	49	12,230.40	32	7	7	46	11,481.60	194.00	249.60	48,422.40
140	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	38	6	8	52	12,979.20	34	6	7	47	11,731.20	36	6	7	49	12,230.40	33	7	7	47	11,731.20	195.00	249.60	48,672.00
141	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
142	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00
143	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
144	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	2	0	2	1,840.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	920.40	1,840.80
145	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart	0	2	0	2	2,984.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,492.40	2,984.80
146	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart	0	2	0	2	3,993.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,996.80	3,993.60
147	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart	0	2	0	2	3,993.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,996.80	3,993.60
148	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
149	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
150	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
151	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,016.00	0.00
152	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
153	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
154	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
155	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
156	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
157	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
158	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
159	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,269.84	0.00
160	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	656.24	0.00
161	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	821.60	0.00
162	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,944.80	0.00
163	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,539.20	0.00
164	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,539.20	0.00
165	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,539.20	0.00
166	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,570.40	0.00
167	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,165.84	0.00
168	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,165.84	0.00
169	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL). Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,165.84	0.00
170	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	2	1	0	3	1,098.24	2	1	0	3	1,098.24	2	1	0	3	1,098.24	2	1	0	3	1,098.24	12.00	366.08	4,392.96
171	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	2	1	0	3	1,098.24	2	1	0	3	1,098.24	2	1	0	3	1,098.24	2	1	0	3	1,098.24	12.00	366.08	4,392.96
172	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	5	1	0	6	2,196.48	5	1	0	6	2,196.48	5	1	0	6	2,196.48	5	1	0	6	2,196.48	24.00	366.08	8,785.92
173	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	5	1	0	6	2,196.48	5	1	0	6	2,196.48	5	1	0	6	2,196.48	5	1	0	6	2,196.48	24.00	366.08	8,785.92
174	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
176	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
177	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
178	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart	1	1	1	3	1,216.80	1	1	1	3	1,216.80	1	1	1	3	1,216.80	1	1	1	3	1,216.80	12.00	405.60	4,867.20
179	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart	4	4	4	12	4,867.20	4	4	4	12	4,867.20	4	4	4	12	4,867.20	4	4	4	12	4,867.20	48.00	405.60	19,468.80
180	44103105-HP-C50	INK CART, HP L0S51AA (HP955) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
181	44103105-HP-M50	INK CART, HP L0S54AA (HP955) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
182	44103105-HP-Y50	INK CART, HP L0S57AA (HP955) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
183	44103105-HP-B50	INK CART, HP L0S60AA (HP955) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,956.60	0.00
184	44103105-HX-C48	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,212.64	0.00
185	44103105-HX-M48	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart	0	2	0	2	2,425.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,212.64	2,425.28

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
186	44103105-HX-Y48	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart	0	2	0	2	2,425.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,212.64	2,425.28
187	44103105-HX-B48	INK CART, HP L0S72AA (HP955XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,644.24	0.00
188	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
189	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
190	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
191	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
192	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
193	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
194	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
195	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
196	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	9	4	5	18	1,393.74	6	5	2	13	1,006.59	9	2	5	16	1,238.88	5	5	2	12	929.16	59.00	77.43	4,568.37
197	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	38	5	5	48	34,389.12	14	5	6	25	17,911.00	36	4	8	48	34,389.12	13	6	6	25	17,911.00	146.00	716.44	104,600.24
198	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart	32	16	14	62	4,800.66	17	11	9	37	2,864.91	23	10	8	41	3,174.63	15	13	7	35	2,710.05	175.00	77.43	13,550.25
199	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,685.28	0.00
200	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,892.80	0.00
201	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,685.28	0.00
202	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	1	2	0	3	10,701.60	0	0	0	0	0.00	1	0	0	1	3,567.20	0	0	0	0	0.00	4.00	3,567.20	14,268.80
203	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	0	2	0	2	10,004.80	0	2	0	2	10,004.80	0	1	0	1	5,002.40	0	1	0	1	5,002.40	6.00	5,002.40	30,014.40
204	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,380.00	0.00
205	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	2	0	2	6,674.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3,337.36	6,674.72
206	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,332.00	0.00
207	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,952.00	0.00
208	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	5	3	1	9	30,888.00	5	2	1	8	27,456.00	5	2	1	8	27,456.00	5	2	1	8	27,456.00	33.00	3,432.00	113,256.00
209	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,360.80	0.00
210	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,542.80	0.00
211	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,542.80	0.00
212	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,542.80	0.00
213	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,916.16	0.00
214	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,072.16	0.00
215	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,072.16	0.00
216	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,072.16	0.00
217	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,856.16	0.00
218	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,900.40	0.00
219	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10,193.04	0.00
220	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10,193.04	0.00
221	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10,193.04	0.00
222	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	2	2	0	4	16,806.40	2	0	0	2	8,403.20	2	0	0	2	8,403.20	2	0	0	2	8,403.20	10.00	4,201.60	42,016.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
223	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	2	2	0	4	24,044.80	2	0	0	2	12,022.40	2	0	0	2	12,022.40	2	0	0	2	12,022.40	10.00	6,011.20	60,112.00
224	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	2	2	0	4	24,044.80	2	0	0	2	12,022.40	2	0	0	2	12,022.40	2	0	0	2	12,022.40	10.00	6,011.20	60,112.00
225	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	2	2	0	4	24,044.80	2	0	0	2	12,022.40	2	0	0	2	12,022.40	2	0	0	2	12,022.40	10.00	6,011.20	60,112.00
226	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	13	4	6	23	102,736.40	5	7	2	14	62,535.20	11	2	7	20	89,336.00	7	5	2	14	62,535.20	71.00	4,466.80	317,142.80
227	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,213.44	0.00
228	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart	5	2	0	7	21,309.96	5	0	0	5	15,221.40	5	0	0	5	15,221.40	5	0	0	5	15,221.40	22.00	3,044.28	66,974.16
229	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,787.60	0.00
230	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
231	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,200.00	0.00
232	44103103-HP-B51	TONER CART, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,112.56	0.00
233	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,606.00	0.00
234	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,241.70	0.00
235	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,056.00	0.00
236	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10,051.00	0.00
237	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
238	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
239	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
240	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
241	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13,156.00	0.00
242	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,901.60	0.00
243	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,953.60	0.00
244	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,953.60	0.00
245	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,953.60	0.00
246	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,056.40	0.00
247	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
248	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,846.24	0.00
249	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
250	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,846.24	0.00
251	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
252	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,846.24	0.00
253	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	-	0.00
254	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,429.78	0.00
255	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,043.83	0.00
256	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,043.83	0.00
257	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,043.83	0.00
258	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,440.80	0.00
259	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,441.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
260	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,616.00	0.00
261	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,472.40	0.00
262	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,616.00	0.00
263	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,472.40	0.00
264	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,616.00	0.00
265	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,472.40	0.00
266	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,900.00	0.00
267	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,482.80	0.00
268	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,972.80	0.00
269	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,725.60	0.00
270	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,490.00	0.00
271	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,406.00	0.00
272	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,350.40	0.00
273	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,454.40	0.00
274	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	1	2	0	3	10,140.00	0	1	0	1	3,380.00	1	1	0	2	6,760.00	0	1	0	1	3,380.00	7.00	3,380.00	23,660.00
275	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,875.58	0.00
276	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	7	2	0	9	65,332.80	6	2	0	8	58,073.60	6	2	0	8	58,073.60	6	1	0	7	50,814.40	32.00	7,259.20	232,294.40
277	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart	7	7	2	16	55,328.00	5	7	2	14	48,412.00	7	7	2	16	55,328.00	5	7	2	14	48,412.00	60.00	3,458.00	207,480.00
278	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,442.80	0.00
279	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,321.14	0.00
280	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,962.24	0.00
281	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,066.40	0.00
282	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW	cart	3	2	4	9	57,330.00	2	3	3	8	50,960.00	3	2	4	9	57,330.00	2	4	3	9	57,330.00	35.00	6,370.00	222,950.00
283	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13,399.36	0.00
Audio and Visual Equipment and Supplies																										
284	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit	3	2	0	5	144,300.00	0	2	0	2	57,720.00	0	2	0	2	57,720.00	0	1	0	1	28,860.00	10.00	28,860.00	288,600.00
285	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	7	2	0	9	157,248.00	0	2	0	2	34,944.00	0	2	0	2	34,944.00	0	3	0	3	52,416.00	16.00	17,472.00	279,552.00
Flag or Accessories																										
286	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	10	6	1	17	4,842.28	3	1	0	4	1,139.36	3	0	0	3	854.52	4	0	0	4	1,139.36	28.00	284.84	7,975.52
Printed Publications																										
287	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	137	13	0	150	4,368.00	3	13	0	16	465.92	9	12	0	21	611.52	6	12	0	18	524.16	205.00	29.12	5,969.60
Fire Fighting Equipment																										
288	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	58	9	0	67	76,648.00	2	8	0	10	11,440.00	2	7	0	9	10,296.00	2	7	0	9	10,296.00	95.00	1,144.00	108,680.00
289	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	18	14	0	32	179,624.00	2	14	0	16	89,812.00	2	14	0	16	89,812.00	2	14	0	16	89,812.00	80.00	5,613.25	449,060.00
Consumer Electronics																										
290	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	23	2	1	26	166,806.64	0	1	0	1	6,415.64	6	1	0	7	44,909.48	0	1	0	1	6,415.64	35.00	6,415.64	224,547.40

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Furniture and Furnishings																										
291	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	108	12	0	120	36,441.60	0	12	0	12	3,644.16	31	13	0	44	13,361.92	0	13	0	13	3,947.84	189.00	303.68	57,395.52
292	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece	75	12	0	87	26,239.20	0	12	0	12	3,619.20	23	13	0	36	10,857.60	0	13	0	13	3,920.80	148.00	301.60	44,636.80
293	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	11	3	0	14	18,709.60	0	3	0	3	4,009.20	0	4	0	4	5,345.60	0	4	0	4	5,345.60	25.00	1,336.40	33,410.00
294	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	14	3	0	17	22,365.20	0	3	0	3	3,946.80	0	3	0	3	3,946.80	0	2	0	2	2,631.20	25.00	1,315.60	32,890.00
Arts and Crafts Equipment and Accessories and Supplies																										
295	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	74	6	0	80	3,182.40	2	6	0	8	318.24	19	6	0	25	994.50	2	5	0	7	278.46	120.00	39.78	4,773.60
296	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	124	7	0	131	5,551.78	2	7	0	9	381.42	43	7	0	50	2,119.00	2	8	0	10	423.80	200.00	42.38	8,476.00
297	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	139	9	2	150	663.00	49	9	0	58	256.36	64	9	2	75	331.50	49	9	0	58	256.36	341.00	4.42	1,507.22
298	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	493	106	124	723	25,023.03	386	112	96	594	20,558.34	465	103	121	689	23,846.29	384	114	94	592	20,489.12	2,598.00	34.61	89,916.78
299	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	406	90	103	599	20,731.39	327	95	75	497	17,201.17	370	92	102	564	19,520.04	326	91	78	495	17,131.95	2,155.00	34.61	74,584.55
300	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	247	38	47	332	11,490.52	142	52	23	217	7,510.37	200	40	45	285	9,863.85	132	51	25	208	7,198.88	1,042.00	34.61	36,063.62
301	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	9	3	0	12	1,858.08	0	3	0	3	464.52	4	3	0	7	1,083.88	0	3	0	3	464.52	25.00	154.84	3,871.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00		0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
4	43232107-SFT-004	Content authoring and editing software	license	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00		0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
7	43232402-SFT-007	Development software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
10	43232701-SFT-010	Network applications software	license	6	0	0	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00		0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
13	43233004-SFT-013	Operating environment software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00		0.00
14	43233205-SFT-014	Security and protection software	license	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00		0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																										
1	43212111-GFA-001	* Airline Ticket	ticket	60	27	18	105	0.00	36	21	17	74	0.00	32	25	18	75	0.00	32	26	13	71	0.00	325.00		0.00

Motor Vehicles

A. For the Exercise of the Executive Functions

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	25101503-VA101A	**Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for gasoline** For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101503-VA101B	**Car (Sedan or Hatchback) Engine displacement not exceeding 2200 cc for diesel** For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VA201A	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)** **Engine displacement not exceeding 2000 cc for gasoline** For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VA201B	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV)** **Engine displacement not exceeding 2800 cc for diesel** For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
2	25101503-VA102A	**Car (Sedan or Hatchback) Engine displacement not exceeding 3500 cc for gasoline** For an Ambassador or Chief-ofMission of Philippine embassies/ consulates abroad for exclusive use in the country where the embassy/ consulate is located	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101503-VA102B	Car (Sedan or Hatchback) **Engine displacement not exceeding 3500 cc for diesel** For an Ambassador or Chief-ofMission of Philippine embassies/ consulates abroad for exclusive use in the country where the embassy/ consulate is located	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101503-VA103A	**Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline** For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
3	25101503-VA103B	**Car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel** For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VA202A	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline** For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VA202B	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2500 cc for diesel** For a Department Undersecretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
4	25101503-VA104A	**Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline** For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101503-VA104B	**Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel** For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VA203A	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2000 cc for gasoline** For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VA203B	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 2500 cc for diesel** For a Department Assistant Secretary and other officials of equivalent rank in NGAs, GOCCs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
5	25101503-VA105A	**Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for gasoline** For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101503-VA105B	**Car (Sedan or Hatchback) Engine displacement not exceeding 1500 cc for diesel** For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VA204A	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 1500 cc for gasoline** For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit	2			2	2,200,000.00				0	0.00				0	0.00				0	0.00	2.00	1,100,000.00	2,200,000.00
	25101507-VA204B	**Asian Utility Vehicle (AUV or Crossover Utility Vehicle (CUV) Engine displacement not exceeding 1500 cc for diesel** For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NGAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
B. For the Transport of Personnel, Equipment, Supplies, Product and Materials																										
1	25101507-VB101A	**Pick-up Engine displacement not exceeding 2200 cc for gasoline** For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VB101B	**Pick-up Engine displacement not exceeding 3000 cc for diesel** For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101905-VB201A	**All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2000 cc for gasoline** For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	25101905-VB201B	**All-terrain vehicle, commonly referred to Sports Utility Vehicle Engine displacement not exceeding 2400 cc for diesel** For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
2	25101505-VB301A	**Passenger Van Engine displacement not exceeding 2200 cc for gasoline** For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101505-VB301B	**Passenger Van Engine displacement not exceeding 3000 cc for diesel** For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25181601-VB401A	**Multi-Purpose Vehicle (MPV) Engine displacement not exceeding 1500 cc for gasoline** For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25181601-VB401B	**Multi-Purpose Vehicle (MPV) Engine displacement not exceeding 2500 cc for diesel** For general urban use where road conditions are generally good	unit	2			2	2,400,000.00				0	0.00				0	0.00				0	0.00	2.00	1,200,000.00	2,400,000.00
3	25101801-VB5-01	**Motorcyle Engine displacement not exceeding 200 cc** For use of field personnel/ workers who by the nature of their functions have to travel to remote areas not normally accessible by ordinary Motorcycle	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
4	25101505-VB302A	**Passenger Van Engine displacement not exceeding 2200 cc for gasoline** For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101505-VB302B	**Passenger Van Engine displacement not exceeding 3000 cc for diesel** For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101502-VB6-01	**Bus Engine displacement not exceeding 8500 cc for diesel** For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
5	25101502-VB7-01	**Mini-Bus** **Engine displacement not exceeding 4500 cc for diesel** For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
C. For the Transport of Sick and/or Injured Persons																										
	25181601-VC101A	**MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus)** **Engine displacement not exceeding 1500 cc for gasoline** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25181601-VC101B	**MPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus)** **Engine displacement not exceeding 2500 cc for diesel** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
1	25101703-VC201A	**Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus)** **Engine displacement not exceeding 2200 cc** **for gasoline** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101703-VC201B	**Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus)** **Engine displacement not exceeding 3000 cc for diesel** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101703-VC3-01	**Original ambulance, designed, built and equipped as such by the manufacturer** **(Specifications may vary according to manufacturer and the sophistication of the desired units)** For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand—by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
D. For Patrol Operations																										

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	25101702-VD101A	**Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101702-VD101B	**Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101702-VD201A	**Patrol Vehicle AUV or CUV Engine displacement not exceeding 2000 cc for gasoline** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101702-VD201B	**Patrol Vehicle AUV or CUV Engine displacement not exceeding 2500 cc for diesel** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101702-VD301A	**Patrol Jeep Assembled owner-type jeepney Engine displacement not exceeding 1800 cc for gasoline** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101702-VD301B	**Patrol Jeep Assembled owner-type jeepney Engine displacement not exceeding 2500 cc for diesel** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101702-VD4-01	**Patrol Motorcycle Specifications may vary according to the Motorcycle** For patrol operations within a city or municipal proper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
2	25101702-VE101A	**Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 2000 cc for gasoline** For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101702-VE101B	**Patrol Car Four—door car (Sedan or Hatchback) Engine displacement not exceeding 2000 cc for diesel** For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	25101702-VE2-01	**Patrol Motorcycle** **Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas** For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
F. For Disaster Response and Rescue/Relief Operations																										
1	25101703-VF101A	**MPV** **(for conversion into a rescue vehicle equipped with the necessary equipment and apparatus)** **Engine displacement not exceeding 1500 cc for gasoline** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101703-VF101B	**MPV** **(for conversion into a rescue vehicle equipped with the necessary equipment and apparatus)** **Engine displacement not exceeding 2500 cc for diesel** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
2	25101507-VF201A	**Pick-up** **(for conversion into a rescue vehicle equipped with the necessary equipment and apparatus)** **Engine displacement not exceeding 2200 cc for gasoline** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
	25101507-VF201B	**Pick-up** **(for conversion into a rescue vehicle equipped with the necessary equipment and apparatus)** **Engine displacement not exceeding 3000 cc for diesel** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
3	25101801-VF3-01	**Motorcycle** **Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas** For mobility purposes and immediate response during disasters and calamities	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
H. For Fire Fighting Operations																										

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1	25101705-VH1-01	**Fire Truck** **Custom-built fire trucks** **(siler versions are built/manufactured locally)** **Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency.** To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
2	25101705-VH2-01	**Original Fire Truck** **(More sophisticated versions and fully equipped according to the intended use)** **Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency.** To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	-	0.00
PART II. OTHER ITEMS NOT AVALABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
Common Electrical Supplies																										
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common Office Equipment																										
1	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common Office Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common Janitorial Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories																										

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Audio and visual presentation and composing equipment																										
1	52161505-TV-S01	SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Photographic or filming or video equipment																										
1	46171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	45121504-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	45121506-VC-C01	Video Conference Equipment					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Cleaning Equipment and Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Paper Materials and Products																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Lighting and fixtures and accessories																										
1	39112102-LB-B01	LED bulb					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Electrical equipment and components and supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Computer Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common ICT Equipment																										
1	43212105-LC-P01	PRINTER, LASER, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	43212105-PP-001	Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43211509-AT-001	Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43222610-HS-001	Hub/Switches					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43222609-NR-001	Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43211711-SF-001	Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
11	81112306-MF-P01	Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
12	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
13	43191501-MP-001	Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER SOFTWARE																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Consumables																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Other Categories																										
1	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
4	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
5	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
6	25172502-WW-001	Wheels, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
7	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
8	48101710-DW-F01	Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
9	26111729-AB-001	Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
A. TOTAL																						₱		26,556,743.27
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						₱		2,655,674.33
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)																								
D. GRAND TOTAL (A + B+ C)																						₱		29,212,417.60
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						₱		-
F. MONTHLY CASH REQUIREMENTS																						₱		-
G.1 Available at Procurement Service Stores					12,838,276.09					2,950,833.71					3,364,206.79					2,803,426.69		₱	21,956,743.27
G.2 Other Items not available at PS but regulary purchased from other sources					-					-					-					-		₱	-
TOTAL MONTHLY CASH REQUIREMENTS					12,838,276.09					2,950,833.71					3,364,206.79					2,803,426.69		₱	21,956,743.27

Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

EDGARDO T. LIM, JR.
Property/Supply Officer

Date Prepared:_____

Certified Funds Available / Certified Appropriate Funds Available:

ALLAN RAUL M. CATALAN
Accountant / Local Budget Officer

Approved by:

ELISA MAY ARBOLEDA-CUEVAS
Head of Office/Agency