

Republic of the Philippines
PROCUREMENT SERVICE
Request for Publication of Vacant Positions

Date of Publication
NOV 07 2022

A. Brava

CSC – FO Office of the President

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PROCUREMENT SERVICE in the CSC website:


SAMANTHA GRACE E. MOSCOSO

HRMO

Date: 07-Nov-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney V	n/a	25	100,788.00	Bachelor of Laws	40 hours of supervisory/ management learning and development intervention	4 years of supervisory and management experience	Appropriate (RA 1080) Bar/Board (for positions involving practice of profession)	n/a	Legal Division, PS-DBM, Manila
2	Attorney III	n/a	21	62,449.00	Bachelor of Laws	4 hours relevant	1 year relevant	Appropriate (RA 1080) Bar/Board (for positions involving practice of profession)	n/a	Legal Division, PS-DBM, Manila
3	Procurement Management Officer VI	n/a	24	88,410.00	Master's Degree or Certificate of Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention	4 years of supervisory and management experience	None required	n/a	Procurement Division X, PS-DBM, Manila

4	Procurement Management Officer II	n/a	13	29,798.00	Bachelor's Degree	None required	None required	None required	n/a	Procurement Division II, PS-DBM, Manila
5	Procurement Management Officer II	n/a	13	29,798.00	Bachelor's Degree	None required	None required	None required	n/a	Procurement Division II, PS-DBM, Manila
6	Administrative Aide V (Chauffeur I)	n/a	5	15,909.00	Elementary school graduate	None required	None required	Professional Driver's License	n/a	Office of the Executive Director, PS-DBM, Manila

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 18, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

For further details, you may visit <https://ps-philgeps.gov.ph/home/index.php/about-ps/careers>

Send the application to <https://forms.gle/SeWGQNGAJyt2VMvs7>

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SAMANTHA GRACE E. MOSCOSO

OIC - Division Chief, HRDD

RR Road, Cristobal St., Paco, Manila

hrddrsp@ps-philgeps.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.