



PAGSUBAYBAY

THE OFFICIAL EMPLOYEE NEWSLETTER OF THE PROCUREMENT SERVICE – DEPARTMENT OF BUDGET AND MANAGEMENT

VOLUME 1 | ISSUE NO. 1 | MAY 2021



2 Message from the Management | **3** Editor's Note | **4** Communications Team | **5** Gender and Development
8 Ramadhan Reflections | **10** Quick Response Team | **13** Word Games | **15** Calendar of Events and Activities



MESSAGE FROM THE MANAGEMENT

As employees of the Procurement Service - Department of Budget and Management (PS-DBM), we are part of a community of public servants bound by our sworn duty to always be of service to our country. We belong to a community where the fulfillment of our tasks and responsibilities goes beyond the accomplishment of our personal aspirations — it's about the mission and making a difference.

We have been implementing social restrictions at the workplace since I started working for the agency in 2020, but through it all, my colleagues have continued their valuable contributions to the government, albeit the different work arrangement under what we call the “new normal.”

Our transition was indeed far from perfect and we experienced a number of issues along the way, but in times like these, I believe that we can always turn to people with similar situations for motivation to keep going.

While the pandemic has certainly been devastating, seeing the gravity of the situation with a silver lining also offers new perspectives. Through this newsletter, I believe people will find comfort and be reminded that we are part of something greater than ourselves. Pagsubaybay is a Filipino term which translates to “keeping track of,” and implies paying attention to progress; we want to use this platform to inspire, encourage, and show our support to our colleagues.

As the Director of the Administrative and Finance Group, who also serves as the adviser of this newsletter, you can expect that PagSubaybay is by, about, and for the hardworking and passionate individuals of PS-DBM.

I am proud to be part of the PS-DBM community and it is my honor to officially introduce PagSubaybay.

Maraming salamat po.

Christine Marie L. Suntay

Director, Administrative and Finance Group



EDITOR'S NOTE

Bilang mga lingkod bayan, ang ating tungkulin ay hindi tuluyang naisasakatuparan sa pagtatapos ng mga indibidwal na gawain. Kaakibat ng pagiging bahagi ng gobyerno ay koordinasyon sa ibang kawani ng parehong ahensya o ng ibang sangay ng pamahalaan.

Ang koordinasyong ito ang nagbubuklod sa atin sa larangan ng serbisyo publiko. Samakatuwid, higit sa pagtupad ng mga personal na adhikain ay ang kolektibo't organisadong aksyon upang pagsilbihan ang taumbayan. Sa pagganap ng tungkuling ito, nararapat lang na ilaan ang atensyon sa produktibo ng isa't isa. Tayo'y nagmamatyag, tayo'y nagbabantay—dahil ang kakulangan ng isa ay kakulangan ng lahat—tayo'y sumusubaybay.

Matapos ang ilang pagpupulong at pangongonsulta, pormal na inilulunsad ng Communications Team sa ilalim ng Marketing and Sales Division (MSD) ang "PagSubaybay," opisyal na pahayagan ng Procurement Service – Department of Budget and Management (PS-DBM).

Sa patnubay nina Administrative and Finance Group and PhilGEPS Director Christine Marie L. Suntay at MSD OIC-Chief Leah Nimfa M. Valdez bilang mga tagapayo, ang PagSubaybay ay binubuo ng mga dedikadong alagad ng sining sa pagsusulat at pagdidisenyo. Sa pamamagitan ng kanilang mga akda, layunin ng grupo na maghatid ng mga ulat tungkol sa mga kaganapang may kinalaman sa PS-DBM at mga empleyado nito.

Ayon sa makakalap na mga impormasyon na maaaring mula sa mga office orders, memoranda, advisories at announcements, internal events at activities, o personal na pakikipag-usap sa mga opisyal at ibang empleyado, ang PagSubaybay ay tala ng mga balita tungkol sa mga tao at operasyon ng PS-DBM community.

Bibigyang pagkakataon din ng Pahayagan ang mga empleyado na magbahagi ng kanilang mga kontribusyon—sa anyo ng babasahin o ibang lathalain—bilang pagkilala sa angking husay at potensiyal ng lahat. Ikaw man ay nasa Main Office sa Paco, Manila o nasa ibayong regional depot and sub-depot offices, lahat ay inaanyayahang makibahagi.

Ang publikasyon ng PagSubaybay ay tatluhan-buwan na opisyal na sisimulan ngayong Mayo. Sama-sama nating antabayanan ang mga balita't kwento, na hindi na patatagalin pa sa mga susunod na pahina ng isyung ito.

Maligayang pagbabasa—at pagsubaybay!

Kevin Joshua G. Rebutan

Editor-in-Chief

MSD-COMMUNICATIONS:**HOW IT CAME TO BE, AND
WHAT'S STILL TO COME?***By Communications Team*

On 22 October 2019, internal teams under the Marketing and Sales Division (MSD) were formed to realign its focus and priority in addressing the issues, concerns, and requirements of client agencies of the Procurement Service-Department of Budget and Management (PS-DBM).

By virtue of Office Order No. 214-19, the MSD Public Information and Communications Team was officially created, among other task forces. The team was made responsible for the “overall management, development, and implementation of the marketing and communication strategies” of PS-DBM.

The change in leadership in 2020, however, rendered modifications in the internal arrangement as well. And only recently, on 15 April 2021, following a meeting between MSD and the Office of the Administrative and Finance Group (AFG) under the supervision of AFG and PhilGEPS Director Christine Marie L. Suntay, more changes were proposed.

As of writing, the group is now simply called the Communications Team. While the members’ technical job title is still Procurement Management Officer, it is relevant to note that the team is composed of dedicated writers and a multimedia artist. The initial functional statement of the Team remains applicable relative to the present set-up. On 22 April 2021, in another meeting with Director Suntay and MSD OIC-Chief Leah Nimfa M. Valdez, the Team’s roles and goals, duties and responsibilities, have been recalibrated.

Now consisted of new and more members, the Team’s core function is in line with the creation of a Communication Plan which details both the short-term and long-term production of content through social media and website management, newsletter publication, event coverage, and public and media relations, among others. The content may come in the form of news and feature stories, advisories and announcements, official statements and press releases, and other publication materials that highlight the whole of PS-DBM as an agency.

As a functional shift under MSD, the Team also provides writing and editing support to other groups of the division, particularly the Marketing Section which is primarily tasked to promote the products and services of PS-DBM including slow-moving and back-in-stock items. In close coordination with the same, the Team also collaborates in terms of conceptualizing promotional campaigns and spearheading internal and external events.

Guided by its central message anchored on the agency’s vision, mission, mandate, legal bases, and service pledge, the Team’s content and collaterals should always convey the fulfilment of PS-DBM’s service to the public by providing client-agencies and other stakeholders with common- and non-common-use supplies and equipment from reputable sources that contribute to the savings and operational efficiency of the whole of government.

At the moment, the creation of PagSubaybay is the major project of the Team—also serving as the editorial board of the newsletter. Through quarterly publication, this aims to establish a sense of community by sharing stories as well as calendar of events and activities relevant to all employees of the PS-DBM Main Office and regional offices nationwide.

The Team is also relentlessly working to boost the digital presence of PS-DBM by planning out series of social media campaigns, aware of the fact that all content are for consumption not only of its captured market but also of the general public.

These are just a few among the many tasks, targets, and deliverables of the Team, and while it can proactively produce publication materials, the creation of other collaterals is highly dependent on the available information from and coordination with other groups and divisions.

***The Communications Team looks
forward to working with all of you.***



PS-DBM PROMOTES**GENDER & DEVELOPMENT
THROUGH GADFPS INITIATIVES**

By Pam Candice V. Medina



Top left to right: Jayson C. Erquiza, Catherine C. San Sebastian, Ma. Carla Concepcion C. Jizmundo, Dominic John P. Lebico, Mildred P. Lozano, Jose Rafael M. Magno
Lower left to right: Ma. Eden A. Magno, Jennefer C. Gemudiano, Director Christine Marie L. Suntay, Marjorie Mae M. Cruzat, Mirra Fidelis V. Reyes

The Procurement Service of the Department of Budget and Management (PS-DBM) encourages gender sensitivity in the workplace by recognizing extraordinary roles of ordinary Juanas in the society as trailblazers and harbingers of change.

Prior to knowing the initiatives of PS-DBM in promoting gender and development (GAD), it is relevant to note the constitutional provisions and legal bases that serve as the foundations of such efforts.

**GENDER AND
DEVELOPMENT
IN THE
PHILIPPINE
GOVERNMENT**

Republic Act 7192 or the Women in Development and Nation-building Act of 1992 mandates that a substantial portion of funds received through official development assistance (ODA) packages be allocated for GAD concerns of government agencies.

The 1995 General Appropriations Act (GAA) became the landmark legislation in institutionalizing gender-responsive budgeting in the country; requiring all government departments, bureaus, offices, and agencies to set aside a minimum of five (5) percent of their appropriations for GAD-related activities. This also created a mechanism which enabled the National Commission on the Role of Filipino Women (NCRFW) to monitor compliance.

Eventually in 2001, the Department of Budget and Management (DBM), Department of Interior and Local Government (DILG), and the National Commission on the Role of Filipino Women (NCRFW) issued a Joint Memorandum Circular 2001-01, which endorsed the guidelines for implementing GAD in the local planning and budgeting system through the formulation of GAD plans.

In 2013, the Philippine Commission on Women (PCW), Department of Interior and Local Government (DILG), Department of Budget and Management (DBM), and National Economic and Development Authority (NEDA) came up with Joint Circular 2013-01. This joint circular prescribed policies and procedures in mainstreaming gender perspectives in local planning, programming and budgeting, local legislation, project development, implementation, monitoring, and evaluation pursuant to RA 9710, also known as the Magna Carta for Women (MCW).

GENDER AND DEVELOPMENT IN THE PS-DBM

The Gender and Development Focal Point System (GADFPS) of PS-DBM has created a platform which serves as an avenue to plot out events and activities available to all PS-DBM employees. Pursuant to the MCW, the GADFPS aims to celebrate and empower women through the implementation of mechanisms, programs, and services that address their gender needs. This hopes to increase appreciation of GAD issues and concerns as well as its legal mandates.

The activities are planned out for the whole year, among which were wellness programs for stress and health management like yoga exercises and a 21-day virtual run challenge. Trainings for income-generating opportunities were also conducted to help women employees augment their family finances. A women's club to support rights empowerment, advocacies, and gender equality and sensitivity was also formed.

The GADFPS projects have been sailing smoothly until the imposition of enhanced community quarantine in March 2021, which hampered the celebration of women's month. With health protocols and safety measures in place, the GADFPS was faced with adversities.

"Due to the pandemic, and with restrictions on work arrangements and gatherings... implementation of the activities had been a challenge," says Jose Rafael Magno, Head of GADFPS Secretariat.

Nevertheless, the GADFPS still managed to pursue its projects the following month. In April 2021, the celebration of women's month pushed through, with distribution of shirts, as well as care kits that contained essential items to support both women and men to thrive during the pandemic



PS-DBM employees don the GAD shirts as part of the agency's women's month celebration.

These initiatives are in line with the results of the GAD Survey conducted to better understand the demographics of PS-DBM employees for better gender analysis.

Employees have been very participative and appreciative of the GADFPS initiatives, rendering them being more gender sensitive and aware of gender biases.

"PS-DBM personnel are very appreciative of the efforts in gender mainstreaming... [they] had also been responsive to the efforts. Personnel are now more conscious that gender bias does exist and efforts must be consciously made to mainstream gender equality," Magno reiterates.

Other objectives of the GADFPS include the establishment of mechanisms to ensure gender-fair processes in hiring and promotion, equal opportunity to both men and women in the preparation of the training plan, knowledge and appreciation of gender-sensitive language, support to the LGBTQ+ community, and flexible work schedule for parents who have children attending online classes, among others.



Women personnel of PS-DBM receive women's kits that contain beauty essentials.



As part of their goal to achieve inclusivity and acknowledge diversity, the GADFPS celebrated the Feast of Ramadhan on 13 May 2021 by observing Eid'l Fitr as a non-working holiday. Eid Mubarak tokens were distributed to the whole of PS-DBM including personnel in the regional offices. The GADFPS together with the Human Resource Development Division (HRDD) and the General Services Division (GSD) also facilitated the donation of personal protective equipment to our Muslim brothers and sisters through the National Commission on Muslim Filipinos.

According to the Gender Mainstreaming of the Council of Europe, gender awareness-raising intends to change attitudes, behaviors, and beliefs that reinforce inequalities between women and men. It is therefore crucial to develop awareness-raising methods that generate a favorable space for debate, promote political interest, and encourage mobilization.

In this way, the GADFPS contributes to gaining broad support and political will for implementing gender mainstreaming and gender equality policies.



All personnel at the PS-DBM Main Office in Paco, Manila as well as in the regional offices receive "Eid Mubarak tokens."

The PS-DBM GADFPS is composed of both women and men personnel under the supervision of Administrative and Finance Group and PhilGEPS Director Christine Marie L. Suntay, with Jose Rafael M. Magno of the GADFPS Secretariat and Mark Anthony G. Huertas of the GADFPS Technical Working Group.



Fourth from left: NCMF Executive Director Tahir Lidasan, NCMF Secretary Saidamen Pangarungan, and PS-DBM AFG and PhilGEPS Director Christine Marie L. Suntay



RAMADHAN REFLECTIONS AT THE TIME OF PANDEMIC



By Sittie Laila A. Guinomla

Many Muslim Filipinos consider Ramadhan and Eid'l Fitr as their version of Christmas season. Both occasions similarly share the spirit of a religious holiday meant to be spent with family, relatives, and friends.

Around two billion Muslims around the world observe Ramadhan—their most sacred month—by usual fasting, prayers, and acts of charity. On a typical day during this period, Muslims abstain from food, drink, and physical intimacy from dawn to sunset. They, however, have their pre-dawn meal called suhoor. The day-long fast also takes a break on a post-sunset feast called iftar. Every evening, congregational prayers called taraweeh are attended. In the same course of time, Muslims visit their loved-ones or friends to bond over food and listen to religious preaching.

Since time immemorial, this holy month has always been celebrated as a community. But as the COVID-19 remains a health crisis, the usual holiday spirit, as expected, felt a bit gloomier.

This is the second time that Ramadhan was faced with pandemic-altered observances. Many mosques were closed, while prayer halls that remained open had to limit the number of worshippers. Community gatherings such as congregational prayers outside homes were highly discouraged. Despite the restrictions, the spirit of Ramadhan was kept alive; other activities were conducted online such as Qur'an reading, charity giving, and volunteering.

In the Philippines, where community quarantines continue to be imposed, fasting is made even more challenging by the extreme summer heat resulting in intense thirst.

While the pandemic inevitably exposed human vulnerabilities, it is worthy to look at the circumstances from a different perspective.

Muslims abstain from eating and drinking during day time for 14 hours, but when they break their fast and finally indulge in a sip of water, the rewarding feeling of quenching thirst symbolizes the value of patience and persistence; that by steadfast obedience to rules of fasting, one will find relief and comfort at the end of the day.

The pandemic taught us lessons similar to what the spirit of Ramadhan aims to convey. The prevailing pandemic situation and the Ramadhan both magnify the importance of discipline and sacrifice. From a global point-of-view, regardless of religion, we all practice discipline in following health protocols, and sacrifice some of life's conveniences for the greater benefit of the majority.

Another parallelism between the pandemic and the fasting during Ramadhan is the shift of focus to what truly matters in life: our family, our physical and mental health, and our faith in God. Ignoring unnecessary noise, letting go of negative emotions, and minimizing the desire for worldly possessions lead to liberation and inner peace.



PS-DBM AFG and PhilGEPS Director Christine Marie L. Suntay delivers a message during the turnover ceremony for the donated items to NCMF.

In the hopes to bring back some semblance of life's pre-COVID19 normalcy, everyone tries to contribute to the efforts of healing the world. As a testament to this, the Procurement Service-Department of Budget and Management (PS-DBM) conducted a donation drive for the National Commission on Muslim Filipinos (NCMF).

On 18 May 2021, PS-DBM turned over personal protective equipment such as face masks and bottles of alcohol to NCMF in aid of our Muslim brothers and sisters amid the pandemic.

"Kami po ay taus-pusong nagpapasalamat sa mga donations ninyo... Makakaasa po kayo na itong mga donations ninyo ay magagamit sa kanyang purpose," NCMF Secretary Saidamen B. Pangarungan said during the turnover ceremony held in Quezon City.

To which PS-DBM Administrative and Finance Group and PhilGEPS Director Christine Marie L. Suntay responded, "We plan to have more projects like this in the future and hopefully we will achieve our objective of allowing our employees to establish a meaningful connection with this holiday in the coming years."

In the same spirit of respect, camaraderie, and unison with its Muslim colleagues, the PS-DBM also distributed halal products and grocery items to the employees at the Main Office in Paco, Manila—a portion of the budget for such was also allotted for regional office personnel.

Having mentioned the term halal, and in light of the country's implementation of vaccination programs, a point of concern in convincing the Muslim Filipino community to take the jab is whether the vaccines are halal or not. Health authorities in the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) assured that most vaccines against COVID-19 are, thus, it encourages everyone to be vaccinated.

Halal refers to anything that is permissible under the Islamic law—usually associated with food and drinks for consumption. It can also refer to the usual day-to-day activities and way of living such as halal business, halal source of income, halal travels, halal marriage, among many others.

Achieving spiritual growth at the time of pandemic can be considered a blessing in disguise. All these religious holidays—may it be Ramadhan, Christmas, Diwali, or Hannukah—are celebrated to purify our soul.

Undeniably, religions aside, we all share the same prayer at the moment: complete healing from the wounds brought about by the pandemic.



Halal-certified products and grocery items are given to all PS-DBM employees in celebration of Eid'l Fitr.



PS-DBM QRT:

BEYOND COVID-19 UPDATES



By Kevin Joshua G. Rebutan

The onslaught of COVID-19 compels us to live in compliance with the “new normal,” part of which is to constantly monitor reports on the active cases, as well as on recoveries and fatalities.

This practice is carried out not only by the local and international media outfits, but also by other industries and sectors through formation of committees and task forces that address agency-specific concerns.

In the Procurement Service-Department of Budget and Management (PS-DBM), a COVID-19 Quick Response Team (QRT) was created following the issuance of Office Order No. 162-20 on 3 December 2020, which aimed to establish the agency’s comprehensive emergency response procedure in line with the guidelines of the Department of Health (DOH), Inter-agency Task Force for the Management of Emerging Infectious Diseases, and World Health Organization.

Headed by Maria Joana Victoria L. Maglay of the Planning and Budget Division (PBD), with vice chairperson Mark Anthony G. Huertas of the General Services Division, and Jose Rafael M. Magno of the Human Resource Development Division (HRDD) as among the secretariats, the QRT is responsible for ensuring the PS-DBM’s compliance with DOH protocols; monitoring of health status of and providing necessary assistance to all personnel at the Main Office, PhilGEPS office, and regional depot offices; establishing communication channels for queries and clarifications; and constant reviewing and revising of policy directives, among other duties.



Mirra Reyes
Catleen May Heraldo

The team’s pool of secretariats also assumes specific roles relative to their respective division functions to focus on several areas of concern including but are not limited to employee welfare, logistical issues, business continuity plans, and information dissemination strategies.

Since the inception of QRT, the updates on the COVID-19 situation at the PS-DBM have become a daily staple in the employees’ email messages. In each communication, all personnel are informed of the prevailing count of COVID-19 cases in the office, both the newly-infected and the recovered patients. The country-wide tally is also reported.

Behind these regular notices and constantly-changing numbers are faces you might have come across in the workplace. In this feature, let us get to know more about QRT secretariats Mirra Reyes of PBD and Catleen May Heraldo of HRDD.

How does it feel to be part of the frontline team that addresses COVID-19 cases in the office?

MIRRA: It feels like a big but important responsibility.

CATLEEN: I initially felt like I was left with no choice. Until I realized I should just go with the flow; fulfill my job without any hesitations or second thoughts. This is an urgent matter, and with capability to help out, I'm choosing to step up.

As among the first to know the confirmation of positive cases, how do you process/deal with the pressure of breaking the news?

MIRRA: I specialize in crisis management in my previous jobs, and I've learned that the best way to deal with the truth is to relay it with a lot of clarity, empathy, and action plans. I do my best to gather as much information as I can with the team, and I create the communications as quickly as I can because time is of the essence especially when it comes to COVID-19 cases and concerns.

The pressure for me comes in understanding that people need to be informed as soon as possible in order to calm them down and let them know that they matter. It's more difficult for people to feel left out, unclear, or in the dark.

CATLEEN: Informing patients with positive result is the hardest part, yet it only begins there. The arduous task of tracing close contacts follows. Time is really of the essence because this is a health emergency. We are always on call: late hours, on weekends, and holidays.

What is the most challenging part of your job as a member of the QRT?

MIRRA: The most challenging part is knowing that anything can happen in a day. Cases can drop then spike again. Symptoms can improve or worsen. There's a level of worry and faith that's always sitting inside of me: that things can go wrong, but things can also get better. And it's a matter of showing up and being here for everyone.

CATLEEN: It was around August last year. I am primarily in charge of tracking of results and we had more than 25 cases that time. They were not familiar with online tracking yet, and remembering how I had to manually monitor results still gives me goosebumps. Being the first to receive the bad news, it was my job to inform them. It breaks my heart to receive messages and reactions; some were panicking, crying, and clueless of how they would inform their family.

Despite such pressure or possibly fears, what is it about your job that makes you feel fulfilled?

MIRRA: The fulfillment comes in knowing that I'm here for others, and I'm in a position to be proactive about the pandemic. Communication is so important, and in an institutional setting, the frequency, tone, and content of formal communications during a crisis create the opportunity to express empathy, care, and intent. We're in this together, and that starts with open and reliable communication.

CATLEEN: Whenever I receive thank you messages. It melts my heart. It may be clichéd to say, but expressions of gratitude make all of these worth it.

You have recently concluded a vaccination survey among employees, what are your thoughts on the result?

MIRRA: Our preliminary survey started at barely 50% of our colleagues being willing get vaccinated. There's a level of disconnect and worry that I believe research and communication will help resolve.

I personally asserted the extension and created the email campaign for the last survey and last chance in being included to the list of being inoculated under PS-DBM as Priority Eligible 4A. I was also the person who coordinated with the division chiefs to monitor and update the master list.

From less than 50%, the ending percentage is at 77% of our office population being willing to get vaccinated. The stress was worth it, and the increasing trend will hopefully translate to the others being convinced to get this through their LGU as well.

The vaccine works. It will protect us and the people we care about. It will speed track our way to normalcy. The government is giving it for free, too.

CATLEEN: I have nothing but admiration to my colleagues. Vaccination preference is not an easy decision. Whatever their answer or choice, I truly respect it.

In a post-pandemic world, what do you look forward to the most?

MIRRA: The peace of mind that comes knowing I won't put any of my loved ones at risk when I see them. Also, I would love to go back to the beach.

CATLEEN: Celebrating with my colleagues. Iba ang selebrasyon sa PS! I am truly missing the camaraderie during events, especially with depot personnel.

Besides Mirra and Catleen, other officers and members of QRT play a crucial role in the efficient performance of the team's duties and responsibilities. Under the overall supervision of Maria Joana Victoria L. Maglay, Mark Anthony G. Huertas manages the logistics for shuttle services to and from swabbing facilities, disinfection plans, and data checking of the team's reports and surveys. Jose Rafael M. Magno, meanwhile, coordinates with Red Cross for swab testing and handles daily monitoring reports of COVID+ and their close contacts.

Per the latest QRT notice, of the 86 total cases, two remain active and 84 have recovered. The number of recoveries only proves the commitment of the team to bring the count down to zero, with its constant iteration of prevention and control measures, general health and safety protocols, and employee support mechanisms.

The QRT puts it aptly,

"We care for you, and you are important to us, your loved ones, and our organization."



**Some quoted statements have been edited for brevity.*

What are the most valuable lessons that you learned from being part of the QRT and how are these lessons helping you in braving the pandemic?

MIRRA: Connection and communication are so important. From checking up on someone isolated to sharing important news, these uncertain times call for a proactive role in each of us to be there for the people around us.

CATLEEN: Being patient and compassionate. Everyone has their own battles. No matter how hard the situation is, always choose to be kind.

WORD SEARCH PUZZLE

SUMMEREMINISCING:

Enjoy this word search puzzle as you reminisce your summer of 2019 BC (Before Coronavirus)—and all the previous summers.

Things We Do Today:

- Work From Home
- Zoom Meetings
- Quarantine
- Online Class
- Stay At Home
- Add To Cart
- Binge Watch
- Baking
- Gardening
- Workout
- Sleep

Things We Miss:

- Outdoors
- Beach
- Swimming
- Travel
- Road Trip
- Party
- Cinema House
- Theme Park
- Concert
- Hugs
- Smile



M	T	R	A	C	O	T	D	D	A	Z	S	A	R	E
B	K	O	N	C	E	U	E	S	U	O	B	G	T	M
I	R	A	D	O	Q	O	S	R	O	O	D	T	U	O
N	A	D	X	N	M	E	U	D	P	M	E	R	O	H
G	P	T	A	C	E	P	O	A	E	M	H	A	K	T
E	E	R	B	E	A	C	H	R	O	E	M	V	R	A
W	M	I	O	R	Z	J	A	H	M	E	A	E	O	Y
A	E	P	T	T	B	W	M	B	P	T	X	L	W	A
T	H	Y	H	N	L	O	E	S	R	I	J	I	A	T
C	T	Q	U	A	R	A	N	T	I	N	E	M	Y	S
H	C	N	A	F	G	Y	I	A	Z	G	O	S	T	K
A	B	A	K	I	N	G	C	N	I	S	Z	N	H	T
F	V	R	G	L	S	G	A	R	D	E	N	I	N	G
R	O	N	L	I	N	E	C	L	A	S	S	X	I	Q
W	S	L	E	E	P	G	N	I	M	M	I	W	S	R

FILL IN THE GAPS

???

Each word below contains the letter combination "PS." Use the clues to find each word.

			L	I	P	S	T	I	C	K	
1					P	S					
2					P	S					
3					P	S					
4					P	S					
5					P	S					
6					P	S					
7					P	S					
8					P	S					
9					P	S					
10					P	S					
11					P	S					
12					P	S					
13					P	S					
14					P	S					
15					P	S					

sample: a must-have cosmetic for the lips

1. solar or lunar
2. fortune teller
3. Queen's hit Bohemian -
4. parachutist's uniform
5. designed to appeal wealthy consumers
6. infection; pus-forming bacteria
7. maybe, possibly

8. "non-mainstream" but conforms to a collective style
9. quick and informal photograph
10. flavored ice or ice cream on a stick
11. Britney Spears did it again
12. boats overturn accidentally
13. a nomadic or free-spirited person
14. summary of a book, movie, play, or show
15. cylindrical container used for pills

WE KNOW YOU'VE GOT SOMETHING TO SHARE, TOO!

PagSubaybay is calling for contributions to be featured in the next release.

We believe that your skills go beyond your professional competencies; get creative with us.

All PS-DBM employees—whether at the Main Office in Paco, Manila or from the regional depots and sub-depots—are encouraged to contribute.

Subject to our editorial guidelines, and in line with specific themes, you may contribute by submitting written pieces like news and feature stories, essays, poems, or artistic works such as digital paintings and drawings, photographs, comic strips, and other illustrations.

Please await email from communications@ps-philgeps.gov.ph for more details on this. For comments and suggestions, you may email the same.

WE LOOK FORWARD TO PUTTING THE SPOTLIGHT ON YOUR WORK!



SCAN ME!

We would like to hear from you.
Please scan this QR code for a quick survey.



PAGSUBAYBAY

The official employee newsletter of
Procurement Service-Department of Budget and Management

KEVIN JOSHUA G. REBULTAN
Editor-In-Chief

PAM CANDICE V. MEDINA
Associate Editor

GIDEON A. BETITO
SITTIE LAILA A. GUINOMLA
Staff Writers

JOSEF RAY C. SY
Multimedia Artist

DIR. CHRISTINE MARIE L. SUNTAY
OIC-CHIEF LEAH NIMFA M. VALDEZ
Advisers




JUNE

EXTERNAL
INTERNAL

2021

CALENDAR OF ACTIVITIES

SUN	MON	TUE	WED	THU	FRI	SAT
		1 ManCom Meeting (10am -2pm) Virtual Store Training for Client Agencies (9am-11am)	2 Management Review: PS Koronadal (9am-12pm) Management Review: PS Butuan and PS Cebu (1:30pm-4:30pm)	3 Virtual Store Training for Client Agencies (9am-11am) Management Review: PS Tacloban (9am-12pm) Management Review: PS CDO (1:30pm-4:30pm)	4 Management Review: Luzon Regional Depots - Director Level (9am-12pm) Management Review: PS Davao (1:30pm-4:30pm)	5
6	7 Training: Basic Microsoft Word and Excel mPhilGEPS Training for Agencies (9:30am-3:00pm)	8 Deadline for Submission of FY2022 Budget Proposals Training: Project Management for the Unofficial Project Manager Virtual Store Training for Client Agencies (9am-11am) mPhilGEPS Training for Agencies (9:30am-3:00pm)	9 GFPS Quarterly Meetings Training: Project Management for the Unofficial Project Manager mPhilGEPS Training for Agencies (9:30am-3:00pm)	10 QMS Audit Orientation - Inspection Division (10am-11am) GFPS Quarterly Meetings Training: Project Management for the Unofficial Project Manager Virtual Store Training for Client Agencies (9am-11am) mPhilGEPS Training for Agencies (9:30am-3:00pm)	11 Management Review: Mindanao Regional Depots - Director Level (9am-12pm) Mental Health Seminar (1pm-3pm) Distribution of tokens for the Independence Day GFPS Quarterly Meetings Training: Project Management for the Unofficial Project Manager	12  INDEPENDENCE DAY
13	14 Management Review: Visayas Regional Depots - Director Level (9am-12pm) Distribution of Toddler's Kit Distribution of Support Shirts and Jackets Training: Business Writing	15 Training: Business Writing Virtual Store Training for Client Agencies (9am-11am) mPhilGEPS Training for Merchants (9:30am-3:00pm)	16 Training: Business Writing	17 5-Minute Work Routine Break (2:15pm) Mental Wellness Notes with Appreciation Snacks (10am) Training: Business Writing Virtual Store Training for Client Agencies (9am-11am) mPhilGEPS Training for Merchants (9:30am-3:00pm)	18 QMS Audit Orientation - PhilGEPS Customer Service (10am-11am) PS-DBM Sportsfest Opening PS-DBM Virtual Run Kick-Off	19
20	21 Training: Quality Customer Service mPhilGEPS Training for Agencies (9:30am-3:00pm)	22 Virtual Store Training for Client Agencies (9am-11am) mPhilGEPS Training for Agencies (9:30am-3:00pm)	23 QMS Audit Orientation - Audit Team (10am-11am) Psychological First Aid Workshop (8am-5pm) mPhilGEPS Training for Agencies (9:30am-3:00pm)	24 MANILA DAY Psychological First Aid Workshop (8am-5pm) Virtual Store Training for Client Agencies (9am-11am) mPhilGEPS Training for Agencies (9:30am-3:00pm)	25 Psychological First Aid Workshop (8am-5pm)	26
27	28 GAD Outreach Program Training: Procurement Planning & Budget Linkage in Early Procurement Activities	29 Virtual Store Training for Client Agencies (9am-11am)	30			